

Do Your Research

This tip is on every interview advice sheet in the world, and it's because it's important. Showing up to an interview unsure about what the company does will not look good. The questions on this sheet are intended to guide you so when you show up for your interview, it's clear you're invested in the company.

Answering (or trying to answer) these questions will also set you up to *ask* questions at the end of your interview. Couldn't find one piece of information? Ask, and mention you tried to answer it yourself beforehand. This makes it clear you were really trying hard to prepare for the job, and leaves an excellent impression.

Instructions

Answer the following questions to the best of your ability using the internet, your own knowledge, and the help of people around you. Write the answers and review this worksheet before the interview happens.

Where is the business located?

How would you be getting there?

Would you be working a part- or full-time position?

What is the primary good or service the company provides?

What is the company's mission statement?

How much time would you spend on your feet in this position? Is it fast- or slow-paced?

Would you be doing any customer service? If so, to what kinds of people (elderly, families, etc)?

What do other employees think about working there? (Look online or ask friends for this one.)

How many people work there?

What would someone in your position contribute to the company?

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