

Joe Lombardo
Governor

Jhone Ebert
*Superintendent of Public
Instruction*



Southern Nevada Office
9890 S. Maryland Parkway,
Suite 221
Las Vegas, Nevada 89183
(702) 486-6458
Fax: (702) 486-6450

STATE OF NEVADA
DEPARTMENT OF EDUCATION
700 E. Fifth Street | Carson City, Nevada 89701-5096
Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-9101

Division of Purchasing
Request for Quote No. 30DOE-S2432
Nevada State Board of Education
Adoption Process of Curriculum and Instructional Materials
K-12 Math

Nevada Department of Education
Release Date: **July 17, 2023**
Deadline for Submission: **August 28, 2023 (5:00 pm PST)**

For additional information contact:
Heather Crawford-Ferre, Ph.D.
(K-5 Math)
hcrawfordferre@doe.nv.gov
Meinhart Mosqueda, Ed.S.
(6-12 Math)
mike.mosqueda@doe.nv.gov

The Request for Quote (RFQ) process is different from an Invitation to Bid. The State expects vendors to propose creative, competitive solutions to the agency's stated problem or need, as specified below.

OVERVIEW OF PROJECT

In accordance with the Nevada Department of Education's (NDE) Every Student Succeeds Act (ESSA) plan, Nevada Revised Statute (NRS) 223.640, 223.650, and 385.080, NDE will begin the review and approval process for K-12 Math curriculum and instructional materials beginning September 2023. NDE is committed to ensuring that every classroom has access to high-quality instructional materials. To support local school districts in their efforts to meet the requirements of ESSA, NDE intends to facilitate the review of K-12 Math instructional

materials in partnership with local school districts. This partnership will seek to curate an approved list of K-12 Math materials that align to the Nevada Academic Content Standards (NVA) for Math and are organized into evidence-based categories to facilitate selection and implementation by districts, charter organizations, and schools.

SCOPE OF WORK

Purpose

This RFQ serves as notice of Nevada's process to review curriculum and instructional materials for kindergarten through twelfth grade during the 2023-2024 school year. Math curriculum and instructional materials (CIM) that are aligned to the Nevada Academic Content Standards for grades K-12 and the Nevada Career and Technical Education Math Pathway standards for high school will be accepted for review from providers/publishers **NO LATER THAN 5:00 pm PST on August 28, 2023**. NDE will not accept any supplemental materials for review. The Nevada K-12 Math Curriculum and Instructional Resource Review Committee (CIRRC) will begin their review and present their recommendations for possible adoption by the State Board of Education in Spring 2024.

Access - All programs approved by the State Board of Education shall provide digital access to materials to the Nevada Department of Education for the entirety of the review process.

Cost – If requested by NDE, vendors will bear all costs associated with shipping hard copy materials to and from NDE offices in Las Vegas and Carson City.

The following format will be used in this review and adoption process:

Level 1:

NDE will conduct an initial screening and technical review to verify all K-12 Math curriculum and instructional materials documentation submitted is complete, aligned to the NVA, and ready to be evaluated by the review team. Providers/Publishers will be notified by email no later than September 17, 2023, regarding the status of their proposals. Proposals that meet the internal technical review will move on to Level 2 in the review process. Providers/Publishers of rejected submissions from the internal technical review have 30 days to provide an appeal of the findings. Decisions regarding any K-12 Math CIM provider/publisher appeals, or remediation will be made on a case-by-case basis by NDE.

Level 2:

The K-12 Math Curriculum and Instructional Resource Review Committee (CIRRC) will be formed by NDE, comprised of educators and other subject matter experts. CIRRC members will attend virtual presentations by the vendors reviewing their material. Vendors will have 45 minutes per material to present and demonstrate alignment to NVA for Math (K-12) and access and equity for all students has been met. The CIRRC will independently evaluate K-12 Math curriculum and instructional materials following norm setting. Reviewers will meet as a team to create a

consensus-generated rating and recommendation of materials to NDE.

Level 3:

The CIRRC will present a recommended list of K-12 Math curriculum and instructional materials to NDE for possible adoption by the Nevada State Board of Education (SBE). Providers/Publishers will be notified of the final decision within 30 days of the SBE meeting. Approved materials will be posted on the NDE website for local education agencies. Providers/Publishers of any rejected materials have 30 days from the recommendation and SBE ruling (whichever is latest) to provide rebuttal to the findings. Decisions regarding any provider/publisher rebuttals will be made on a case-by-case basis and by a subcommittee of NDE and statewide review team members.

PROPOSAL SUBMISSION REQUIREMENTS

Providers/Publishers shall submit their proposal in digital format to Meinhart Mosqueda at mike.mosqueda@doe.nv.gov by **5:00 pm PST on August 28, 2023**. Providers/Publishers may submit their proposal prior to the August 28, 2023, deadline. Proposals that are not received by the deadline or are incomplete will not be considered.

Proposals must include the following:

- Completed cover page (see last page of RFQ)
- Directions to access the **entire** digital set curriculum and instructional materials to review
- Completed [Standards Alignment Document](#) (for each course submission)
**Please save using the file naming format ‘vendor_CourseTitle_Standards’*
- Completed [Access and Equity Alignment Document](#) (for each course submission)
**Please save using the file naming format ‘vendor_CourseTitle_AccessEquity’*

All questions and/or comments will be addressed during the virtual technical assistance webinar on July 21, 2023, from 1:00 p.m. - 2:00 p.m. Questions and answers will be posted on the [NDE Math webpage](#).

RFQ TIMELINE

NOTE: These dates represent a tentative schedule of events. The State/NDE reserves the right to modify these dates at any time, with appropriate notice to prospective vendors.

Request for Quote Released	Monday, July 17, 2023
Technical Assistance Webinar	Friday, July 21, 2023, 1:00-2:00 p.m. Link: https://ndezoom.zoom.us/j/81486251915
Request for Quote Deadline	Friday, August 28, 2023
RFQ Response to Vendor for Next Steps	September 17, 2023
Vendor Presentations (45 min. each)	October 9-20, 2023

NDE will contact vendors with sign up dates/times for presentations.

Cover Page RFQ DOE-S2432

Company Name _____

Address _____ City _____ State _____ Zip _____

Contact's First and Last Name _____

Contact's Title _____

E-Mail Address _____ Telephone _____

Curriculum/Instructional Materials URL _____

Reviewer Login _____ Password _____

<u>Curriculum/Instructional Materials Title & Edition</u>	<u>Grade Level</u>	<u>Course Number</u> (if applicable)	<u>ISBN</u> (if applicable)	<u>National Reviews</u> <u>Link</u> (if applicable)