

Cover Sheet

Board of Education Onboarding Handbook Updates



Meeting Date: June 25 2026

Agenda Item: L.3

1. Purpose/Desired Outcome(s), Objective and Process of this Agenda Item

The purpose/desired outcome(s) of this agenda item is to provide updates to the Board of Education handbook.

The objective of this agenda item is to:

- Provide updates

During this agenda topic, Vanessa Agee will provide updates and give Board members an opportunity for further changes.

2. Agenda Item Details

Submitted By: Vanessa Agee	Date Submitted: June 19, 2026
Recommended Action: ☒ Information ☒ Discussion ☐ Preparing for Board Action	Revised Agenda Item? ☐ Yes ☒ No Previous Agenda Dates/Item#: N/A
Pertaining to Governance Policy: • GP-1 – Purpose of the Board • GP-3 – Governing Style • GP-5 – Investment in Governance • GP-6 – Agenda Planning Calendar • GP-7 – Board Business Guiding Principles, Norms, and Operations • GP-8 – Board Member Code of Conduct, Violations, and Vacancy Processes	Alternatives: ☐ Approve this agenda item, as written ☐ Incorporate changes from recorded agenda item discussion and documented in the End-of-Meeting debrief ☐ Update all agenda item materials for a near-future BOE meeting ☒ Not Applicable (N/A)

3. Executive Summary

This agenda item provides information about the Board member handbook which is used for new board member onboarding process.

4. Background

The Board reviewed and agreed to utilize the new school board member handbook in September 2025 in anticipation of newly appointed Board members after the November 2025 election.
The handbook was utilized in the training with new members on December 2, 2025.

5. Cost Benefit/Analysis

Not Applicable

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6. Advantages (+) / Disadvantages (-)

Advantages (+)	Disadvantages (-)
+ Exhibits the boards ongoing dedication to continuous improvement in governance and preparing board members to support student success + Having a good onboarding process in place provides a strong structure and foundation for effective school board governance and ongoing professional development, as well as ensuring that board members can be most effective in their roles from their first day + Empowering board members with information about processes and even simple logistical concerns allows them to focus on student success more effectively and encourages board retention and high performance + Increased accountability and transparency regarding board learning and resources	- N/A

7. List of Attachments (If applicable):

Primary Attachment(s):

- [Updated Board Handbook](#) (June 25, 2026)

Reference Material(s):

- [Cover Sheet - Onboarding of New Board Members](#) (December 2, 2025)
- [Board Handbook, Revised November 4, 2025](#) (used for December 2, 2025 onboarding)
- [Board Handbook, Revised November 4, 2025](#)
- [Board of Education Onboarding Plan, Revised Nov 2025](#)
- [BOE Onboarding Process \(Updated November 30, 2023\)](#)
- [Onboarding Tools \(From November 30, 2023\)](#)