## Leadership Tool Kit

(Also check our Food Pantry Management Toolkit)

Source	Notes	Useful Resources
		<u>NonprofitReady</u>
		ASU Lodestar Center for Philanthropy and Nonprofit Innovation
	Browse these websites to succeed in the nonprofit world.	Community Foundation of Jackson Hole
	Please check out the " <u>Food Pantry Management Tool Kit</u> " for specific resources on food pantry management.	501 Commons
		Help 4 Nonprofits
		Alliance of Arizona Nonprofits
		Community Tool Box
	With this Communications Toolkit, we hope to assist you in crafting meaningful messages to engage your clients, donors, volunteers and employees.	Akron-Canton Regional Food Bank Communications Tool-Kit
	Use this guide to ensure your nonprofit is the best it can be.	What Makes an Effective Nonprofit
		A Well-Informed Leader – What Nonprofit Leaders Are Reading
		<u>Leadership</u> <u>Development</u>
501 Commons	An organization whose mission is to help nonprofits flourish. You can find many resources here on this link. Most of their support is free but offered in Washington.	<u>Leadership Transition</u> <u>&amp; Succession Planning</u>
	Most of their support is free but offered in washington.	Quality Improvement & Lean Management
		Hiring an Executive Director Evaluating Executives Performance

			Interim Executive Director Coaching and Consulting
			How to recover & Accomplish a Turnaround Organizational Check-up: Assess Your Nonprofit's Health
			Strategic Planning
			Starting a Nonprofit & Fiscal Sponsorship
Alliance of	The Alliance of Arizona Nonprofits was a be the unifying voice of the nonprofit see. We are the only statewide association do the needs of the more than 20,000 nonproganizations all across Arizona. We do advocacy, education, information, conneresources, which are tailored specifically their staff, their board and their volunte	ctor in Arizona. edicated to serving rofit this through ection and y for nonprofits,	
Arrizona Nonprofits	Membership: Annual Budget Under \$49,999 \$50,000 - \$249,999 \$250,000 - \$499,999 \$500,000 - \$999,999 \$1 million - \$2,499,999	Membership Dues \$85 \$110 \$195 \$225 \$425	Americorps VISTA Volunteer Webinar
	\$2.5 million - \$4,999,999 \$5 million - \$9,999,999 \$10 million or above	\$525 \$800 \$1,000	
Alliance to End Hunger	We engage diverse institutions to build hunger at home and abroad.	the will to end	Self-Assessment Workbook  Register for Webinar to help you through the Workbook
Americorps	AmeriCorps members and AmeriCorps serve directly with nonprofit organization nation's most pressing challenges.		Apply for an Americorps Volunteer

ASU Lodestar	The ASU Lodestar Center for Philanthropy and Nonprofit Innovation is a global leader in advancing understanding	·
Center for	and effective philanthropic and nonprofit practice as a	How to Start a
Philanthropy	distinctive community development strategy. The Center	Nonprofit Nonprofit
and Nonprofit	educates, empowers and connects nonprofit leaders to	<u> </u>
Innovation	accelerate social impact.	
The Bridgespan	The Bridgespan Group is a global nonprofit that strives to	Webinar Library
Group	make the world more equitable and just. Since 2000, we	vvcbirar bibrary
<u>aroup</u>	have had the privilege of advising and collaborating with	Increasing Nonpro
	many of the world's most extraordinary social change	Executive Team
	leaders including philanthropists, nonprofit and NGO	<u>Effectiveness</u>
	leaders, and impact investors.	
		Nonprofit Hiring
		Toolkit
Candid	Candid gets you the information you need to do good.	Starting a Nonpro
Gariara	Every year, millions of nonprofits spend trillions of dollars	Starting a Nonpro
	around the world. Candid finds out where that money	How do I start a
	comes from, where it goes, and why it matters. Through	nonprofit
	research, collaboration, and training, Candid connects	<u>11011p1011t</u>
	people who want to change the world to the resources	<u>Management</u>
	they need to do it. Candid's data tools on nonprofits,	
	foundations, and grants are the most comprehensive in	Diversity, Equity, &
	the world. Foundation Center and GuideStar joined forces	Inclusion
	to become Candid, a 501c3 nonprofit organization.	
Capture Your	Capture Your Flag is the Near Peer programming leader.	
Flag	A Near Peer is someone who has recently been through a	
<u> </u>	situation you are facing now. Their story is your story, but	NON-PROFIT &
	a few years ahead. We film interviews over a series of	PHILANTHROPY
	years and package them into searchable video libraries	Videos
	which allow you to find inspirational online career videos	
	to help you advance your career.	
Center for	We believe that thriving nonprofits are essential to a	
Nonprofit	strong community. But how can nonprofits thrive when	Starting a Nonprof
Management	we're stretched thin and lacking time, dollars, and	Checklist
	resources?	
Charity How To	CharityHowTo is the premier online learning center for	
<u>C1141107 11077 10</u>	nonprofit professionals around the world. Our nonprofit	Nonprofit Manager
	webinar topics include social media, grant writing, board	& Board Governance
	management, fundraising, online fundraising, and much	Webinars
	more.	
Community	A free, online resource for those working to build healthier	Developing a Strate
Tool Box	communities and bring about social change. It offers	Plan
1001 B0X	thousands of pages of tips and tools for taking action in	1 1011
	communities. Want to learn about community	Developing an
	assessment, planning, intervention, evaluation, advocacy,	Organizational
	and other aspects of community practice? Then help	Structure for the

yourself to over 300 educational modules and other free tools. Orienting Ideas in Leadership Core Functions in Leadership Becoming an Effective <u>Manager</u> Group Facilitation and Problem-Solving Hiring and Training **Key Staff of Community Organizations** Providing Training and Technical Assistance Introduction to Evaluation Using Evaluation to Understand and Improve the Initiative Maintaining Quality <u>Performance</u> Planning for Sustainability CRE CRE is a nonprofit consulting firm that provides the **SELF-COACHING** strategies and tools needed to build sustainable, **STRATEGIES FOR** high-performing organizations that improve people's lives NONPROFIT LEADERS and drive social change. A Guide to Launching a Successful Nonprofit **Organization** Personnel Policies <u>Freelancer</u> Freelancer.com is the world's largest freelancing and crowdsourcing marketplace by number of users and projects. Through our marketplace, employers can hire freelancers to do work in areas such as software development, writing, data entry and design right through to engineering, the sciences, sales and marketing, accounting and legal services.

GCF Learning	For almost 20 years, the GCFLearnFree.org program has helped millions around the world learn the essential skills they need to live and work in the 21st century. From Microsoft Office and email, to reading, math, and more—GCFLearnFree.org offers more than 200 topics, including more than 2,000 lessons, more than 1,000 videos, and more than 50 interactive and games, completely free.	Critical Thinking and Decision-Making
GreenLight Solutions	GreenLight Solutions Foundation is a 501(c)3 educational nonprofit. Through our professional education programs and Student-Led Projects, we empower students, professionals, and community members to catalyze sustainable business initiatives.  Business leaders learn how to improve the sustainable operations of their business and are empowered to ensure the change is long-term. More effective sustainability	Sustainability Project Application
	leaders create a ripple effect in our society, fulfilling GreenLight's vision of a world where purpose-driven leaders create a resilient, equitable, and prosperous future for people and the planet.	
<u>HandsOn</u>	HandsOn Greater Phoenix is a 501(c)3 nonprofit	Create a Vision &
<u>Greater</u>	organization that puts volunteers to work where they are	<u>Mission Statement</u>
<u>Phoenix</u>	needed most, your organization.	
		Become a Partner
<u>Help 4</u> <u>Nonprofits</u>	Help for Nonprofits, Articles Library by category.	Succession Planning: The Elephant in the Room
		Executive Transition as a Celebration of What is Possible
		Starting a New Program: Is it Really Feasible and How Will We Fund It and Where Do We Go from Here?
		Reaching for Your Organization's Highest Potential
		3 Statements That Can Change the World:

		Mission / Vision / Values
		Searching for a Key Employee The 7 No-No's of Hi
Leap for Reason	The Leap of Reason Initiative is aimed at inspiring and supporting great leaders and funders to build great organizations for greater societal impact. Realizing this mission will require us to influence a mindset change among leaders whothe play a significant role in the social and public sectors and who are motivated to create meaningful, measurable, and sustainable improvement in the lives of individuals, families, and communities.	Founder's Syndrom Who Me? The big reset: Guida for nonprofits
		Graceful Exit: Succession Plannin High-Performing C
		CEO Insights: Is a Nonprofit Board Re Best-Suited to Evaluits CEO?
		CEO Insights: Shou Stay or Should I Go
		Leadership Learnin Module
		Management Learn Modules
		Programs Learning Module
		Culture Learning Module
		Monitoring Data Learning Module
LinkedIn for Nonprofits	LinkedIn For Nonprofits offers many ways for your organization to benefit from the largest professional network in the world. Whether you're looking to find and develop talent, drive nonprofit awareness and build community, fundraise/development or develop your talent and volunteers, we can help.	
LUCID	The Meeting Innovation Company. We make it easy for teams to run successful meetings every day.	What is a Team Cadence Meeting?

The Problem We Solve: Everyone meets, and at some level, everyone struggles to meet well. In the past, most businesses could get away with leaving leaders to figure out their meetings on their own. Not anymore. Today's knowledge-based economy thrives on rapid information flow, agility, and change. Interdependent teams tackling increasingly complex work must meet well to keep up. Otherwise, teams suffer too much time wasted in unproductive meetings, preventing them from achieving their goals.

meeting agenda templates and guides

What is a Progress
Check Meeting? Free
meeting agenda
templates and quides

What is a One-on-One Meeting? Free meeting agenda templates and guides

What is an Action Review Meeting? Free meeting agenda templates and guides

What is a Planning Meeting? Free meeting agenda templates and guides

What is a Problem
Solving Meeting? Free
meeting agenda
templates and guides

What is a Decision
Making Meeting? Free
meeting agenda
templates and guides

What is a Workshop Meeting? Free meeting agenda templates and quides

What is a Sensemaking Meeting? Free meeting agenda templates and guides

What is an Introduction Meeting? Free meeting agenda templates and guides

What is an Issue
Resolution Meeting?
Free meeting agenda
templates and guides

What is a Community of Practice Meeting?
Free meeting agenda templates and quides

What is a Broadcast Meeting? Free meeting agenda templates and guides

## Mind Tools

Helping you to learn the essential management, leadership, and personal effectiveness skills that you need to build a happy and successful career. Mind Tools is one of the world's most popular digital, on-demand career and management learning solutions, helping more than 24 million\* people each year. Our wide range of high-quality, practical, on-demand resources can help you to become an effective and inspirational manager and leader – whether you're new to the job or have years of experience.

<u>Team Management</u>
<u>The Skills You Need to be a Great Boss</u>

Leadership Skills
Become an Exceptional
Leader

Strategy Tools
Mapping Out Your Best
Possible Direction

Problem Solving
Solving Complex
Business Problems

Decision Making
How to Make Better
Decisions

Learning Skills
Learn – and Develop
Others – More
Effectively

Project Management
Delivering Complex
Projects Successfully

Time Management
Beat Work Overload. Be
More Effective. Achieve
More.

		Stress Management
		Manage Stress. Be
		Happy and Effective at
		Work.
		<b>Communication Skills</b>
		Become a Skilled
		<u>Business</u>
		<u>Communicator</u>
<u>National</u>	The National Council of Nonprofits (Council of Nonprofits)	
Council of	is a trusted resource and proven advocate for America's	
Nonprofits	charitable nonprofits. Connecting the policy dots across	
	all levels and branches of governments, the Council of	Diversity, Equity, &
	Nonprofits keeps nonprofits informed and empowered to	Inclusion
	create a positive public policy environment that best	
	supports nonprofits in advancing their missions. Working	Governance &
	with and through the nation's largest network of	<u>Leadership</u>
	nonprofits—with 25,000-plus organizational	Tul: 0.7 1:1:
	members—we identify emerging trends, share proven	Ethics & Accountability
	practices, and promote solutions that benefit charitable	
	nonprofits and the communities they serve.	
Network For	Reaching and engaging donors is mission-critical for	
Good	small nonprofits. Keep your donors giving online with our	
<u> </u>	all-in-one fundraising software. Also use our website to	
	collect your donation money from donors.	Nonprofit Resources
	1	<u> </u>
	You can subscribe to the newsletter for constant	
	information.	
<u>NonprofitReady</u>	Free online training for the nonprofit professional. Over	
<u> </u>	500 learning resources to help you and your nonprofit do	
	more good. Make an account to get started.	
Stanford Social		How to Create Better
Innovation	Informing and inspiring leaders of social change. Get involved and make your voice heard.	Nonprofit Executive
Review	mvolved and make your voice neard.	Teams
	0 - 11 - 10 1000 11 - 1 - 1 - 1	<u>TCATHS</u>
Quickbooks	Created by a certified CPA with 20+ years in the nonprofit	
Made Easy for	space. Quickbooks Made Easy for Nonprofits is your	
<u>Nonprofits</u>	partner in getting industry-specific Quickbooks.	
Virtual	Websites that offer online courses and certifications to	<u>ASU Lodestar NMI</u>
Learning	improve your nonprofit.	Courses
Courses		
		Ed2go Courses
		0
		<u>Coursera</u>
		EdX Courses
		Tar Coarses