

Guidelines For Creating A Grid & A Moderated Topic in Flipgrid

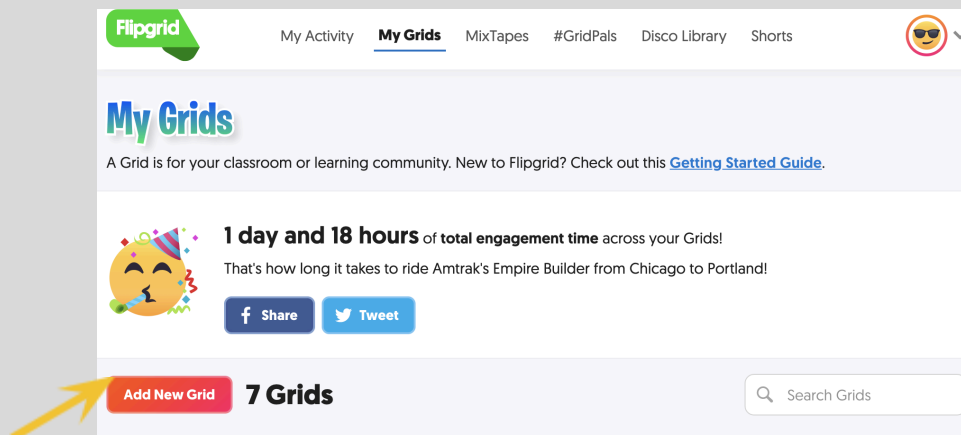
Looking for a way to have students share their thinking aloud, through video? Flipgrid is the answer for you! Flipgrid is 100% free for all educators, learners, and families. Engage and empower every voice in your classroom or at home by recording and sharing short, awesome videos...together! Follow the directions below to create a Grid (i.e., a class) and topics (i.e., video assignments) on Flipgrid. If you are unfamiliar with Flipgrid and its function, watch this [one-minute introduction](#) before following the directions below.

CREATING A GRID IN FLIPGRID

1. Login or signup to Flipgrid using your Hartford Public Schools Google Account.



2. Once inside, click "Add New Grid" to create your Flipgrid. Your Grid is the equivalent of your "Class" in Flipgrid.





3. Set a name for the Grid and select “Public and PLCs” as the Grid Type.


Let's Make a Grid!

Name your Grid Required
U.S. History 12/45

Select a Grid Type Required
Grid types make it easy to control who can join. [Learn more](#)

**School Email**
Students join using their Microsoft or Google school email.

**Student ID**
Create a list of student IDs to join your Grid **[not for EU]**.

**Public and PLCs**
Share the Grid with your network and the world.


Create a Flip Code
Students use this to join your Grid.
flipgrid.com/taylor0196 10/20

4. If you choose to Add a Password to the Grid, be sure that is also shared with your students in Google Classroom.

Public & PLCs

Visitors enter a Flip Code to view and verify their email address to participate.

Add a Password Optional
Participants will also need the shared password to join the Grid. ☐

**Two quick notes:**

- Anyone with the Flip Code can join and view videos on your Grid.
- A Microsoft or Google account is required to record.

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5. Post your Grid to a class in Google Classroom by clicking the  icon.

Your Grid is Ready!

We've created an introduction Topic to start the discussion.

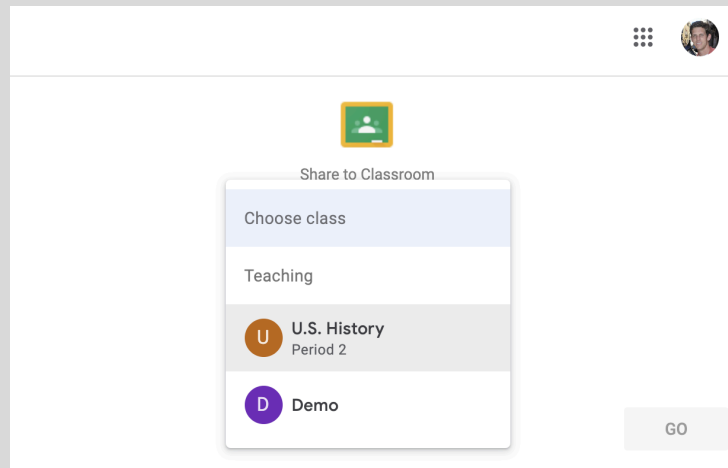
Let's kickstart the discussion!
Share the Flip Code below with your students.

flipgrid.com/taylor8632 [Copy](#)

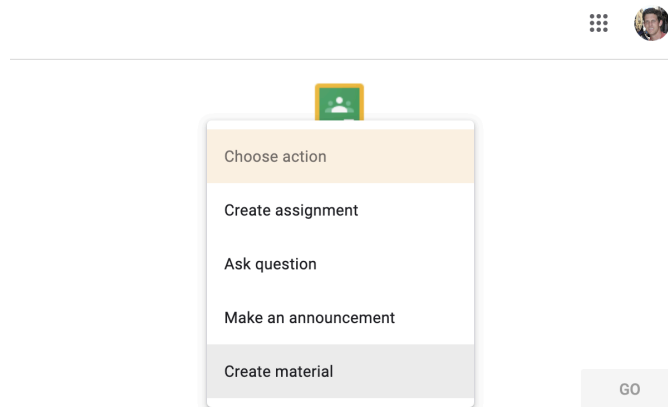
   

[Go to your Grid](#)

6. Choose the class in Google Classroom where you want to post the Grid.



7. Then select “Create Material” as the option for posting.



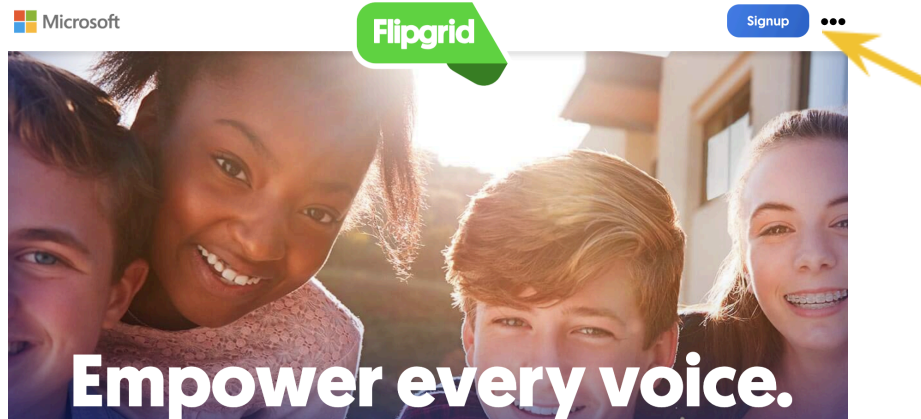
8. Give your Grid a title and an optional description. You will probably choose to share the Grid with all students and not organize it under a particular Topic.

A screenshot of the Google Classroom 'Material' form. The form has a title bar 'Material' and a 'Post' button. It has two main sections: 'Title' and 'Description (optional)'. The 'Title' section has a text input field with a placeholder 'Title'. The 'Description (optional)' section has a text input field with a placeholder 'Description (optional)'. Below the description field, there's a text input field with the text 'Flipgrid | U.S. History' and a URL 'https://flipgrid.com/taylor8632'. To the right of the form, there are three dropdown menus: 'For' (set to 'U.S. History ...'), 'All students' (set to 'All students'), and 'Topic' (set to 'No topic').

9. Congratulations! You’ve successfully created a Grid and shared it with your students. To post a “Topic”, which is the equivalent of an assignment in Flipgrid, follow the directions below.

CREATING A MODERATED TOPIC IN FLIPGRID


1. Login to Flipgrid using your Hartford Public Schools Google Account.



2. Once inside, locate your Grid and click on it.


My Grids

A Grid is for your classroom or learning community. New to Flipgrid? Check out this [Getting Started Guide](#).

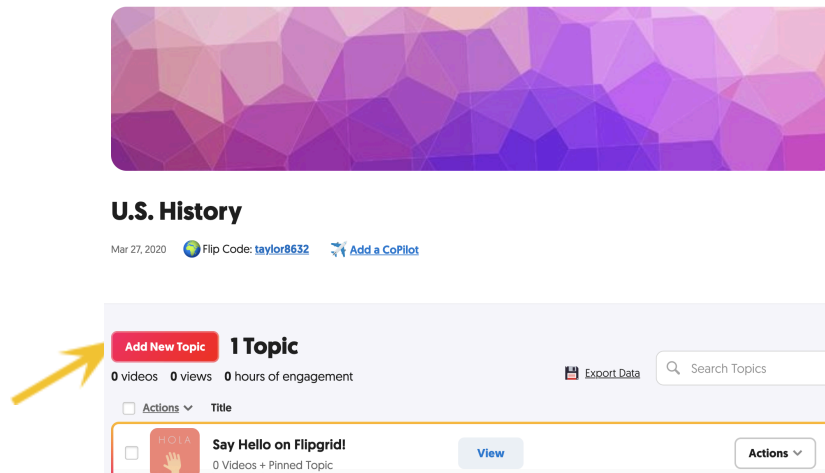
 **1 day and 18 hours** of total engagement time across your Grids! [Share](#) [Tweet](#)

That's how long it takes to ride Amtrak's Empire Builder from Chicago to Portland!

[Add New Grid](#) **8 Grids**

Name	Activity	Last Updated	
 U.S. History Public PLC	1 Topic 0 Videos	Mar 27, 2020	Actions

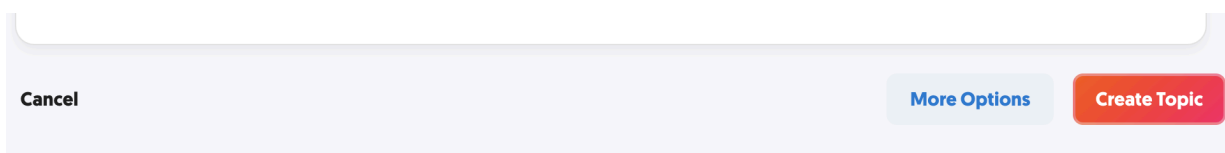
3. Click on “Add New Topic”. This is the equivalent of creating an assignment in Flipgrid.



4. Add a Title, select the maximum Recording Time for students, and post the Prompt to which they will respond.


A screenshot of the "Create a New Topic!" form. At the top, it says "Create a New Topic!" and "Topics are where your students record their videos. Visit the [Disco Library](#) to explore shared Topics by educators from around the world!". Below this is a section titled "Topic Essentials". It contains two fields: "Title" with the text "Atomic Bomb Debate" and a character count "18/35", and "Recording Time" with a dropdown menu set to "5 minutes". Below these is a "Prompt" section with a rich text editor. The editor has a toolbar with buttons for Bold (B), Italic (I), Underline (U), Link, and Unlink. The text area contains the prompt "How should we remember the dropping of the atomic bomb?". At the bottom right of the prompt area is a green circular icon and a character count "55/500".


5. Scroll down to the bottom of the page and click “More Options”.




6. Under Topic Status, turn “Video Moderation” on, as below. This will ensure that any videos posted will be hidden from students until you activate them. You can also determine whether you want students to reply to one another via video. These will also be moderated.

Topic Status

Video Moderation 
If moderated, videos will be hidden from students until you activate them.



Student-to-Student Replies
Allow students to Reply via video to another student.



Status
Make your Topic Active, Frozen (view-only) or Hidden.

Active

⌵

Launch & Freeze Dates
Schedule an Active (12:01am) and Frozen (11:59pm) date. Your timezone is set to America/New_York. [Update your timezone.](#)

03/27/2020

→

Never


×

7. Scroll down and click “Create Topic”.

Cancel

Create Topic


8. Post your Topic to a class in Google Classroom by clicking the  icon.





Your Topic is ready! 

Share the Topic link with your students.

https://flipgrid.com/a5d0af94

Copy





All Set!


9. Give your Topic a title and an optional description. A best practice is to include the Prompt you created above in the description.

×

Material

Post

⌵



Title

Atomic Bomb

≡

Description (optional)

Hi everyone– please share your response to this prompt using this evidence from the texts: How should we remember the dropping of the atomic bomb.

Flipgrid | U.S. History

https://flipgrid.com/a5d0af94

For

U.S. History ...

⌵

All students

⌵

Topic

No topic

⌵

10. Congratulations! You’ve successfully created a moderated Topic and shared it with your students. You can login to Flipgrid to see their responses!