



## Instructions/Template for Preparing Manuscript for AKUNSIKA: A title should be the fewest possible words that accurately describe the content of the paper (Center, Bold, 16pt)

**Author Name<sup>1</sup>, Author Name<sup>1,2,\*</sup> , Author Name<sup>3</sup> (12pt, bold)**

<sup>1</sup>Affiliation 1 (10 pt)

<sup>2</sup>Affiliation 2 (10 pt)

<sup>3</sup>Affiliation 2 (10 pt)

### ARTICLE INFO

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Third keyword;

Fourth keyword;

Fifth keyword.

### ABSTRACT (12 PT)

The abstract should be clear, concise, and descriptive. The abstract should stand alone, meaning that no citation and figures and equation format in the abstract. Consider it the advertisement of your article. The abstract should tell the prospective reader what you did and highlight the key findings. This abstract should provide a brief background of the problem (preferably 1-2 sentences), clear objective of the paper, research method in short, and a brief summary of results/findings (not discussion), and short conclusion. Avoid using technical jargon and uncommon abbreviations. The abstract must be accurate, brief, clear and specific. Use words which reflect the precise meaning. The abstract should be precise and honest. Please follow word limitations (should be: 150-250 words) (←10pt, Times New Roman).



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## INTRODUCTION

It contains background, rationale, research urgency, and or research contribution. References (relevant literature or research) need to be included in this section concerning the justification of research urgency, the emergence of research problems, alternative solutions, and

the solutions are chosen. The introduction also contains the novelty of the research, namely by describing what has been done in previous studies and what has not been done, as well as the justification for differentiating this research from previous studies. It is recommended that the previous studies reviewed have been

published in international and national journals within the last ten years. The closing of introductory section must contain the research objectives.

The way of writing reference sources in the text needs to indicate the author's last name and year of publication. For example, research results show that more than 70% of students cannot recognize authentic problems (Wibowo, 2014). The degree of sophistication of references referred to is by looking at the proportion of publications in the last ten years and referring to primary literature (journal articles, not books).

Problems and/or hypotheses, expected results, or research objectives in this article are written narratively in paragraphs, with no need to be given special subtitles. Likewise, operational definitions, if deemed necessary, are also written narratively.

The introduction is written in Times New Roman-11 upright, with one space. Each paragraph begins with a word indented into five digits, or about 1 cm from the left edge of each column. Each paragraph consists of one main idea and contains at least three sentences. Each paragraph must be coherent (connected) with the previous paragraph and use effective Indonesian according to EYD rules. Avoid using conjunctions at the beginning of the paragraph. It is recommended not to use quotations at the beginning of the paragraph, and it is advisable not to use direct quotations (preferably paraphrased in your own words) to avoid plagiarism.

## **LITERATURE REVIEW AND HYPO-THESIS DEVELOPMENT**

**Literature Review and Hypothesis Development ← Times New Roman, 12pt, Bold**

This section contains previous literatures related to the research and explains the hypothesis development.

### **Writing The Hypothesis**

Hypothesis written in this format :

**H<sub>1</sub>:** After the H letter, follow by subscript, 12pt, bold, justify, if more than 1 line then the next line is placed after the colon on the first line and ends with dot.

### **Title and Sub Title Format**

The main title does not exceed 13 words in Indonesian and 10 words in English. The main title written with the format: 14pt, uppercase, bold, center.

Sub titles do not use numbers. The subtitle format used is as follows:

#### **1. Title level 1**

Title level 1 use format: Times New Roman, 12pt, center, capital, bold; the example:

### **INTRODUCTION**

**2. Title level 2** use format: Times New Roman, 12pt, title case, bold; the example:

#### **Corporate Governance**

**3. Title level 3** use format: Times New Roman, 12pt, title case, bold, italic; the example:

#### ***Corporate Governance in Indonesia***

**4. Title level 4** use format: Times New Roman, 12pt, title case, italic; the example:

*Implementation of Corporate Governance in Indonesia*

### **RESEARCH METHOD**

Contains the type of research, time and place of research, targets/objectives, research subjects, procedures, instruments and data analysis techniques, and other matters related to the research conducted. Targets/objectives, research subjects, procedures, data and instruments, data collection techniques, data analysis techniques, and other matters related to the research method can be written in subtitles. Subtitles do not need to be notated but written in small letters starting with capital letters; Times New Roman-12 Bold left aligned.

Especially for qualitative research, the time and place of research need to be written clearly and ultimately (for quantitative research, it is also necessary). Research targets/subjects (for qualitative research) or sample population (for

quantitative research) need to be explained in detail and clarified in this section. It is also necessary to write down the technique of obtaining subjects (qualitative research) and/or the sampling technique (quantitative research).

Procedures need to be described according to the type of research in detail. How the research is carried out and the data will be obtained needs to be described in this section. For experimental research, the type of design (experimental design) used should be written in this section.

Types of data, how the data is collected, with which instruments the data is collected, and how the technique is collected need to be clearly described in the data collection techniques and instruments section. The instrument must describe what aspects/indicators are being measured, the instrument type, the instrument's form, the technical use, and other relevant information. This section also describes guarantees related to the quality of the instrument, such as how to prove its validity and estimate its reliability.

Data analysis techniques contain how to interpret the data obtained and its relation to the problems and research objectives. For experimental research, it is not necessary to write down statistical formulas, but it is sufficient to state which test was used and the decision-making criteria. For qualitative research, researchers also need to describe the things that are done to ensure the validity and consistency of research results.

## RESULTS AND DISCUSSIONS

The purpose of the Results and Discussion is to state your findings and make a interpretations and/or opinions, explain the implications of your findings, and make suggestions for future research. Its main function is to answer the questions posed in the Introduction, explain how the results support the answers and, how the answers fit in with existing knowledge on the topic. The Discussion is considered the heart of the paper and usually requires several writing attempts.

The discussion will always connect to the introduction by way of the research questions or hypotheses you posed and the literature you reviewed, but it does not simply repeat or rearrange the introduction; the discussion should always explain how your study has moved the reader's understanding of the research problem forward from where you left them at the end of the introduction.

To make your message clear, the discussion should be kept as short as possible while clearly and fully stating, supporting, explaining, and defending your answers and discussing other important and directly relevant issues. Care must be taken to provide commentary and not a reiteration of the results. Side issues should not be included, as these tend to obscure the message.

### Citation

Citation on text is written between open and close parenthesis mentioning author's surname, year without comma, and page number if necessary.

1. One source of citation with one author: (Hermawan, 2009); two authors: (Siregar dan Utama, 2005); more than two authors: (Budiono et al., 1999); more than one source of citation with different authors: (Mardiyah, 2001; Kusumawati, 1999); more than one source of citation with similar author: (Djakman, 1998, 2000).
2. When referring to author with more than one article in the same year, use letter a, b, ... after year on citation, e.g. (Joni, 1999a, 1999b) or (Joni, 1999a, Daud, 2000b).
3. When author's name is mentioned on the text, the name does not have to be mentioned on citation, e.g. "Alamsyah (1998) stated ..."
4. Source of citation from an institution's work should mention the acronym of the institution, e.g. (IAI, 1994).

[https://owl.purdue.edu/owl/research\\_and\\_citation/apa\\_style/apa\\_formatting\\_and\\_style\\_guide/in\\_text\\_citations\\_author\\_authors.html](https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/in_text_citations_author_authors.html)

**Table**

Tables are inserted into the manuscript and are not included in the appendix. Table is a processed form of statistical output, and not a direct copy from the software output. The table is numbered and the full title indicates the contents of the table. Tables should be referred to the manuscript, for example: The results of the validity and reliability tests are presented in Table 1.

There is no need to add a pointer word after reference to the table, for example: Table 1

below shows the results of the validity and reliability test. The word 'below' is not needed. The source of Table should be included. If the contents of the Table are from the self processing, then do not need to mention the source.

Format for Table title: 11pt, center, bold, tittle case; 9-11pt (adjusted with the size of table). Format for Table header: bold, tittle case.

Do not show a vertical line in the table. Only horizontal lines should be shown within the table. *Look this example below:*

**Table #... <Title of Table>**

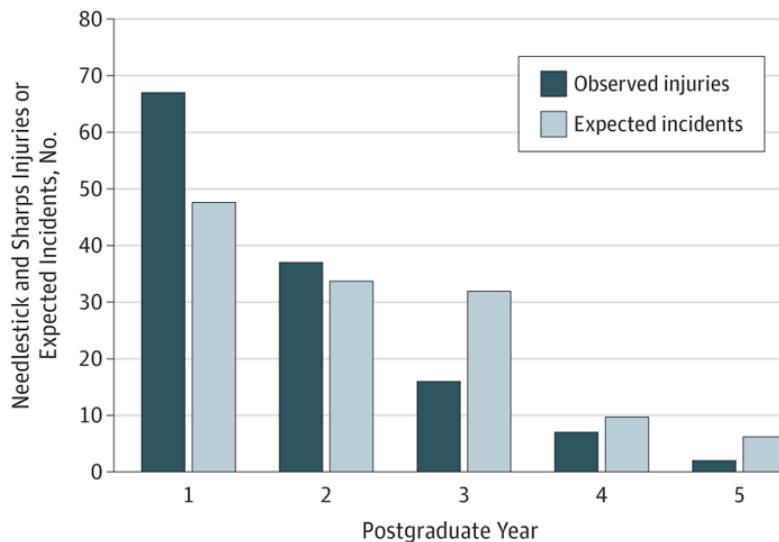
Variabel Independen	Unstandardized		Standardized		T	Sig		
	Coefficients		Coefficients	Beta				
	B	Std. Error						
(Constant)	40,878	,393			103,969	,000		
Zscore(SDM)	,665	,276	,366	,2,413	,022			
Zscore(TI)	,507	,227	,318	,2,236	,033			
Zscore(KO)	,220	,240	,130	,918	,366			
ZKO_ZSDM	-,404	,311	-,197	-,1,298	,204			
ZKO_ZTI	,415	,269	,226	1,543	,133			
Adjusted R Square			,306					
R Square			,405					
Sig			,006					
F			4,092					

Source: ....

**Figures**

Figures are sequentially numbered commencing at 1 with the figure title and number below the figure as shown in Figure 1. Detailed recommendations for figures are as follows: (a) Ensure that figures are clear and legible with typed letterings. (b) Black & white or colored figures are allowed. (c) If a figure spans two columns, it should be placed at the top or bottom of a page. (d) Hard copy

illustrations should, preferably, be scanned and included in the electronic version of the submission in an appropriate format as follows: BMP - Microsoft bitmap file, WMF - Windows Metafile Format, EPS - Encapsulated Postscript. (e) If figures cannot be scanned, the original should be placed in its location within the manuscript using wax or colorless glue. (f) The following files are permissible: Microsoft Graph, Microsoft Draw.



**Figure # ... <Title of Figure>**  
(resource: <https://jamanetwork.com/>)

## Equations

Equations should be numbered serially within parentheses as shown in Equation (1). Equations should be prepared using MS Equation Editor (not in image format). The equation number is to be placed at the extreme right side. Explanation of the symbols in the equation should be presented as a descriptive paragraph after the equation, not as an item list.

$$\int_0^{r_2} F(r, \varphi) dr d\varphi = [\sigma r_2 / (2\mu_0)] \cdot \int_0^{\infty} \exp(-\lambda |z_j - z_i|) \lambda^{-1} J_1(\lambda r_2) J_0(\lambda r_i) d\lambda. \quad (1)$$

Last, please avoid to make a sub section in Results and Discussion.

## CONCLUSIONS

Conclusion describes the research conclusion, limitation of the research, and suggestions for conducting future research. There is no subtitle in Conclusion.

## ACKNOWLEDGMENTS

Acknowledge anyone who has helped you with the study, including: Researchers who supplied materials, reagents, or computer programs; anyone who helped with the writing or English, or offered critical comments about

the content, or anyone who provided technical help. State why people have been acknowledged and ask their permission. Acknowledge sources of funding, including any grant or reference numbers. Please avoid apologize for doing a poor job of presenting the manuscript.

## REFERENCES

References should follow the style detailed in the APA 7<sup>th</sup> Edition format. Guidance regarding APA style 7th edition can be seen at the following link: [https://owl.purdue.edu/owl/research\\_and\\_citation/apa\\_style/apa\\_style\\_introduction.html](https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_style_introduction.html)

The use of Reference Manager applications such as Mendeley is highly recommended. However, when using a Reference Manager such as Mendeley, ensure that the reference data input in the Reference Manager application database is correct, such as the format for writing titles, author names, journal names, etcetera. Errors in data input in the Reference Manager application result in the wrong output given in the manuscript.

For references with a Digital Object Identifier (DOI), the author must include it following the APA Style 7th edition. If the reference does not have a DOI, the author can include the URL where the reference was posted. Make sure the URL is not an error.

Add at least 30 citations from journal articles published in the last 5-10 years. The bibliography is written in a single space (between bibliography is spaced 6 pt). Some examples of how to write references/references are as follows.

[https://owl.purdue.edu/owl/research\\_and\\_citation/apa\\_style/apa\\_formatting\\_and\\_style\\_guide/index.html](https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/index.html)