

Lehi Junior High School

WE RUN AS ONE

Request for Teacher Change OR Full Year Class Form

Please fill out the following questions and return this form to a School Administrator for administrative approval. Changes are not guaranteed. Changes are \$6.

The following are not considered valid reasons to make a teacher/full year change: *To be with friends; to have a different lunch (unless there is a medical reason); the teacher gives too much homework; the student doesn't like the teacher.*

Student Name: _____ **Grade:** _____ **Date:** _____

What teacher change OR full year class are you interested in changing?

Please describe steps that were taken to address concerns with the teacher/full year class and what specific concern(s) still remain.

The parent/guardian has had an in-person conversation with the teacher about this concern?

Teacher signature

After the teacher has signed this form, please return it to the Front Office or a School Administrator, if your concern was not resolved and you are requesting consideration of this change.

Parent signature

Date

For Office Use Only

Initial

Did the administration approve the change?	Yes	No	
Has the change been made and the teacher notified?	Yes	No	

