

**CITY OF LINDEN  
UNION COUNTY, NEW JERSEY**

Public Notice for the Request for Qualifications of Professional Service Contracts beginning July 1, 2024. Notice is hereby given that in accordance with N.J.S.A. 19:44-20.5 et seq. through a fair and open process, the City of Linden is requesting sealed submissions for Professional Service Contracts. Sealed submissions will be received by the Purchasing Agent, Jessica L. Slawinski, of the City of Linden, on Friday, July 12, 2024 at 10:00 A.M. prevailing time, in the 1st Floor Purchasing Department, City Hall, City of Linden, 301 North Wood Avenue, Linden, NJ 07036 then publicly opened and read aloud for the following **Submission Deadline: July 25, 2024 at 9:30am:**

**Affordable Housing Planning & Administrative Agent Services**

Proposals must be submitted in a sealed envelope clearly marked REQUEST FOR QUALIFICATIONS, for (Position Number as Listed Above, Name of Position) and bearing the name and address of the proposer on outside; addressed to the Purchasing Agent, Jessica L. Slawinski, City of Linden, City Hall, Purchasing Department, 301 North Wood Avenue, 1st Floor, Linden, NJ 07036.

Standardized submission requirements and selection criteria are on file and available in the Purchasing Department, City Hall, 301 North Wood Avenue, Linden, NJ 07036.

Submission packages may be obtained on The City of Linden's website @ [www.linden-nj.gov](http://www.linden-nj.gov)

In addition to full compliance with N.J.S.A. 19:44A-20.4 et. seq. ("Pay To Play"), individuals or firms awarded contracts under these procedures will be required to comply with the requirements of N.J.S.A. 52:32-44 (Business Registration of Public Contractors), 42 U.S.C. Section 12101 et. seq. (Americans with Disabilities Act of 1990), N.J.S.A. 10:5-31 et seq. And N.J.A.C. 17:27 et seq. (Contract Compliance and Equal Employment Opportunities in Public Contracts)

Any RFQ Addenda will be issued on the website and processed in accordance with N.J.S.A. 40A11-23(c)(1). All interested respondents should check the website from now through RFQ opening. It is the sole responsibility of the respondent to be knowledgeable of all addenda related to this procurement.

Submission by Corporations and Partnerships shall include a completed Disclosure of Ownership form (N.J.S.A. 52:25-24.2) and shall include a completed Non-Collusion Affidavit.

The City of Linden reserves the right to reject any or all submissions due to any defects of waive informalities and accept any submissions that in their judgment will be in the best interest of the City of Linden. The City of Linden shall award the contract or reject all submissions no later than 60 days from receipt of the same.

Jessica L. Slawinski

Purchasing Agent

Publication Date: Tuesday, July 2, 2024

