

September 10, 2023

«Company»  
«Address»  
«City», «State» «Zip»

Dear «Salutation»

Recently, Future Business Leaders of America from all parts of Colorado competed in the Colorado Future Business Leaders of America State Leadership Conference. The members who placed first, second, or third in their competitive events are eligible to attend the National Leadership Conference to be held June 27 through July 2 in Chicago, Illinois. These members have shown exceptional leadership skills and the potential to be true Future Business Leaders of America, but they need your help to attend the conference.

Centennial High School has an exceptional program that qualified 23 students for the National Conference, more than any other school in the state! Unfortunately, due to the cost of airfare, hotels, and registration fees (\$1175 per attendee), these students of Centennial High School, who will surely be the leaders of tomorrow's businesses, will not be able to attend this Conference without the help of today's businesses.

The leadership experiences gained from the Conference will remain with our national attendees for a lifetime. By providing quality leadership education, instruction on proper business ethics, practice with business etiquette, and, most importantly, respect for others, this conference gives students an amazing opportunity to learn more about the world of work. As a member of the Centennial High Future Business Leaders of America and a National Qualifier, I humbly request the support of your business so that I may attend this life-shaping Conference.

Future Business Leaders of America is a non-profit organization. Any donation is tax deductible, and I would truly appreciate whatever «Company» could provide. Monetary donations will go directly toward the expenses of attending the conference. Please make checks payable to Centennial FBLA. Donations of items that could be used in gift baskets would also be appreciated. We will auction them off within the school to raise money for the trip.

Sincerely

«Student»