

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

SERVICE CONTRACT
Number: ... /20../HDDV

Pursuant to the Civil Code No 91/2015/QH13 November 24, 2015;

Base ...

Based on the actual needs and capabilities of the parties in the contract;

Today, day ... month ... year 20.., at ... we include:

Parties using the service (hereinafter referred to as party A):

Organization Name: ...

Office address: ...

Business code: ...

The legal representative is Mr/Mrs: ...

Position: ...

Phone: ...

Email: ...

(In case the party using the service is an individual, it is recorded as follows):

Parties using the service (hereinafter referred to as party A)

First and last name: ...

Year of Birth: .../ .../ ...

Identity card number ..., date of issue .../ .../ ..., place of issue: ...

Registered place of permanent residence: ...

Current residence: ...

Phone: ...

Email: ...

Service provider (hereinafter referred to as Party B):

Organization Name: ...

Office address: ...

Business code: ...

The legal representative is Mr/Mrs: ...

Position: ...

Phone: ...

Email: ...

Both parties agree and agree to sign a service contract with the following terms:

Article 1. Object of the contract

According to Party A's request for implementation (*write service content*) ..., Party B undertakes and implements ...

(The object of a service contract is work that can be performed, does not violate prohibitions of the law, and is not contrary to social ethics).

Article 2. Term of contract performance

This contract is implemented from the date of ... / ... / ...

Expected completion time: is ... days, from date ... / ... / ...

Article 3. Rights and obligations of party A

1. Rights of Party A:

Require Party B to perform the work in accordance with the quality, quantity, deadline, and location agreed upon in this contract.

In case Party B seriously violates its obligations, Party A has the right to unilaterally terminate the performance of the contract and request compensation for damages.

(Party A and Party B agree on other specific rights and record them in this contract).

2. Party A's obligations:

Provide Party B with information, documents and necessary means to perform the work, if there is an agreement or the performance of the work requires it.

Pay service fees to party B as agreed in this contract.

(Party A and Party B agree on other specific obligations and record them in this contract).

Article 4. Rights and obligations of Party B:

1. Party B's rights:

Request Party A to provide information, documents and means to perform the work.

To change the service conditions for the benefit of Party A without necessarily waiting for Party A's opinion, if waiting for Party A's opinion will cause damage to Party A, but must immediately notify Party A.

Require party A to pay for the service

(Party A and Party B agree on other specific rights and record them in this contract).

2. Party B's obligations:

Carry out the work in accordance with the quality, quantity, deadline, and location agreed upon in this contract.

Do not assign another person to perform the work without the written consent of Party A.

Preserve and must return to Party A the assigned documents and vehicles after completion of work (if any).

Immediately notify Party A about incomplete information and documents and inadequate quality means to complete the work.

Keep confidential the information you learn while performing work.

(Party A and Party B agree on other specific obligations and record them in this contract).

Article 5. Service fee and payment method:

1. Service fee: Performing the work in Article 1 is:... VND (In words: ...), inclusive of ... % value added tax.

2. Payment method: ...

(Party A and Party B specifically agree on the payment method and record it in this contract).

Article 6. Other expenses

Other additional costs agreed upon by both parties if deemed necessary and in accordance with the law.

Article 7. Unilateral termination of service contract

1. In case continuing to perform the work is not beneficial to Party A, Party A has the right to unilaterally terminate the contract, but must notify Party B in advance... days. Party A must pay for the services according to the portion of the services that party B has performed and compensate for damages.

2. In case party A seriously violates its obligations, party B has the right to unilaterally terminate the performance of the contract and request compensation for damages.

Article 8. Dispute resolution methods

During the implementation of the contract, if a problem arises that needs to be resolved, the two parties shall reach an agreement and agree to resolve it promptly, fairly and reasonably. In case an agreement cannot be reached, one of the parties has the right to sue in a competent court according to the provisions of law.

Article 9. Other agreements

Party A and Party B agree to clearly understand their rights, obligations, legitimate interests and the legal consequences of entering into this contract.

Party A and Party B agree to comply with the terms of this contract and do not state any other conditions.

This contract is made into... copies, each copy includes... pages, has the same legal value and is assigned to Party A... copies, Party B... copies./.

B SIDE

(Signature, full name and stamp (if any))

...

A SIDE

(Signature, full name and stamp (if any))

...