International Journal of

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IJGE 2021 6: 8x

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How to Prepare Manuscript (Title: bold, Times New Roman, 14 points, centered)

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Lin, C. ¹ and D.H. Zou^{2*} (10 points from this point onwards)

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Abstract: This article is about the format and various requirements for the conference proceedings. The abstract is to across two columns. Text is in Times New Roman letters, 10 points, flush both sides, with up to 300 words.

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Keywords: $5 \sim 10$ keywords

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1. Introduction or Background

The first paragraph starts at the left. Two columns, flush to both sides. Text in Times New Roman 10 points and runs in a single line cross the column.

The second paragraph starts with 0.25" indent from the left and no space between paragraphs.

Page layout: standard letter size, 8.5" x 11". Margins: top 0.8", bottom 0.7" and both sides 0.75".

Manuscripts must be in English in this format.

File size: The total paper length should not exceed 6 pages and in general, the total file size be under 10 MB including all figures and tables.

In this section, you should write a clear introduction about what your paper is about and give enough background to readers: what problem you are trying to solve, what have been done before, why you would do it that way, thus to justify why you did what.

Each section in the text body should have a numerical number and a **heading** in bold, as shown above "1. **Introduction**". The heading should be meaningful and reflecting the content.

You may have as many sections as you need.

Normally, the last two sections should be **Acknowledgement** and **References**, without numerical numbers. Please see the end of this "paper" for detail.

2. Page Layout

The first paragraph starts at the left.

The first page has fixed header and footer as shown.

The odd page header: short article title, 9 points, flush to the left, and then vol. /page numbers flush to the right.

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For Headings, leave 12 pts space before and 6 pts after the Headings, which has a numerical number, flush to the left. The first letter of each meaningful word should be in upper case.

At the bottom of the first page, include the corresponding author's name, email address and phone number, as shown below.

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2.1 Sub heading of your paper

In this section, the first paragraph starts here. The sub heading should flush to the left. Leave 6 pts space before and after the sub heading.

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Figures may be MS Word drawings and Excel charts, photos in TIFF or JPEG format. They must be high quality. Labels must be legible and easy to read when they are reduced to the publishing size as described below.

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All figure captions should be numbered in sequence, 9 points and appear right below the figure, flush to the left, as shown in Fig. 1. Make sure all labels are legible and lines are thick, visible in pdf format.

A figure should appear immediately after the paragraph where it is referred to. Leave one blank line before and after the figure/caption, as shown below.

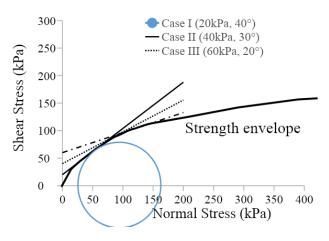


Figure 1. Typical strength envelope from triaxial tests.

Large photos should be compressed to document size, normally not more than 0.5 MB each. Care must be taken to ensure that all labels in a figure are legible after being reduced the publishing size. You can check it out by converting your completed manuscript to pdf and viewing the quality. Redo the figure if the quality is poor.

Similarly, all table captions should be numbered in sequence as well, 9 points and appear on top of the table, flush to the left, as shown in Table 1.

Table 1. Stability results of case study.

| Method | Condition | γ (kN/m^3) | c (kPa) | φ/° | Safety factor |
|-----------------------|------------|---------------------|------------|-----|------------------|
| Ordinary | non-strict | 17 | 11 | 25 | 0.86 |
| Bishop | non-strict | 17 | 11 | 25 | 0.89 |
| Spencer | strict | 17 | 11 | 25 | 0.87 |
| Morgenstern -Price | strict | 17 | 11 | 25 | 0.85 |

(try to keep whole table in one column if possible)

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4. Citations

All references should be cited in the text by the Family name(s) and the year of publication in the following formats:

- a) In case of a single author: It is reported (Blandon 2009a) that.... or It is reported by Blandon (2009a) that
- b) In case of two authors: It is reported (Smith and Jackson 2016) that... or It is reported by Smith and Jackson (2016) that
- c) In case of more than two authors: It is reported (Wanger et al 2005) that.... or It is reported by Wanger et al (2005) that

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Acknowledgement

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(Here include funding sources and acknowledgements of help, assistance, etc. received.)

References

In this section, include all references but only those references which have been quoted in the text. List them in the following format, in alphabetical order by the first author's last name and year, one paragraph per item. If it runs more than line, it will dent 0.25" from the left starting from the second line. For illustration purpose, pseudo examples of references of journal articles, books, conference proceedings and online sources are shown below.

If DOI is available for an item, it must be attached to the end of that item.

Blandon, D., 2009a. The theory of landslide. Int'l J of Geohazards, **11(2)**: 64 - 70. DOI (if available).

- Blandon, D., 2009b. Case study landslide in Canada. Int'l J of Geohazards, 11(4): 22 30. DOI (if available).
- Smith, D. and J.R. Jackson, 2016. The sinkhole case in Florida. In Proc. of the 3rd Int'l conf. of Mine Hazards, Qingdao, China, Canamaple Academia Services, 145 250. DOI: 10.15273/ijge.2016.01.002.
- Wanger, D., K.T. Samson and J.R. Jackson, 2005. Circular solutions, 2nd Ed. Canamaple Academia Services, Halifax, 250p. DOI if available.
- Wikipedia, 2015. World News Daily report. https://en.wikipedia.org/wiki/2015.