

PARRIS ISLAND SPOUSES' CLUB

General Board Meeting Agenda

March 4, 2025 – 11:00 AM

Attendance: Victoria, Mallory, Emily, Alma, April

1. CALL TO ORDER: 11:06

2. PRESIDENT

3. VICE PRESIDENT/ SOCIAL CHAIR

- a. Nominations are Currently Open until March 24th. PLEASE If you know anyone who would be ideal to fill the President, Treasurer, and Secretary position, please nominate them. These are the three positions necessary for the Club to remain Active. The other positions, VP and Parliamentarian can be filled at a later time. Nominations are coming in but not as quickly.
- b. Scholarship Applications are still open until March 22nd, the Scholarship Chair has shared with local schools, and Dee with MCCS has shared through email. Lets push more advertising.

DENIM & DIAMONDS

1. Kristen Zettler – Charcuterie Cups – Contact to make reservation

- a. kzettler5@gmail.com
- b. Two Sizes Available
 1. 7 oz Clear Plastic Containers:
 1. 50 Charcuterie Cups \$80 VOTED/APPROVED
 2. 75 Charcuterie Cups \$100
 3. 100 Charcuterie Cups \$125
 2. 12 oz Paper Charcuterie Cups:
 1. 50 Charcuterie Cups \$100
 2. 75 Charcuterie Cups \$125
 3. 100 Charcuterie Cups \$150

2. Décor

- a. AMAZON: **Blue** Fringe Blue Foil Fringe Curtain- 4 Pack of 3.2x8.2ft Blue Streamers Backdrop Curtains for Blue Party Decorations Blue Photo Booth Backdrop
 1. Price: \$9.99 – **DONATED**
- b. AMAZON: Plastic Tablecloth Disposable **Blue Navy** Rectangle (12 Pack) Bulk - Ultra Heavy Duty Table Cloth (54" x 108") 6 Foot or 8 Foot Tables, Premium Royal Blue Party Table Cloths Birthdays [12 Pack]
 1. Price: \$24.10
- c. AMAZON: ROYAL7 3 Pack **Silver**, Rectangle Disposable Plastic Tablecloth for Picnic, Birthday, BBQ, Party, Wedding (Silver, Rectangle, 54in. X108in.)
 1. Price: \$6.59
- d. "DENIM AND DIAMONDS" Backdrop – **Donated**

- e. Silver Wine Bottles with custom label – **JENNIS**
 - f. Flowers - **Victoria Donate**
 - g. Zun - Balloons
- 3. **Plates and Napkins – JENNIS PURCHASE**
- 4. **DRINKS**
 - a. Lemonade, Tea, Water **JENNIS PURCHASE**
 - 1. Walmart Best Price
 - 2. Free SINGLE GLASS Champagne and sparkling cider at check in for guests.
 - 3. SAM'S CLUB: Andre Brut Champagne, 750 ml
 - 1. Price: \$6.98 each bottle
 - 4. WALMART: Martinelli's Gold Medal Sparkling Apple Cider with 100% Pure Juice, 25.4 fl oz
 - 1. Price: \$3.68 each bottle
 - 5. AMAZON: 30 Disposable Champagne Flutes - 4.5 oz Gold Glitter Plastic Cups for Parties - Elegant Toasting Glasses - Perfect for Weddings, Engagements, Mimosa Bars, Thanksgiving, Christmas, New Year's Eve
 - 1. Price: \$15.99 (depending on how many guests)
 - 6. AMAZON: NiHome Edible Food-Grade Glimmer Powder Glitter Luster Dust Food Decorating Sprinkle Dust for Drink Wine Beverage Cake Candy Dessert Home Bakery Restaurant Vegan Allergen-Free (0.18oz/5g, Metallic)
 - 1. Price: \$7.98
 - b. Victoria – 2 Pitchers, Mallory – 1 Pitcher, April – 1 Pitcher
- 5. **Pamphlets – Print off at the Library – Jennis**
 - a. *Please send any donor logos to PISCsocial@gmail.com*
- 6. **Sponsorship Sign - Jennis**
 - a. Order on Monday 3rd – Denim Level Sponsors
 - b. Gotprint.com 24 x 36
- 7. **Silent Auction Bid Forms – April**
- 8. **Turn in off base guest access form – April**
- 9. **Tables/chairs** : venue provides round tables and chairs.will need rectangle tables for MC and auction items. 8 tables.

DAY PRIOR TO EVENT MARCH 14TH

- 1. **MCCS RENTALS – MCAS BEAUFORT**
 - a. 36 Tables and 108 Chairs totaling \$342.00
 - i. Payment due upon pickup on Friday March 14th and return Monday 17th
 - b. Mallory, April and Victoria would be able to help transport to venue on Friday
 - c. If we don't need that many tables and chairs we can reduce the amount reserved at no charge.
- 2. Pick up key for log cabin – **April pick up on friday**

DAY OF EVENT MARCH 15TH

1. Volunteer Request Form filled out and posted
 - a. Volunteers – 10 am to 2 pm – two signed up so far 5pm to 9 pm shift – five signed up
 - b. POC PISCsocial@gmail.com
 - c. Volunteer Duties: Event set-up, check-in guests, pass out food, & Breakdown
 - d. Attire for Volunteers: Set-up: Casual with sneakers / During event: All black
 - e. Date & Times: Mar 15 | Shifts: 1000-1400 & 1700-2100
 - f. Jennis will be writing LOA
2. MCCS Covering Alcohol Sales
 - a. Contract Signed and pending payment of \$350
 1. Bartender \$50 per hour minimum 4 hours
 2. Delivery Fee \$150
 3. Voted on by Executive Board on 02/27/2025 – All in Favor
 4. MCCS Staff will setup 30 minutes prior to event starting
 5. Credit Card only – Beer and Wine will be for sale
3. Signage – Directing Guests to venue
 - a. Use the Tour of Lights Yard Sign to direct guests
 - b. Balloons to draw attention to sign?
4. Bring Auction Items to venue – **April**

FOOD

1. Bourbon Meatballs in chaffing dish – **MRS ALMA**
 - a. Mac and Cheese in chaffing dish – **CLAIRE**
 - b. Cowboy Caviar and chips - **MALLORY**
 - i. How is it served? Do I need to order plastic cups?
 - ii. Chips on a serving tray
 - c. Potatoes Salad in single serving plastic containers – **JENNIS PURCHASE**
 - i. **Plastic Containers** – AMAZON: Oomcu 50 Pack 7 Oz Square Clear Plastic Dessert Cups, Disposable Serving Bowls with Spoons, Mini Yogurt Parfait Cups Containers for Ice Cream, Salad, Jello, Candy, Appetizers Mousse Cups
 1. Price: \$14.67
 - ii. **SAM'S CLUB**: Member's Mark Southern Style Potato Salad, 5 lbs.
 1. Price: \$6.98
 - d. Mini Brownies platter – **JENNIS PURCHASE**
 - i. **PUBLIX**: Brownie Platter Large 54-Count
 1. Price: \$30.99
 - e. Mini Cheesecake – **JENNIS PURCHASE**
 - i. **SAM'S CLUB**: Member's Mark 1"x1" Cheesecake Minis, Variety Pack, 63 ct.
 1. Price: \$17.48
 - f. Pulled Pork Sliders – **CLAIRE PREPARE (REIMBURSE)**
 - i. Chaffing dish
4. **TREASURER**
 - a. Donation
 - i. \$100 Check from Bill and Bonnie Sheridan to Scholarship Fund
 - b. Two Sponsor Denim Level for Silent Auction - \$500

5. FUNDRAISING CHAIR

- a. We have two Denim sponsors for the Silent Auction
 - i. Loan Depot
 - ii. Doug Pine Plumbing.
- b. We have received many silent auction items and I still have many more to collect. Since the venue has moved on base we are not allowed to do a 50/50 raffle but we can put up the donation board. I will work with Claire to get that together.
- c. For the auction items, I bought two frames for the smaller prints.
 - i. We have two more art items coming, do we want frames?
 - ii. Kelly Flood said she was looking into getting the one she has framed.
 - iii. Claire Jones is acquiring the other. Claire's is pretty large.
 - iv. I have a plant pot that needs a plant or something in it and I didn't know if we wanted to get something to go with the oyster knife? It's kind of an odd thing to have sitting there alone.
- d. The request for non DOD guests is going out today.
 - i. The email for that is bfrt_securitymanager@usmc.mil. Not what is on the sheet. I have 11 signed up.
 - ii. Pat hasn't bought her ticket yet but I got her info. I am meeting with her on Tuesday to get her donations to the auction.
- e. I spoke with the owner at Scratch. She would love to reconnect with the permanent personal here again. She is an Army wife (retired) and misses the crowd that used to come when it was Fat Patties. Looking at hosting Hail & Bail there for club.
- f. Teri May is trying to start a program for financial well being for our permanent personnel and retired military here in Beaufort. If anyone has any contacts, she is open. I have already reached out to NMCRF and IPAC.
- g. How would we feel about a joint lunch date with the ladies in Habersham? I haven't asked Kelly but I have lunch with her on Thursday. I would love for the club to have a relationship with the folks over there.
- h. I had a meeting with BNI on Feb 20th. They took flyers and we had a good discussion. Most of them are deeply invested in the Helianthus Project, which is a great cause, but we have a few who are invested in us as well. Marc Sviland is one of them as is Doug, Teri, and Ken Glasson, among others. Hopefully, the next person to take my place will still be willing to connect with them. Marc mentioned that the Chalk it Up event in Beaufort still needs volunteers. This would be a great opportunity for the club if anyone is interested. (His mom owns the Chocolate Tree:))
- i. I reserved the Log Cabin for the weekend. It was only \$200 so I think that will be, financially, a good thing.
 - i. She said I can get the keys on Friday between 8-3. I will get the keys and then we can set up. I believe I have an event on Friday night so if we can set up during afternoon, that would be great.
- j. Victoria has said that she has bidding sheets. If not, I can make some. I still need to find values for a few things that Regina just gave me.
- k. Are we giving Saydia a script? She has never done this and might like some guidance.

- l. I haven't had any luck breaking into the Sun City crowd.
- m. We still need 17 more Bingo Prize bottles. I know some of my neighborhood would be able to donate. I will post it here.
- n. Ghost Pirates offered discount tickets for the remainder of the games to all board members.

6. SUB CLUB



MARCH 2025



SUN MON TUE WED THU FRI SAT

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2	3	4 General Meeting @Four Winds 11:00 am	5	6	7 GHOST PIRATES GAME - PURCHASE TICKETS THROUGH LINK PARRIS ISLAND SPOUSES' CAREER ADVANCEMENT NETWORK 6:30pm @Four Winds	8
9	10	11	12 Coffee Club/Playgroup/ Outdoor Club 10:00 am	13 Fox - 9:15 am	14	15 PARRIS ISLAND SPOUSES CLUB PRESENTS Denim & Diamonds BINGO & Silent Auction Scholarship Charity Fundraiser
16 Craft Club Noon	17	18	19	20	21	22 SCHOLARSHIP APPLICATION DEADLINE
23	24 Executive Board Nominations END	25 Walking Club 9:30am	26	27	28 Panda Express Fundraiser Mobile Order CODE 3834610	29
30 10:00am	31					

Make sure to join the Sub-Club Group Pages for Event Details

7. OPEN FLOOR:

a.

ADJOURNED AT:

12:24