



NEW CHAPTER APPLICATION
(Chapter In Development)

Please complete this application and email it to the National Chapter Development Director at chapter_development@womenforwinesense.org.

Chapter (City/State)_____ Date_____

List at least 3 Chapter Board Officers for the required board positions of Chapter President, Vice President and Secretary as well as Committee Directors such as Events Director, Social Media/Newsletter Director, etc. You can vote in a Treasurer after your first anniversary if you choose to create a Chapter bank account. (The Treasurer may not simultaneously hold any other board position). *

Name:_____ Position:_____

Name:_____ Position:_____

Name:_____ Position:_____

Name:_____ Position:_____

Name:_____ Position:_____

Name:_____ Position:_____

Name:_____ Position:_____

NOTE: ALL Chapter Board members MUST be current members of Women For WineSense prior to holding any positions on the Chapter Board.

List two (2) required Nationwide Events:

- Women in Wine
- 1- Event _____ Date _____
- 2- Wine On America's Table
- Event _____ Date _____

List (at least) another two (2) potential events:

- Event _____ Date _____
- Event _____ Date _____

**It is suggested that you select a consistent day/time/week each month to hold your board meetings and events to make it easier for your board and members to plan their attendance.*

Please include your completed Chapter Development checklist form and your initial Chapter Board meeting minutes (which should cover your Chapter plan, budget, membership and events ideas) with this application. The WWS National Board will review this information and vote to approve your new chapter.

Upon approval, your chapter will have access to reimbursable start-up funds of \$300 to cover your first events costs as well as marketing materials to advertise your new chapter. An expense report template will be provided for reimbursements. Your chapter will be required to reimburse the \$300 start-up funds back to National within the first 12 months of activity. You may not apply for a chapter bank account during the first 12 months of activity.

If you have any questions regarding this information or how to proceed, please contact the National Chapter Development Director at chapter_development@womenforwinesense.org.