

EMA On-Scene Support - Initial Activation Situational Awareness Activities

Purpose This sheet should be reviewed and completed upon the EMA notification of a large ICS scene. Please make contact and use it as documentation of your activities.

Notification Activity		Notes
☐ Receive briefing from Dispatch or other Public Safety Personnel on the scene about the situation.		
☐ Advise City Emergency Manager, Other County EMAs, and the Ohio EMA of activation status. ☐ __:__ City Emergency Manager - ###-###-#### <i>[if applicable]</i> ☐ __:__ Ohio EMA SW Supervisor Phil Clayton or EM Specialist Sam Reed ☐ __:__ Ohio EMA Watch desk 614-799-6500 ☐ __:__ County EMA(s) Contacted _____		
☐ Advise key officials of incident information and status ☐ __:__ County Commissioners - ###-###-####'s ☐ __:__ Public Information Officer(s) - ###-###-#### ☐ __:__ County/City Dispatch Center(s) - ###-###-#### and 911 as Back Up		
☐ Verify mobile phone, radio, or other electronic devices have charging cords and are sufficiently charged and functioning properly.		
☐ Notify the National Weather Service of the situation and ask the forecaster to please PUSH relevant weather conditions and forecast for the scene to you. ☐ __:__ National Weather Service Decision Support Line 937-383-0623		
☐ Determine if an EOC Activation is appropriate and determine level: ☐ Not Needed ☐ Assessment ☐ Partial ☐ Full		
☐ If Hazmat is involved, determine and notify appropriate stakeholders: ☐ __:__ Ohio EPA 24/7/365 at 800-282-9378 or 614-224-0946 ☐ __:__ Regional Hazmat Team - 937-901-5112 or 937-333-USAR ☐ __:__ Other: _____		
☐ Advise the American Red Cross Duty Officer of any situation where opening shelters may be a possibility, even a slim chance. __:__ 855-855-7727 or 800-REDCROS		
☐ Do a web search for any community events in progress or planned for the next 72 hours that may be impacted by this event.		
☐ Ensure Incident Command Post will have food & beverages ☐ __:__ Salvation Army 24/7 Duty Phone - ###-###-#### ☐ __:__ American Red Cross 24/7 Duty Phone 855-855-7727 or 800-REDCROSS		
Incident Name:	Date:	Time:

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Needs Assessment and Stakeholder Assistance With IC and Others

Immediate Responder Needs

- ☐ : Drinking Water _____
- ☐ : Coffee/soft drinks _____
- ☐ : Food _____
- ☐ : Pop-ups/Tents _____
- ☐ : Command Post Shelter _____
- ☐ : Sleep Shelter _____
- ☐ : Medical _____
- ☐ : Lighting _____
- ☐ : Generators _____
- ☐ : Porta potties _____
- ☐ : Cell/laptop charging stations _____
- ☐ : Personal Protective Equipment _____
- ☐ : Decontamination _____

Additional Notifications

- ☐ : Sheriffs _____
- ☐ : Vectren _____
- ☐ : AES _____
- ☐ : ODOT _____
- ☐ : Schools _____
- ☐ : Schools _____
- ☐ : Hospital _____
- ☐ : Incident Management Team _____
- ☐ : ODNR (land spill) _____
- ☐ : Railroad _____
- ☐ : _____
- ☐ : _____
- ☐ : _____

Public Safety/Security

- ☐ : Traffic control _____
- ☐ : _____
- ☐ : Evacuation _____
- ☐ : _____
- ☐ : Crowd control _____
- ☐ : Scene security _____
- ☐ : Shelter security _____

Utilities

- : Electric power status _____
- : _____
- : Natural Gas Priority Mission _____
- : _____
- : Municipal Water _____
- : _____
- : Fuel supply _____
- : _____

Situation/Plans

- ☐ : GIS mapping _____
- ☐ : SMEs [Wx, IT, Translators] _____
- ☐ : Rapid Needs Assessment _____
- ☐ : Damage Assessment _____
- ☐ : Resource tracking on site _____
- ☐ : Time / Costkeeping _____
- ☐ : Next Ops Period / Incident Action Plan _____

Mass Care / Medical

- : MCI trailer _____
- : Triage/Transport officer _____
- : Coroner _____
- : Initial evacuation center _____
- : Warming/cooling center _____
- : Overnight shelter _____
- : _____
- : Pets/small animals shelter _____
- : _____
- : Livestock shelter _____
- : _____
- : Shelter Support Staff _____
- : _____

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