



309 W Green Street, Urbana, Illinois

Board of Trustees April Business Meeting Minutes

April 23, 2024 - 7:00-9:00 PM - In person/Hybrid Meeting in Fellowship Hall

Present: Charlie Boast, Steve Herzog, Adelaide Aime, Matt Stasiewicz, Jenna Zeidler, Karen Folk, Jocelyn Karsk, Joe Finnerty, Rev. Beth Monhollen, Jenny Hunt, Chris Hannauer

Meeting was called to order at 7:06pm

WELCOME/CHECK IN/CHALICE LIGHTING

- Chalice Lighting - rev beth offered chalice lighting words
- Board members read the covenant and gave individual check ins.

Finalization of Business Meeting Agenda

CONSENT AGENDA

- [Staff reports: Staff Reports - April, 2024](#) incomplete, as explained by rev beth
- Lead minister Report - April, 2024- [04-23-2024 Ministers Board Report](#)
- [DRAFT Board Minutes - March 26, 2024](#)
- [DRAFT Board minutes -April](#)

ADMINISTRATIVE UPDATE

- [Fiscal Summary –April 2024](#)
- Adelaide reported that the church credit card account was hacked and staff will need to verify legitimate purchases with the credit card company and then money will be refunded for all fraudulent charges.

OLD BUSINESS

[FY25 Draft Budget](#)

- The Board gave a big round of applause to Chris Hannauer and Adelaide Aime for all of their work on the budget.
- After a report for Mona of \$10,000 additional in pledges, with the restructuring, and the money the board agreed to divert, we went into the last budget meeting needing to cut \$6,000
- There was discussion on what part of the social action budget funding going to outside organizations. That group is giving a lump sum, so we don't require individual budget lines. Joe Finnerty and Adelaide Aime suggest a multi month discussion with all the various stakeholders about this.
- It needs to be communicated to the councils that the paid av tech isn't available for anything other than worship due to limited number of hours.
- Budget information sessions will be scheduled leading up to the annual meeting.
- Non-worship child care budget is about half of what is actually needed. To address this, the Board suggests reducing the Volunteer Support and Recognition budget in order to increase childcare to 3 hours a week

MOTION: Adelaide Aime moved that we recommend draft version budget 26, dated 4:23 to the congregation for their consideration at the annual meeting. Joe Finnerty seconded. Motion passed.

NEW BUSINESS

MOTION: Joe Finnerty moved that the Board enter executive session. Steve Herzog seconded. The Board entered Executive Session at 8:33pm.



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MOTION: Karen Folk moved that the Board exit executive session. Joe Finnerty seconded. The Board exited the executive session at 8:43.

MOTION: Joe Finnerty moved that the Board empower the Lead Minister--Rev Beth Monhollen--to offer the current Facilities Manager a one-time severance payment if he completes his work with us on May 6 and fulfills any additional associated requirements such as returning church property.

The severance will be no more than \$6,262. and will be paid in a lump sum as part of a regularly scheduled payroll.

Steve Herzog seconded. Motion passed.

- Annual meeting-Nominating committee has been named, and have started on a slate already. We are entitled to 6 delegates, if we don't have delegates attend, our voice is not heard.
- Annual meeting nuts and bolts. Affirm date. Hybrid voting would be very nice since there probably won't be a ramp yet. We could perhaps have a band or music during intermission.

Motion: Karen Folk moved for the 2024 Annual meeting to be offered as a hybrid in person/virtual meeting. Joe Finnerty seconded. motion passed.

GRATITUDE PRACTICE:

Card Shower Recipient(s)

- Andy Robinson - SprUUce up
- Rev. Sally for superb supervision of staff

NEWS FROM THE FIELD:

- Governance Taskforce - Jenny Hunt reported that the taskforce is well into the creation of a new structure for church documents and identifying who are the key people to create certain types of policies. This will be presented at the council of shared leadership.

ACTION ITEMS:

- Adelaide will complete the two page budget to present to the congregation, deadline from cate?
- All Board members will write card shower cards
- Jenna will send out the addresses for card shower recipients

FUTURE DATES:

1. Rev Sally vacation - April 14-28, 2024
2. Cate vacation - April 16-25, 2024
3. Spring Council of Shared Leadership Retreat - April 27, 2024
4. Rev Beth study leave - May 6-20, 2024



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5. Kelly - vacation May 15-31
6. BoT Combined Study Session/Business Meeting - May 14, 2024
7. BoT Business Meeting - May 28, 2024
8. Congregational Annual Meeting - June 2, 2024
9. 1st Meeting of new board Combined Study Session/Business Meeting -June 11, 2024

MOTION: Adelaide Aime moved to adjourn the meeting. Steve Herzog seconded. motion passed, Meeting was adjourned at 9:12pm.