

SCOTTISH ETHNIC MINORITY AUTISTICS CIC

Job Application Form

Please complete all sections in black ink or by typing. This form is the only document used for shortlisting — please do not attach a CV. Continue on a separate sheet if you need more space, and indicate clearly which section it relates to.

Post Applied For

Position	
Where did you see this vacancy advertised?	

Eligibility to Apply

This post carries a Genuine Occupational Requirement under Schedule 9, Paragraph 1 of the Equality Act 2010. Applicants must meet both parts of this requirement to be considered.

Do you identify as Autistic?	
Do you have a Black, Brown, Asian or other racialised identity?	

Please answer Yes or No in the boxes above. If you answer No to either question, we will be unable to progress your application, as this requirement is essential to the role.

1. Personal Details

Full name	
Preferred name	
pronouns (optional)	
Address	
Postcode	
Phone (mobile / home)	
Email address	
Do you have the right to work in the UK? (Yes / No)	
NI Number	
Do you require a visa/sponsorship to work in the UK?	

Do you need any reasonable adjustment to take part in the interview? If so, please tell us what would help.

2. Employment History

Please start with your current or most recent employer and work backwards. Include paid work, self-employment, and relevant unpaid or voluntary roles.

Dates (from–to)	Employer	Job title & main duties	Reason for leaving

3. Education and Training

Dates	School / college / training provider	Qualification(s) / course(s)

4. Supporting Statement

Using the person specification in the job advert, please tell us how your skills, knowledge, experience and/or lived experience meet each of the essential and desirable criteria for this role. This is the main section we use to shortlist candidates for an interview, so please give specific examples.

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5. Referees

Please give details of two people who can provide a reference, one of whom should be your current or most recent employer (or, if you have not been employed before, a tutor, community organisation or other person who knows you in a relevant capacity). References will only be taken up for the successful candidate, and, where indicated, only with your permission and after the interview.

Referee 1: Name	
Relationship to you	
Organisation	
Address	
Phone	
Email	
May we contact before interview? (Yes / No)	

Referee 2: Name	
Relationship to you	
Organisation	
Address	
Phone	
Email	
May we contact before interview? (Yes / No)	

6. Declaration

This post is subject to membership of the PVG (Protecting Vulnerable Groups) Scheme. Appointment will be conditional on a satisfactory PVG scheme record from Disclosure Scotland.

Do you have any unspent criminal convictions, or any conviction that would be disclosed under the arrangements applicable to this post? (Yes / No) If yes, please provide details in a sealed envelope marked "confidential" and addressed to [insert named contact].

I confirm that the information given in this form is accurate and complete to the best of my knowledge. I understand that any false or misleading information may disqualify my application, or lead to dismissal if I have already been appointed.

Signed		Date	
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Thank you for applying to Scottish Ethnic Minority Autistics CIC.