EIAB R-3 Projects and Long-Term Assignments

Brazosport ISD

Administrative Regulation

Contact: Deputy Superintendent of Teaching & Learning

Operational Definitions:

Long-term project: An assignment that takes between 2-5 weeks to complete.

Short-term/Standard project: An assignment that can be completed within 3-5 days.

The following guidelines must be followed when assigning projects and any long-term assignment:

- Project timelines and evaluations must be clearly communicated to students and parents in writing before projects begin.
- Projects cannot be assigned right before a holiday or due on the return date from a holiday.
- All project timelines should be based on school days only- not holidays and weekends.
- Consideration must be given for a student's ability to purchase required materials.
- Consideration must be given for a student's access to technology &/or specific supplies.
- All long-term projects must be given at least three incremental grades. Incremental grades must have clearly defined due dates and should be posted in the grade-book.
- All projects or long-term assignments must be linked to TEKS and follow the district curriculum.
- Students should be able to independently complete all project requirements without parent/guardian assistance.
- All projects must have an accompanying rubric and/or criteria for evaluation.
- Campuses and departments should collaborate to ensure there are not an excessive number of long term projects each semester. No more than one long term project per each subject is recommended. Departments must coordinate/develop project calendars for each campus in an effort to avoid overlapping deadlines.
- For K - 4th grade, individual tests and projects will count no more than 10% of the total year-long grade. For grades 5-12, an individual test/project grade will count no more than 10% of the total semester average.
- Careful guidance in structuring group/collaborative responsibilities in group projects.
- If a group project is assigned, the teacher should monitor and structure collaborative group responsibilities for each project.

*See **EIA R-1 Academic Grading**