

BENTWOOD PTA

MEETING AGENDA 2024 – 2025



DATE, & TIME: Thursday, 02.06.25 5:15-7pm

MEETING PLACE: Virtual

ATTENDEES:

- ☒ Elaine Ogden (elaine.ogden.m@gmail.com), President*
- ☒ Erika Walker (erikajnewalker@gmail.com), Vice-President*
- ☒ Addis Sharp (addissharpe@gmail.com), Treasurer*
- ☒ Kelsey Maggio (kmac989@gmail.com), Communications coordinator*
- ☒ Alex Nedzelskiy (alex.nedzelskiy@sloanmed.com), Fundraising & events coordinator*

- ☒ Hannah Sinnett (hsinnett92@hotmail.com), Fundraising & event coordinator*
- ☒ Kelly Bishop (kellypotter205@gmail.com), Hospitality coordinator*
- ☒ Carrie DeVries (cdevriesbe@olatheschools.org), Teacher Representative *
- ☒ Allison Herndon (asherndon@olatheschools.org), Teacher Representative*
- ☒ Sharon Ingebrand (ssingebrand@olatheschools.org), Principal*

*Voting member, quorum is more than 50

Timing	Topic	Information & Discussion	Action	Presenter	Timeline
Information					
Wi-Fi	OPS233 Guest: #OPSM@ke2dayC0unt!				
Welcome & Old Business					
5:15PM	Welcome	Situated and welcome	N/A	N/A	N/A
5:20PM	Meeting Min	Review and approve November Minutes	Approval	Kelsey	N/A
5:25PM	Review Events	• Taekwondo: - o Great turnout – 6 days of school so no assembly - o \$980 profit - o Water bottles donated - o Handoff for next year -> Kelsey & Greg - o Usually \$750-\$1,000 profit - o Mostly K-2 this year - o Great parent feedback - o 8 kids signed up for another lesson, which was less than usual but we also had fewer attendees this year • Casino Night - \$21,500 raised!! - o Post transparent letter for parents about funds raised ▪ And send out a survey ▪ Money raised, event expenses, what’s going back to the school ▪ Higher-level view	Discussion	Elaine/Alex /Hannah	N/A

Mission Statement: Enhancing lives by supporting and serving our students, families and staff through inclusion and collaboration.

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		▪ want to be sure we do it right, parents find value in it, since we haven't sent out a letter before ▪ Would also be good to do a recap for the Fun Run ▪ Timely, level set, what we're using the funds for (not class parties, as some have thought) ▪ Every time we have an opportunity to tell parents where the money is going ▪ Alex has made a flyer, will send to Board via email for feedback ▪ Get it out sooner, rather than later - o Pros ▪ FUN! ▪ Game company did a great job • Were fun, a little more lenient since it's a fundraiser, not ▪ Jack Stack/Fiorella's staff were fantastic - o Cons ▪ Silent auction items needed to be better advertised ▪ Need a little more clarity for some of the games (Hold 'Em) and whether we were supposed to do it ▪ Consider dietary restrictions ▪ Ran out of alcohol early (but it was a HUGE night for Jack Stack, biggest fundraiser of the year for CMH) - o Not a ton of feedback so far - o \$105 from Bull Pen			
2024 – 2025 TASKS					
5:35PM	Calendar of Events	• Spring PTA Town Hall: Tues, 03.11.25 1900-2000 (virtual) - o Has to be done via Teams if we don't want to be cut off - o Kelly will send Erika a link for an unlimited Zoom • Para Appreciate Day: Wed, 04.02.25 • Glow Night: Fri, 04.11.25 - o Have another meeting tonight, committee has form - o Still getting in contact with last year's DJ	Review	Alex	Ongoing

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		• Administrative Professional Day: Wed, 04.23.25 • Teacher Appreciation Week: 05.05.25 – 05.09.25 • End of the year carnival - o In idea phase ▪ End of the year ▪ Invite incoming kindergarteners • Give them incentives • Set a positive tone for incoming students ▪ Send-off for outgoing fifth-graders ▪ Potential to make really good money, but it's more about morale than anything else ▪ This could help bolster the next year if we've started the new year with less money than anticipated ▪ Parent-made games, food trucks ▪ Could do pre-orders on t-shirts, have shirts ready to go at the beginning of the school year • Erika's mom is willing to do it again ▪ Also helps spread out contributions (student support fees, etc.) - o Carrie: half-day field day, half-day talent show ▪ End of the year can be hard with 5th grade - o After-hours, on-site? ▪ What can or can't we do? (in regards to liability) ▪ Can't be a fundraiser during school hours ▪ Doing it after school might be tough, since kids are <i>done</i> with school • Maybe day before? • Last Friday, May 16th? - o Might get more teachers on a weekend than weeknight - o All in favor, though logistics need to be figured out - o How would we raise money? ▪ Ticket sales			

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		▪ Ideally, sponsors (\$1,000) ▪ Parents make games ▪ Raffles ▪ Can take it as far as we want to ▪ Regency pushes \$40-\$50k, it's their big, big event • Sell a \$25 package with a t-shirt and a wristband (unlimited games, etc.) • First weekend of May • They're a model for this ▪ Meyer Music has games they're willing to loan (skee-ball) ▪ Maybe a patch instead of t-shirts? ▪ Bounce houses, pop-a-shots - o Will need another meeting, committee			
5:40PM	Committee Updates	• Erika -> next is Spring town hall • Kelsey: Yearbook – 2 middle schoolers helping - o Elaine can assist in getting in contact for orders, etc. - o 2 layouts done - o Need to contact middle schoolers - o Need to figure out how to get school portraits • Alex -> Trivia Night: review planning tool and all details • Hannah -> Glow Night • Kelly – any current needs? - o How much left for the year? ▪ \$2,984 spent, \$4,500 budgeted • T-shirts (shouldn't come from Kelly's budget, but out of general teacher fund) • Back-to-school coffee • Teacher restock • Gift cards • Jack Stack meal • Holiday gift (was to be funded by the Fun Run) ▪ Addis will re-calculate, send email out to everyone - o Wants to do something for conferences	Review	All	Ongoing

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5:45PM	Principle Update	Update Hectic with conference week coming up	Inform	Dr. Ingebrand	Ongoing
6:00PM	25-26 BOD	- President: - Vice-President: - Treasurer: Addis - Communications coordinator: Kelsey - Fundraising & events coordinator: Alex - Fundraising & events coordinator: POTENTIAL (kindergarten dad Elaine has been in contact with has great ideas, own business and interest) - Hospitality coordinator: Kelly - Put feelers out - Need to get word out ASAP, get ahead of it - Voting late March, early April - You do it because you want to make a difference	Discussion	Elaine	March
6:15PM	PTA Communication	- Newsletters - Yearbook	Decisions	Kelsey	Ongoing
OPERATIONAL INFORMATION					
6:20PM	Financial Review	- Budget review (Jan P&L) - Taekwondo profit - \$980 - One was backcharged (disputed check) \$945 for communications - Casino Night profit: \$ \$21,493.31 - Expenses: \$19,805.69 - Income: \$41,299.00 - Kelsey to wait on Alex's flyer before putting in the newsletter - Library furniture - Have almost \$40k in account now - Need to start the year with \$15-18k - Carnival Night could adjust - Box Tops, have gotten one check already for about \$64 - Addis will send out info for where to place charges - Casino Night tracker was great, want to use for all events	Inform	Addis	Ongoing
WRAP-UP					

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6:30PM	Open Discussion				
	Next mtg	March 6^h, 1715 – 1900 at Bentwood Elementary			

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