# Bexley Borough Neighbourhood Watch Association

## Annual General Meeting Monday 13th December 2021

**Election of Officers and Committee Members**

In accordance with our constitution, all Officers and Committee Members are required to stand for election each year. This year the election will take place at the beginning of our Annual General Meeting and we have introduced some new procedures to ensure that the election process is clear.

Only current members (street co-ordinators and deputies) of BBNWA watches are entitled to vote and they must do so 'virtually' at the AGM. At the AGM your name will be checked against our latest register of members. Should a vote be required, you will be asked to raise your 'virtual' hand.

Those wishing to stand for election must complete the Nomination Form at the end of this document and return it via email to bexwatch-office@btconnect.com; to be received no later than 5pm on Friday 10th December 2021. Once received a confirmation email will be sent via email. Nominators and seconders should also be current members of BBNWA (committee or co-ordinators) as defined above.

Details of the nominees standing for election will be posted on our website www.bexleywatch.org.uk in the Newsletters section before the AGM.

Officers and Committee Members may be elected unopposed.

The roles on offer are as follows:

- Chairman
- Vice Chairman
- Treasurer
- Funding
- Secretary
- Senior Advisor
- Committee members (a maximum of 10 positions-**several more needed urgently**)

Nominees should possess high standards of behaviour and excellent verbal and written communication skills. Regular internet access and email usage is essential. Officers and Committee Members should be Bexley residents and BBNWA members; membership of an SNT Panel is highly recommended.

Officer roles – (holders of the first six positions listed above) will be expected to attend one Executive meeting a month in addition to presenting the occasional evening Co-ordinator/New Watch meeting. Experience in a commercial environment involving team management, budgets and finance, negotiation and project management would be very beneficial, although not essential.

Committee Members – will be expected to attend a bi-monthly/quarterly full Committee meetings held in the evening. There are specialist roles (e.g. sign erection) that require different skills and availability. All committee members are expected to lead co-ordinators' meetings and new watch meetings when required and contribute to projects when requested by the Officers.

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| **Bexley Borough Neighbourhood Watch Association<br>Nomination form for the election of Officers and Committee Members<br>2021<br>Please type or write your responses clearly in block capitals** | |
|---|---|
| **Role** | |
| **Nominee name** | |
| **Nominee full address** | |
| **Nominee email address** | |
| | |
| **Nominator's name** | |
| **Nominator's full address** | |
| **Nominator's email address** | |
| **Nominator's signature** | |
| | |
| **Seconder's name** | |
| **Seconder's full address** | |
| **Seconder's email address** | |
| **Seconder's signature** | |
| | |
| **I confirm that I accept the nomination** | |
| **Nominee's signature** | |
| **Date** | |
| **Why I consider myself suitable for this role (optional, maximum 50 words which may be published)** | |