Band Camp Park Chaperone Responsibilities

During Band Camp, chaperones will be with the students at **Apex Nature Park, Seymour Athletic Fields.**

The job of a chaperone is, first and foremost, to be where the students are. Basic duties include monitoring students for overheating and illness, contacting a guardian/emergency contact if a need arises, & handing out popsicles (!). Other responsibilities are described below.

Tip: Student band camp supplies are also helpful for parent volunteers. Don't forget water, sunscreen, a camp chair, and something to keep busy during your time in this role.

2026 Chaperone Schedule & Locations

4:30 - 7pm Shift:

- **4:30pm:** Arrive at AFHS
  - Park in the back by the band room (by the basketball courts)
  - Gather equipment for the field (details below)
  - Head over to Nature Park & set up tents (details below)
- **5-7pm:** Hang out at the field, be available to help kids out (see First Aid section below), & hand out ice pops (if ice pop break occurs during this timeframe)
  - When "2nd shift" arrives at 6:30pm, report any issues or student concerns that popped up during your shift. Please do not leave until "2nd shift" shows up.

6:30 - 9pm Shift:

- **6:30pm:** Arrive at Nature Park
  - Check in with "1st shift" to understand any issues or student concerns that occurred before you arrived.
- **6:30-8:30pm:** Hang out at the field, be available to help kids out (see First Aid section below), & hand out ice pops (if ice pop break occurs during this timeframe)
- **8:30pm:** Begin tear down & clean up activities (details below)
- **9:00pm** (or when the band is dismissed): Return equipment to AFHS (or you can return the next day at the start of camp)

Equipment for the field:

Chaperones should work together with the equipment team to bring **all** equipment to the field for both weeks.

A list of equipment typically needed at the field (most if not all of these items can be found in the band locker room or the uniform closet):

- 2 red first aid bags (*the band one is kept in Mr. Rowe's office, & we'll be sure the guard one is accessible*)
- 2-3 fold-up tents for shade
  - Please handle carefully, they will need 2 people to set

- Fold-up wagons to carry stuff
    - Marching band typically uses blue and Guard uses red
- 2-3 red folding chairs
    - For volunteers or students needing to take a break from the sun
- A **full** water jug dispenser for students that need a refill (fill with ice at the school. Water can be added from the spigot at the park pavilion)
- 2 -3 coolers and ice
    - 1 for freeze pops
    - 1-2 for students
        - Ice for their water jugs
        - Chaperones fill Ziplock bags with ice for students for cooling off as needed.
- Scissors to cut open freeze pops (should be in Chaperone shopping bag)
- Latex gloves to handle freeze pops (should be in Chaperone shopping bag)
- Freeze pop holders (round black/red metal holders)
- Freeze pops (freezer in the band room)
- Garbage bags (should be in Chaperone shopping bag)

Ice and freeze pops:

- Noon - 4 pm volunteers please find baggies in the uniform closet and fill 10-12 to make ice packs
- The deep freezer located inside the band room will be stocked with bags of ice and freeze pops
- Place bags of ice in one cooler and use for freeze pops. These will not stay frozen for long at the field so find a shady spot or plan for one volunteer to go back to school for them around 6pm. Take at least 120 freeze pops each day.
- Take extra baggies to the field to make more ice packs if needed. If students need ice for their water jugs please use gloves or a cup
- Place freeze pops in the black and red freeze pop holders to cut and distribute. Ask Mr. Rowe for a 10 minute heads up before the ice pop break so you have time to cut them open.

Dinner break 4-5 PM:

- Students are technically on their own for the break and are responsible for themselves but some may stay at school to eat or need transportation to the park.
- If you happen to notice a student without a meal or snack, please offer any extra snacks or drinks found in the uniform closet or help them find something to eat. We do not want any students heading to the field on an empty stomach.

Tent setup at the field:

The tents can be set up on the opposite sideline as the drum major podiums, off to the side. Use your best judgement based on the weather and sun direction for placement.

First Aid:

Students should all come with their own first aid pack, but the band first aid bag is stocked in case an unexpected need pops up. Always consult the med and emergency contact list before giving any medication to students. Use your best judgement on when to contact parents and let Mr. Rowe know if

a student should not return to practice. He is very good about recognizing when a student should take a break from the sun.

Tear down and clean up:

Everything brought to the field at the start of practice must be removed and the area left in the conditions you found it.

Tents can be taken down as soon as the sun starts to set to make tear down quicker. Everything else can start to be taken down/cleaned up ~8:30PM.

All supplies will need to be taken back to school either at the end of the night or the next day at the start of camp.

****If any first aid supplies were used, please text Kim Jochman at 512-743-9453 so she can re-stock items as needed.**

For any other issues (out of ice or freeze pops, scheduled chaperones didn't arrive, etc.) please text Volunteer Coordinator Kim Jochman (512-743-9453), Band Booster Co-President Tina Brooks (267-638-8788), or Band Booster Co-President Angela Barnes (919-271-0824).

Thank you Chaperones for making our band camp experience a success!