

Nursery Practitioner

Jumping John's at St John's Infants School,
Glastonbury.



Job Purpose

To assist the Nursery Teacher and team in providing high quality childcare and education appropriate to the age and stage of development of the children.

Main Responsibilities

- To be part of a culture of vigilance whereby every practitioner acknowledges their own responsibility in the safeguarding, welfare and wellbeing of all children in our care.
- Provide a high standard caring, supportive and safe environment. To ensure that all equipment is safe, standards of hygiene are high and safety procedures are implemented at all times, with particular attention to hygiene practices and accident prevention.
- Plan, resource, and implement activities appropriately for the all-round development of the children and ensure that the activities meet the criteria of the Early Years Foundation Stage Principles and follow the interests of the children.
- To understand and implement the School's core vision and values.
- Raise children's awareness of others through equality and diversity.
- Be responsible for observing and helping the Nursery Teacher assess your key children, using 'Tapestry' to communicate with parents and families, completion of relevant paperwork such as 'two-year progress checks'.
- To encourage positive behaviour by presenting yourself as a good role model and adhering to the school's policies and procedures and ensuring the boundaries are consistent with the rest of the team.
- To settle in new children and provide on-going support through transition periods, including into our Reception classes.
- Support students on work placements.
- Contribute to the promotion of the Nursery and recruitment of children.
- To contribute and participate in training courses and staff meetings as required, outside of working hours if necessary, and to keep up to date with current good practice.
- To be flexible and support around the school where necessary.
- To comply with school's policies and procedures, including Health and Safety, Equality & Diversity, Safeguarding Children and Vulnerable Adults and Prevent.
- To comply with the requirements of the General Data Protection Regulation (EU) 2016/679 ("GDPR"). It is the responsibility of individual staff members to protect data and to take all reasonable steps to ensure data are kept securely.

The following duties are ones which all staff are required to perform:

- To be committed to safeguarding and promoting the welfare of children and young people.
- Always observe health and safety procedures and work safely.

- To be responsible for your own continuing self-development, undertaking training as appropriate to the working environment and developments in your role and to participate in annual appraisal and review processes.
- Always adhere to the Staff Professional Code of Conduct as a representative of the school and to comply with all school policies and procedures.
- Undertake any other duties as required by the Headteacher, which are commensurate with the level of your post, to meet the changing needs and demands of the school.

PERSON SPECIFICATION

Essential (E) Desirable (D)

Method of Assessment (A = Application, I = Interview, T = Test)

	Essential/ Desirable	Method of Assessment
QUALIFICATIONS		
A Childcare and Education Level 3 qualification	E	A/I
EXPERIENCE		
Minimum of one years' experience of working with children.	E	A/I
Experience of Special Educational Needs within a pre-school setting.	D	A/I
A Food and Hygiene Certificate (or willing to undertake training	D	A/I
KNOWLEDGE AND SKILLS		
Encouraging and valuing team members' contributions and communicating with them effectively	E	I
Generating ideas to improve performance in own job and service delivery.	E	I
Consistently striving to achieve the highest standards of personal and team members' performance for one's customers	E	I
Making constructive suggestions about own and team members' work and taking action to implement them.	E	I

Prioritising activities and developing simple but realistic plans to achieve them	E	I
Committed to achieving good quality work and agreed performance standards.	E	I
Adapting one's style to work with a customer or colleague	E	I
Confident delivery to another person at the appropriate level for the receiver.	E	I
Remaining calm and polite no matter what the pressures.	E	I
Participating with other team members and contributing constructively	E	I
PERSONAL ATTRIBUTES		
Ability to recognise problems and deal with difficulties effectively and decisively	E	I
Flexibility	E	I
Ability to relate to young children and adults in a caring and supporting manner and be sensitive to their needs	E	I
Initiative and energy to work to a high standard under pressure	E	I