

Agenda Item	Discussion/Action Taken	Person(s) Responsible
Welcome	<ul style="list-style-type: none"> • Call to order at 6:35 	Kelly
Opening Prayer & Land Acknowledgement		Kelly
Approval of Minutes and Agenda	<ul style="list-style-type: none"> • Minutes approved 	Rachael
Principal Report	<p>Construction update:</p> <ul style="list-style-type: none"> • Meeting was held this afternoon. • Steel coming at the end of March for kinder rooms • Walls are here for new multipurpose room. • By the end of next week, construction team expects to be done with the foundation for main 10 classroom expansion. This will mean they are done with the ground work. • The project is running on time. • Colours for floors, cabinets and walls have been selected. <p>Luncheon initiative going well. Collecting until the end of next week. Includes School cash online donations.</p> <p>Father Bob visiting classes. Moving slowly into church. Goal to create church masses that are very purposeful - Teaching masses.</p> <p>School musical production is looking for volunteers, sets, costumes, etc. Google form will go on council facebook page.</p>	Jennifer Murphy
Teacher Report	<ul style="list-style-type: none"> • Mr Lee and Mr. T ordered sports and gym equipment. Interested in ordering basketball nets. 	Kristin Harcoff and Brittany Goodfellow

	<p>Quotes and outreach to facilities and planning underway.</p> <ul style="list-style-type: none"> • Café français will be on April 25 for all classes. More info after easter. • Yoga club – looking for some supplies. Thinking of making it more sports related. 	
<p>Financial Report</p>	<ul style="list-style-type: none"> • Meeting with Juliet to go over financials to come. • Revenue from pizza this term and lunchlady has increased. We will have surplus funds this year from hot lunch. Need to verify the numbers attributed in the budget for pizza/hot lunch • Final number for little Caesars was \$1,747 – pizza party took place before march break - \$50 • Final cost for black history month was \$1400 • PIC grant not approved – missed application deadline. • Flower fundraiser to come – estimated revenue \$1500. 	<p>Kelly</p>
<p>CSPA</p>	<p>The OCSB was named Canadian Catholic School Board of the Year. Updates highlighted investment in outdoor learning spaces, playgrounds, and school expansions, and upcoming accessibility upgrades at several schools. Work continues with the City of Ottawa to improve traffic safety, alongside sustainability efforts like EV charging stations. Special Education discussions saw strong parent participation, with feedback guiding future recommendations and opportunities for parent involvement. School councils are reminded to follow safety, permit, and funding guidelines (including spending PIC funds by May 15), and to adhere to rules for events and activities.</p> <p>Upcoming events of interest:</p> <ul style="list-style-type: none"> - April 1st: Financial Best Practices for School Council Members via Google Meet (no time set as of yet) *Not just for treasurer. Event leads and others who handle finance related tasks are encouraged to go. - April 11th: Volunteer Appreciation Day from 2-4PM at Notre Dame High School. All volunteers welcome. - April 13th: Standing Against Racism Week Parent Night with Guest Speaker Kyrsten Dumont. (virtual) - April 20th & 21st: The Family Smartphone with Margot Dennoné. In-person. Locations TBD - Week of May 18th: Interactive AI Night for Parents. More info and location coming soon. 	<p>Kelly Jessica/Avaleigh</p>

	<p>- The next CSPA meeting is April 29 at 7PM at Our Lady of Mount Carmel Elementary School.</p>	
<p>Parish Rep Report</p>	<div style="text-align: center;"> <p>Schedule for Lent / Holy Week / Easter 2026</p> </div> <p>Stations of the Cross (at St Philips) - Fridays during Lent. March 6th at 6:30pm. All other Fridays (Feb 20, 27, March 13, 20, 27) at 7pm</p> <p>Stations of the Cross (at St Clares) - 6:30pm -Tuesdays during Lent—Stations of the cross 7pm Mass. 'Poor man's supper' in hall after Mass</p> <p>Palm Sunday (March 28-29) - Regular Weekend Mass Schedule</p> <p>Tuesday March 31 - 5pm Chrism Mass (Notre Dame Cathedral)</p> <p>Wednesday April 1st - 7pm-Evening of Reconciliation at St Philip</p> <p>Holy Thursday (April 2) - 7:30- Mass of the Lord's Supper at St Philips - Adoration follows in the Hall until Midnight</p> <p>Good Friday (Apr 3) - 10:30am—Way of the Cross (@ St Andrews Presbyterian) - 3pm-Passion of the Lord at St Philips - 3pm-Passion of the Lord at St Clares - 7pm-Divine Mercy Chaplet-St Philips (continues nightly until Sat April 11 (inclusive)</p> <p>Holy Saturday (Apr 4) - 7pm- Divine Mercy Chaplet - 8pm-Easter Vigil, St Philip - Reception in the Hall following the Easter Vigil</p> <p>Easter Sunday (Apr 5) - 9am - Mass St Clare - 10:30am- Mass St Philip - 12:30-Mass, Lift Jesus Higher - 7pm-Divine Mercy Chaplet-St Philips</p> <p>Friday April 3 to Saturday April 11 (inclusive) - 7pm nightly—Divine Mercy Chaplet-St Philips</p> <p>Divine Mercy Sunday (Apr 12)- 2—4 pm—Adoration in St Philips Church</p> <p>Cancellations: Friday April 3 - No First Friday mass at St Philips Monday April 6 - No 7pm Mass at St Philips Tuesday April 7 - No 7pm Mass at St Clares</p>	<p>Kelly</p>
<p>Community Rep Report</p>	<ul style="list-style-type: none"> • Jock River Canoe Race April 25 • Free dental screening March 24 10-4 Richmond public library 	<p>Kelly</p> <p>Trish/Kris</p>

	<ul style="list-style-type: none"> • Resurfacing McBean St March 25 Open house at the Richmond Memorial Community Centre 6-8pm • May 2 Tea by Richmond Fair Homecraft 12:00-3:00 	
Updates	<ul style="list-style-type: none"> • Hot lunch – ready for volunteers tomorrow. Sold more lunches and pizza. Reminder will go out tomorrow that it's the new term. • Little Ceasars brought in \$1700 • Black history month spent \$1400 • Danby's Trivia night – 65 ppl registered (12 teams). 75 people is the goal. Will be 50/50 and prizes. You can reserve for dinner before hand, just mention you are staying for trivia (Starts at 730). • Science fair – registration low. There is a meeting tomorrow with students, then registration will go up. • Funfair – Sponsorship outreach starting up next week. Will look into food trucks, whether we need permits. 	Kelly
Adjournment	<ul style="list-style-type: none"> • Adjourned at 7:35 	Kelly
Next Meeting	<ul style="list-style-type: none"> • Monday, April 20 2026 	Kelly