



Are You Absent?

- If you are absent **one day BEFORE** a test, you will be expected to complete the test on the day it is scheduled. A one-week warning is given for an upcoming test.
- If you are absent on a **TEST DAY**, you will be expected to make-up the test when you return to school.
- If you are absent and want to know what you missed in class, please complete the following steps:
- Check your teachers' **Google Classrooms** for new postings on the Classwork Page or Stream.
- Check your teachers' **Google Sites**.
- If you have any questions **AFTER completing steps 1 and 2**, email your teachers. You may also call or text a friend after the school day ends.
- Upon your return, check with your teachers to verify the assignments you must complete.
- Obtain missed notes from a friend or the teacher.
- Arrange to make-up quizzes, tests, and classwork. All tests must be made-up **within one week** of the original test date unless there are extenuating circumstances. You must schedule a time to take your test/quiz with your teacher.

- You have **two days** for every day you are absent to make-up your work.
- Planning on missing school due to a vacation? Complete the [Student Educational Trip Form](#) and have each Cirrus Team teacher sign it before submitting the form to the main office.
- Attendance Secretary: Mrs. Jennifer Muchorski-jmuchorski@methacton.org