Website Checklist

The following items should be visible on each charter school website:

#	Website Item and Requirement	Citation	Yes	No	Expected by:
1	School phone number and email address	MOU 1.1			•
2	Articles of Incorporation	MOU 1.2			
3	Conflict of Interest Policy	MOU 1.2, 1.3D			
4	Bylaws	MOU 1.2			
5	Roster and resumes of board members	MOU 1.2			
6	Approved board meeting minutes (posted no more than 30 days after board meeting)	MOU 1.3B			
7	Uniform Complaint Procedures	MOU 1.3B, 1.3D			
8	Education and Admissions Policies	MOU 1.3B, 1.3D			
9	Internal Fiscal Control Policies	MOU 1.3B, 1.3D			
10	Parent/Student Handbook	MOU 1.3B, 1.3D			
11	Health and Safety policies/ Plans- (possibly incorporated into Comprehensive School Safety Plan)	MOU 1.3B, 1.3D, 1.4B			
	Notice that school is authorized by LACOE and contact information for	EC 322280-32289			
12	LACOE CSO	MOU 1.4C			
13	SARC (by date determined by CDE each year- usually March)	MOU 1.4G			
14	Posting Title IX Coordinator, student rights, school responsibilities, complaint process (SB 1375- in effect 7/1/17)	EC 221.61			
15	Board Agenda posted	50 54054 0			
	Prominently posted on home page at least 72 hours prior to meeting	EC 54954.2 (a)(2)(A)			
16	LCAP and any approved revisions	EC 47606.5 (h)			
	Prominently posted on home page				
17	Charter Complaint notice	EC 47605 (e)(4)(d)			
	(Not UCP- The one regarding not discouraging enrollment or				
	encouraging disenrollment, requesting records before enrollment)				
18	Name / contact information of school Homeless liaison and	EC 48852.6			
	info/rights/resources for homeless students (AB 27- in effect 9/29/21)				
19	Parent notification on dangers of synthetic drugs	EC 48985.5			
	(AB 889 - in effect 1/1/24)				
20	CIF participant schools must post incident form on website	EC 33353			
	(AB 1327 – in effect 1/1/24)				
21	Reporting of restraint/seclusion use on website annually	EC 49006			
	(AB 1466- in effect 1/1/24)				
22	School policy that prohibits discrimination, harassment, intimidation,	EC 234.1(e)			
	and bullying <i>prominently and conspicuously</i> in <u>offices</u> (school office				
	lobbies, staff lounges) and on website (SB 153- in effect 6/29/24)				