

QC Evaluation / Compliance Sheet

SIM SP2 '25

Unit Code: ITSG4008

Online Facilitator: Shyam Nair

1. Discussion Forum Compliance

I = Initiated discussion on the weekly forum thread by Tuesday noon of the week

R = Responded to 90% of the student posts on the forum within 24 hrs. in the given week

| Week-0 | | Week-1 | | Week-2 | | Week-3 | | Week-4 | | Week-5 | | Week-6 | |
|--------|-----|--------|-----|--------|-----|--------|-----|--------|-----|--------|-----|--------|-----|
| I | R | I | R | I | R | I | R | I | R | I | R | I | R |
| Y/N | Y/N | Y/N | Y/N | Y/N | Y/N | Y/N | Y/N | Y/N | Y/N | Y/N | Y/N | Y/N | Y/N |

2. Grading Timeline Compliance

M = Moderation grading completed prior to the meeting with the UC

I = Student names (3) shared for the Initial QC within 24 hrs. after the assessment due date/time

F = All grading-related activities (grading, incorporation of QC comments, double marking, etc.) completed as per suggested timeline in the email sent by LINC Ops

| A1 | | | A2 | | | A3 | | |
|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| M | I | F | M | I | F | M | I | F |
| Y/N | Y/N | Y/N | Y/N | Y/N | Y/N | Y/N | Y/N | Y/N |

3. Grading Feedback: QC Evaluation

- [Assessment 1](#)
- [Assessment-2](#)
- [Assessment-3](#)

| # | Parameter | Instructions for the Facilitator |
|---|---|---|
| 1 | Correct grammar, punctuation, Australian English etc. | <u>This check will be conducted on Grammarly:</u> 1. Add Grammarly as an extension on your browser (Chrome etc.) 2. Change the language to "Australian English" 3. The icon of Grammarly will be present on the bottom right of the window 4. After adding the feedback on Collaborate, check for errors and make the necessary changes. |
| 2 | Adherence to template | <u>Ensure you have included all parts of the template, which include:</u> 1. Student name 2. Introduction (choosing which criterion you likes best) 3. Points of improvement :Facilitator to provide constructive(c) feedback for the criteria. The mix can be roughly as follows – 1) HD Grade < 0-1 C>, 2) D Grade < 1-2 C>, 3) C and P Grade <2-3 C>, N Grade <3-4 C> 3. Areas of focus for the next assessment 4. Concluding remark |
| 3 | Customisation of feedback | <u>Ensure that:</u> 1. Examples have been provided for all criterion included in areas of improvement 2. Each example are specific to the student's report, and not a repetition of the criterion feedback 3. Customised concluding remark has been included |
| 4 | Correct formatting | <u>Ensure the following:</u> 1. Areas of improvement have been bulleted 2. Proper paragraph breaks used 3. All unnecessary text from the template (including "<", ">" etc.) has been removed |

1. Assessment 1

| | | Initial QC | | | Final QC (Used for Bonus calculation) | | | | |
|---|--|---------------------------|---------------------------|---------------------------|---------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| | | <student name> | <student name> | <student name> | <student name> | <student name> | <student name> | <student name> | <student name> |
| | Parameter | Acceptable / Unacceptable | Acceptable / Unacceptable | Acceptable / Unacceptable | Acceptable / Unacceptable | Acceptable / Unacceptable | Acceptable / Unacceptable | Acceptable / Unacceptable | Acceptable / Unacceptable |
| 1 | Grammar, punctuation, Aus-English etc. | | | | | | | | |
| 2 | Adherence to template | | | | | | | | |
| 3 | Customisation of feedback | | | | | | | | |
| 4 | Correct formatting | | | | | | | | |
| | Overall | | | | | | | | |

Feedback Texts will be pasted below -

1...

2. Assessment-2

| | | Initial QC | | | Final QC (Used for Bonus calculation) | | | | |
|---|--|---------------------------|---------------------------|---------------------------|---------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| | | <student name> | <student name> | <student name> | <student name> | <student name> | <student name> | <student name> | <student name> |
| | Parameter | Acceptable / Unacceptable | Acceptable / Unacceptable | Acceptable / Unacceptable | Acceptable / Unacceptable | Acceptable / Unacceptable | Acceptable / Unacceptable | Acceptable / Unacceptable | Acceptable / Unacceptable |
| 1 | Grammar, punctuation, Aus-English etc. | | | | A | A | A | A | A |
| 2 | Adherence to template | | | | A | A | A | A | A |
| 3 | Customisation of feedback | | | | A | A | A | A | A |
| 4 | Correct formatting | | | | A | A | A | A | A |
| | Overall | | | | A | A | A | A | A |

Feedback Texts will be pasted below -

1.

Dear NGON PHU WAI,

Thank you for submitting the second assessment for this module! Please find below criterion-wise grades and some important feedback on your submission:

- C1: Feasibility of Digital Transformation Proposal. [Good]

A fair analysis of elements for achieving goals of digital transformation but supporting information covering transformation activities needs to be addressed carefully in relation to the Deloitte TM Model. For example, you could have included and elaborated on relevant elements such as Technology Architecture to improve the organisation's current situation of digital maturity.

- C2: Technology Identification and Analysis of Opportunities and Limitations. [Good]

A fair analysis and presentation of limitations and opportunities of the proposal. However, these should have been more specific to the areas of impact in the organisation. For example, how data integration would impact various areas in the organisation.

- C3: Use of Creativity and Presentation in the Report. [Good]

The writing is persuasive with literature integrated quite well. The information in the report is organised and presented in an orderly manner. However, you should use Harvard Referencing Guidelines properly for referencing.

Please send me an email if you have any specific questions. We can also discuss this feedback over a 1:1 discussion call.

Regards,
Shyam

2.

Dear Matthew,

Thank you for submitting the second assessment for this module! Please find below criterion-wise grades and some important feedback on your submission:

- C1: Feasibility of Digital Transformation Proposal. [Good]

A fair analysis of elements for achieving goals of digital transformation but supporting information covering transformation activities needs to be addressed carefully in relation to the Deloitte TM Model. For example, you could have included and elaborated on relevant elements such as Technology Architecture to improve the organisation's current situation of digital maturity.

- C2: Technology Identification and Analysis of Opportunities and Limitations. [Good]

A fair analysis and presentation of limitations and opportunities of the proposal. However, these should have been more specific to the areas of impact in the organisation. For example, how data integration would impact various areas in the organisation.

- C3: Use of Creativity and Presentation in the Report. [Good]

The writing is persuasive with literature integrated quite well. The information in the report is organised and presented in an orderly manner. However, you could follow formatting guidelines provided in the assessment brief properly.

Please send me an email if you have any specific questions. We can also discuss this feedback over a 1:1 discussion call.

Regards,
Shyam

3.

Dear Collean,

Thank you for submitting the second assessment for this module! Please find below criterion-wise grades and some important feedback on your submission:

- C1: Feasibility of Digital Transformation Proposal. [Pass]

The elements for achieving goals of digital transformation could have been more realistic in relation to the challenges provided in the case study. For example, you could have included and elaborated on relevant elements such as Technology Architecture to improve the organisation's current situation of digital maturity.

- C2: Technology Identification and Analysis of Opportunities and Limitations. [Pass]

The analysis and presentation of limitations and opportunities of the proposal does not appear to be aligned to the organisation's requirements. For example, it is unclear the solutions you propose will resolve challenges of digital transformation.

- C3: Use of Creativity and Presentation in the Report. [Pass]

The writing is limitedly persuasive, and the inclusion of supporting literature is ambiguous. For example, the report could have been more logical with context to the requirements and guidelines of the assessment. Also, you should use Harvard Referencing Guidelines properly for referencing.

Please send me an email if you have any specific questions. We can also discuss this feedback over a 1:1 discussion call.

Regards,
Shyam

4.

Dear Pooja,

Thank you for submitting the second assessment for this module! Please find below criterion-wise grades and some important feedback on your submission:

- C1: Feasibility of Digital Transformation Proposal. [Very Good]

Very good summary of digital maturity levels of organisation along with supporting analysis. For example, you have analysed and presented the challenges and key areas for digital transformation very well.

- C2: Technology Identification and Analysis of Opportunities and Limitations. [Very Good]

Very good identification of technologies and step-by-step activities to improve digital maturity and achieve organisational goals. For example, you have presented a very detailed analysis of how step-by-step activities will be used for digital transformation by the organisation.

- C3: Use of Creativity and Presentation in the Report. [Very Good]

The writing is quite persuasive with literature integrated quite well. For example, the information in the report is organised and presented very well, especially using sections and tables to highlight important information.

Please send me an email if you have any specific questions. We can also discuss this feedback over a 1:1 discussion call.

Regards,
Shyam

5.
Dear Adeline,

Thank you for submitting the second assessment for this module! Please find below criterion-wise grades and some important feedback on your submission:

- C1: Feasibility of Digital Transformation Proposal. [Excellent]
Excellent summary of digital maturity levels of organisation along with supporting analysis. I especially liked the way you have analysed and presented the challenges and key areas for digital transformation.
- C2: Technology Identification and Analysis of Opportunities and Limitations. [Excellent]
Excellent identification of technologies and step-by-step activities to improve digital maturity and achieve organisational goals. You have presented a very detailed analysis. For example, the various elements of digital transformation impacting the organisation.
- C3: Use of Creativity and Presentation in the Report. [Excellent]
The writing is quite persuasive with literature integrated well. The information in the report is organised and presented well, especially using sections and tables to highlight important information.

Please send me an email if you have any specific questions. We can also discuss this feedback over a 1:1 discussion call.

Regards,
Shyam

3. Assessment-3

| | | Initial QC | | | | | | | |
|---|--|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| | | <student name> | <student name> | <student name> | <student name> | <student name> | <student name> | <student name> | <student name> |
| | Parameter | Acceptable / Unacceptable | Acceptable / Unacceptable | Acceptable / Unacceptable | Acceptable / Unacceptable | Acceptable / Unacceptable | Acceptable / Unacceptable | Acceptable / Unacceptable | Acceptable / Unacceptable |
| 1 | Grammar, punctuation, Aus-English etc. | | | | A | A | A | A | A |
| 2 | Adherence to template | | | | A | A | A | A | A |
| 3 | Customisation of feedback | | | | A | A | A | A | A |
| 4 | Correct formatting | | | | A | A | A | A | A |
| | Overall | | | | A | A | A | A | A |

Feedback Texts will be pasted below -

1...

Dear Student,

Thank you for submitting the third assessment for this module! Please find below criterion-wise grades and some important feedback on your submission:

- C1: Feasibility of Digital Transformation Proposal. [Very Good]

The analysis in the report is very good and includes relevant supporting evidence. For example, the way you have developed and presented the information for the Business Model Canvas is very effective.

- C2: Technology Identification and Analysis of Opportunities and Limitations. [Very Good]

A very good proposal that is well justified and easy for various stakeholders to understand. For example, the way you have presented the solutions for the digital transformation plan is very relevant and applicable in a real-life scenario.

- C3: Use of Creativity and Presentation in the Report. [Very Good]

The presentation is very good. For example, you have included relevant information for the case, and I especially liked the logical flow of the different sections.

Please send me an email if you have any specific questions.

Regards,
Shyam

2.

Dear Sujieva,

Thank you for submitting the third assessment for this module! Please find below criterion-wise grades and some important feedback on your submission:

- C1: Feasibility of Digital Transformation Proposal. [Very Good]

The analysis in the report is very good and includes relevant supporting evidence. For example, the way you have developed and presented the information for the Business Model Canvas is very effective.

- C2: Technology Identification and Analysis of Opportunities and Limitations. [Very Good]

A very good proposal that is well justified and easy for various stakeholders to understand. For example, the way you have presented the solutions for the digital transformation plan is very relevant and applicable in a real-life scenario.

- C3: Use of Creativity and Presentation in the Report. [Very Good]

The presentation is very good. For example, you have included relevant information for the case, and I especially liked the logical flow of the different sections.

Please send me an email if you have any specific questions.

Regards,
Shyam

3.
Dear Delphine,

Thank you for submitting the third assessment for this module! Please find below criterion-wise grades and some important feedback on your submission:

- C1: Feasibility of Digital Transformation Proposal. [Very Good]

The analysis in the report is very good and includes relevant supporting evidence. For example, the way you have developed and presented the information for the Business Model Canvas is very effective.

- C2: Technology Identification and Analysis of Opportunities and Limitations. [Very Good]

A very good proposal that is well justified and easy for various stakeholders to understand. For example, the way you have presented the solutions for the digital transformation plan is very relevant and applicable in a real-life scenario.

- C3: Use of Creativity and Presentation in the Report. [Very Good]

The presentation is very good. For example, you have included relevant information for the case, and I especially liked the logical flow of the different sections.

Please send me an email if you have any specific questions.

Regards,

Shyam

4.

Dear Collean,

Thank you for submitting the third assessment for this module! Please find below criterion-wise grades and some important feedback on your submission:

- C1: Feasibility of Digital Transformation Proposal. [Good]

The analysis in the report is good and includes some supporting evidence. However, some areas of the Business Model Canvas could have included more specific analysis. For example, you could have addressed the automation and their role in addressing specific challenges of the organisation in a more detailed manner.

- C2: Technology Identification and Analysis of Opportunities and Limitations. [Good]

A good proposal that is fairly justified. However, in presenting the solutions for the digital transformation plan, you could have been more specific in certain sections. For example, you could have included specific goals and measurement criteria for different stakeholder groups in relation to the organisational problems.

- C3: Use of Creativity and Presentation in the Report. [Good]

The presentation is good. While you have included relevant information for the case, for example, you could have used Harvard Referencing Guidelines in the report as per the instructions provided in the assessment brief.

Please send me an email if you have any specific questions.

Regards,
Shyam

5.

Dear May Tun,

Thank you for submitting the third assessment for this module! Please find below criterion-wise grades and some important feedback on your submission:

- C1: Feasibility of Digital Transformation Proposal. [Very Good]

The analysis in the report is very good and includes relevant supporting evidence. For example, the way you have developed and presented the information for the Business Model Canvas is very effective.

- C2: Technology Identification and Analysis of Opportunities and Limitations. [Very Good]

A very good proposal that is well justified and easy for various stakeholders to understand. For example, the way you have presented the solutions for the digital transformation plan is very relevant and applicable in a real-life scenario.

- C3: Use of Creativity and Presentation in the Report. [Very Good]

The presentation is very good. For example, you have included relevant information for the case, and I especially liked the logical flow of the different sections.

Please send me an email if you have any specific questions.

Regards,
Shyam