

Remain Effective While Reducing Your Workload



• Planning

"Plan one, flexible lesson, make it student-centered, and collaborate."

- Plan one lesson, not three.
- Put everything in one place.
- Reduce live lecture.
- Create student-centered lessons.
- Integrate digital learning software.
- Don't reinvent the wheel.
- Divide and conquer
- Leverage Professional Learning Networks



• Feedback

"Automate, conference, and set up peer/self assessment practices."

- Leverage self-grading software.
- Conference with students.
- Give video or audio feedback.
- Promote peer feedback.
- Structure self-reflection.
- Conduct full-class sharing.



• Grading

"Don't grade everything, automate, conference, and grade it live."

- Provide feedback on formative work.
- Use self-grading tests
- Use a rubric or checklist.
- Create portfolios of student work.
- Grade it live.
- Use canned comments.
- Conference with students.