

Webforms

Sample form: <https://communications.as.cornell.edu/bobs-test-form>

The screenshot shows the Drupal 'Add content' interface. At the top, there is a navigation bar with links for 'Back to site', 'Manage', 'Shortcuts', and a user profile 'rtm9'. Below this is a secondary navigation bar with tabs for 'Content', 'Structure', 'Appearance', 'People', and 'Modules'. The main heading is 'Home Add content'. A list of content types is displayed, each with a circular icon containing a right-pointing arrow. The 'Webform' option is highlighted with a red rectangular box.

- Article**
Use an article for a news story. Often featured on campfire pages, used in the p...
- Basic page**
Any page that is not the child of a TOC page. There is an option for a sidebar wit...
- Course**
Content type for displaying data related to A & S courses. Related via entity refer...
- Modal Page**
Modal pages typically appear in the fourth level of the site. Field collections allo... will be referenced from a parent TOC page.
- Newsletter**
Email newsletter with basic style and formatting friendly to various email clients
- Person**
Content type for aggregating data about people pulled from various external da...
- Stats, Quotes, FAQs, and Facts**
Content type for stats, quotes, FAQs and other short content to be displayed in 1...
- Webform**
Create a new form or questionnaire accessible to users. Submission results and

Enter a Title, and then “Save.”

← → ↻ <https://linguistics.cornell.edu/node/add/webform>

⏪ Back to site ≡ Manage ★ Shortcuts 👤 rtm9

📄 Content 🏗 Structure 🔍 Appearance 👥 People 🧩 Modules 🛠 Co

Home » Add content

Create Webform +

Title *

Linguistics Test Form

Menu settings Not in menu	Menu settings <input type="checkbox"/> Provide a menu link
Revision information No revision	
URL path settings Automatic alias	
Authoring information By rtm9	
Publishing options Published, Promoted to front page	

Save **Preview**

Home

Test

View

Edit

Webform

Results

Form components

Conditionals

E-mails

Form settings



- Webform *Test* has been created.
- The new webform *Test* has been created. Add new fields to your webform with the form below.

Label	Form key	Type	Value	Required
-------	----------	------	-------	----------

No Components, add a component below.

+

New component name

Textfield



Now click on “Form Components” to begin building the form.

“Select Options” component type:

Radio Buttons

Default value

true

Optional default

The default value of the field identified by its key. For multiple selects use commas to separate

Description

True or false, these are radio buttons.

A short description of the field used as help for the user when he/she uses the form. [Browse a](#)

Options *

true|True
false|False

Key-value pairs **MUST** be specified as "safe_key|Some readable option". Use of only alphanumeric characters is required. [Browse available tokens.](#)

☐ Multiple **Don't check Multiple for radio buttons**
Check this option if the user should be allowed to choose multiple values.

Load a pre-built option list

None ▼

Use a pre-built list of options rather than entering options manually. Options will not be edited

Checkboxes

Form Key *

checkboxboxes

Enter a machine readable key for this form element. May contain only alphanumeric characters and underscores. This key will be used as the name attribute if doing custom form processing.

Default value

The default value of the field identified by its key. For multiple selects use commas to separate multiple defaults. [Browse available tokens.](#)

Description

Just like radio buttons but with the "Multiple" box checked.

A short description of the field used as help for the user when he/she uses the form. [Browse available tokens.](#)

Options *

one|One
two|Two
three|Three

Key-value pairs MUST be specified as "safe_key|Some readable option". Use of only alphanumeric characters and underscores is recommended in key used to insert items at the root of the menu after specifying a group. [Browse available tokens.](#)

☒ Multiple

Check this option if the user should be allowed to choose multiple values.

Select List

A short description of the field used as help for the user when he/she uses the form. [Browse](#)

Options *

english|English
physics|Physics
history|History
nes|Near Eastern Studies

Key-value pairs **MUST** be specified as "safe_key|Some readable option". Use of only alphanumeric characters. Use of only alphanumeric characters used to insert items at the root of the menu after specifying a group. [Browse available tokens](#)

☒ Multiple

Check this option if the user should be allowed to choose multiple values.

Load a pre-built option list

None ▼

Use a pre-built list of options rather than entering options manually. Options will not be editable.

▼ Validation

☐ Required

Check this option if the user must enter a value.

▼ Display

☒ Listbox

Check this option if you want the select component to be displayed as a select list box

Grid

Grid

	AGREE	STRONGLY AGREE	CAN'T BELIEVE HOW GREAT THEY ARE.
Scott and Bob are good trainers?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott offers great support?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

processing.

- ▶ About options and questions...

Options

```
agree|Agree
stronglyagree|Strongly Agree
unbelievable|Can't believe how great they are.
```

Options to select across the top, such as "Poor" through "Excellent" or "Strongly Agree". One key-value option per line. **Key-value pairs MUST be specified as "key|value"**.


[Browse available tokens.](#)

Questions

```
trainers|Scott and Bob are good trainers?
support|Scott offers great support?
```

Questions list down the side of the grid. One question per line. **Key-value pairs MUST be specified as "key|value"**.

▼ Display

- ☐ Randomize Options
Randomizes the order of options on the top when they are displayed in the form.
- ☐ Randomize Questions
Randomize the order of the questions on the side when they are displayed in the form.
- ☐ Sticky table header  **Uncheck this**
Use a sticky (non-scrolling) table header.
- ☐ Hide label
Do not display the label of this component.
- ☐ Description above field
Place the description above — rather than below — the field.
- ☐ Private
Private fields are shown only to users with results access.

Wrapper CSS classes

Apply a class to the wrapper around both the field and its label. Separate multiple by spaces.

Matrix

Matrix		
CLASS*	SEMESTER	GRADE
<input type="text"/>	<div>Select ▴</div>	<input type="text"/>

Add a row

This is a matrix

3 ▾

Choose this will remove all your previos settings

Configuration

element-1

Textfield ▾

Title *

Class

☒ Mandatory

Textfield Size *

50

Default Value

Maxlength *

50

element-2

Select Options ▾

Title *

Semester

☐ Mandatory

Option *

spring(Spring)

fall(Fall)

Key-value pairs MUST be specified as "safe_key|Some readable option". Use of only alphanumeric characters and underscores is recommended in keys.

Select Type *

Listbox ▾

Choose Select Option Type

☐ Multiple

Default Value

Enter key

element-3

Textfield ▾

Title *

Grade

☐ Mandatory

Textfield Size *

10

Default Value

Maxlength *

10

File

*Important please nothing besides these boxes!

Validation

☐ Required

Check this option if the user must enter a value.

Max upload size

2 MB

Enter the max file size a user may upload such as 2 MB or 800 KB. Your server has a max upload size of 256 MB.

Allowed file extensions

Category	Types
Web images (select)	<input checked="" type="checkbox"/> gif <input checked="" type="checkbox"/> jpg <input checked="" type="checkbox"/> png Nothing besides these
Desktop images (select)	<input type="checkbox"/> bmp <input type="checkbox"/> eps <input type="checkbox"/> tif <input type="checkbox"/> pict <input type="checkbox"/> psd
Documents (select)	<input checked="" type="checkbox"/> txt <input type="checkbox"/> rtf <input type="checkbox"/> html <input type="checkbox"/> pdf <input checked="" type="checkbox"/> doc <input checked="" type="checkbox"/> docx <input type="checkbox"/> odt <input checked="" type="checkbox"/> ppt <input checked="" type="checkbox"/> pptx <input type="checkbox"/> odp <input checked="" type="checkbox"/> xls <input checked="" type="checkbox"/> xlsx <input type="checkbox"/> ods <input checked="" type="checkbox"/> xml
Media (select)	<input type="checkbox"/> avi <input type="checkbox"/> mov <input type="checkbox"/> mp3 <input type="checkbox"/> ogg <input type="checkbox"/> wav
Archives (select)	<input type="checkbox"/> bz2 <input type="checkbox"/> dmg <input type="checkbox"/> gz <input type="checkbox"/> jar <input type="checkbox"/> rar <input type="checkbox"/> sit <input type="checkbox"/> tar <input type="checkbox"/> zip
Additional extensions	<input type="text"/> Enter a list of additional file extensions for this upload field, separated by commas. Entered extensions will be appended to checked items above.

Webform Settings

Set user submissions

Total submissions limit

☒ Unlimited

☐ Limit to total submission(s)

Limit the total number of allowed submissions.

Per user submission limit

☐ Unlimited

☒ Limit each user to submission(s)

Limit the number of submissions *per user*. A user is identified by their user login if logged in, otherwise anonymous. Use of cookies may be modified in the global [Webform settings](#).

Status of this form

Progress Bar

Generally disable progress bar

▼ Progress bar

Progress bar style

☐ Show progress bar

☐ Show page number as number of completed (i.e. Page 1 of 10)

☐ Show percentage completed (i.e. 10%)

☒ Show page labels from page break components

☐ Include confirmation page in progress bar

Choose how the progress bar should be displayed for multi-page forms.

Preview

Set up a preview if you want.

▼ Preview page

☒ Enable preview page

Add a page for previewing the form before submitting.

Preview page title

Preview page test

The page title will be used in the progress bar (if enabled). If left blank, the default title *Preview* will be used.

Preview button label

Preview HI


The text for the button that will proceed to the preview page. If left blank, the default label *Preview* will be used.

Previous page button label

Make changes HI

The text for the button to go backwards from the preview page. If left blank, the default label *< Previous* will be used.

Preview message



Normal Styles

B *I* x_2 x^2 ~~I_x~~

body

p

This is a preview of your content. If you like it click Submit.

[Switch to plain text editor](#)