LAKE FOREST SCHOOL DISTRICT 115
BOARD POLICY COMMITTEE
COMMITTEE CHARTER
2025-2027

Purpose

The purpose of the District 115 Board Policy Committee is to:

- Review and update (as needed) existing Board policies to ensure compliance with Illinois State law, and alignment to other District 115 Board and Administration policies and practices;
- Provide an effective forum for vetting, proposing, and discussing suggested/ recommended changes to existing Board policies as well as suggested/recommended new Board policies;
- Provide feedback, insight, and direction to the District 115 Board as a whole regarding changes to existing policies and/or suggested new policies.

Like all Board Committees, the Policy Committee does not have the authority to approve or change Board policy. Only the District 115 School Board as a whole can approve changes/additions to Board Policy.

Membership

The Policy Committee membership consists of three (3) District 115 Board members, each appointed by the Board President. However, invitations are permanently extended to other Board members and key members of the District 115 Administration, such as:

- District 115 Superintendent
- Members of the District 115 Superintendent's cabinet
- LFHS Principal and/or LFHS Administrators
- Any other Administrator who may be affected by or have input into any suggested/recommended changes or additions to Board Policy.

Committee Activities/Areas of Focus

Specific activities of the Policy Committee may include (but are not limited to):

- Review of PRESS (Policy Reference Education Subscription Service) items and other recommended or statutory policies that come to the District through IASB (Illinois Association of School Boards) or other external agencies;
- Review of Policy issues raised by Board members, administrators, or others;
- Review of the entire Board Policy Manual.

Current Committee Members

The current members of District 115 Policy Committee are:

- Anne Geraghty Helms - Chair
- Robert Silvay - Board Member
- Gail Gamrath - Board Member

The Board President may for specific meetings select additional Board members to serve as substitutes if an appointed Board member is unable to attend a Policy Committee meeting.

Permanent Invitees

- Matthew Montgomery - Superintendent
- Jennifer Hermes - Chief Operating Officer
- Renee Fitzsimmons - Assistant Superintendent TLA
- Melissa Oakley - Chief Communications Officer
- Jordan Salus - Chief Technology Officer
- Erin Lenart - Assistant Superintendent/LFHS Principal
- Phil Georgia - Assistant Superintendent of HR
- All other District 115 Board members

Meetings

The Board Policy Committee meets as needed, as determined by the Policy Committee Chair and members.

Compliance to Open Meetings Act

The Policy Committee operates under the Open Meetings Act and is, therefore, open to the public to attend. All meeting dates/times and agendas must be posted on the District 115 website at least 48 hours prior to the meeting. Minutes will be posted after approval.