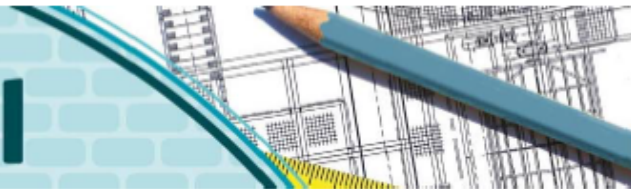


Hackney Council Building Control



Application Form

Please read the guidance notes before completing the form
Please use BLOCK CAPITALS

The Building Act 1984
The Building Regulations 2010

1	Type of application		
			Date when work was carried out:
	Full Plan <input type="checkbox"/>		Building Notice <input type="checkbox"/> Regularisation <input type="checkbox"/>
2	Location of the building to which works relate		
	Address:		
			Postcode:
3	Description of proposed work – Please provide comprehensive description		
4	Commencement Details		
	When do you intend to start work?		
	State the date when it is proposed the work will reach the point when it is to be regarded as commenced in accordance with Regulation 46A (lapse of building control approval, commencement of work); or where the work does not consist of work which paragraph (2) or (3) of Regulation 46A applies, state the details of the work which the client consider amounts to 15% of the proposed work.		
	State if you have required commencement information at this time. YES <input type="checkbox"/> NO <input type="checkbox"/>		
5	Applicant's details - Full name and address of person intending to have the work carried out		
	Name:		
	Address:		Postcode:
	Email:		Tel No:
6	Clients/Dutyholder -Full name and address		
	Name:		
	Address:		Postcode:
	Email:		Tel No:



For more information contact
Hackney Council Building Control
Email: buildingcontrol@hackney.gov.uk
Phone: 020 8356 8124
Web: www.hackney.gov.uk/building-control



	Principal (or Sole/Lead) Contractor Details (If known) - Full name and address	
	Name:	
7	Address:	Postcode:
	Email:	Tel No:
	Principal (or Sole/Lead) Designer Details (If known) - Full name and address	
	Name:	
	Address:	Postcode:
	Email:	Tel No:
	Builder's details (if applicable) -Full name and address Name	
	Name:	
8	Address:	Postcode:
	Email:	Tel No:
	Planning Permission	
9	Did the proposal require Planning Permission?	YES <input type="checkbox"/> NO <input type="checkbox"/>
	If yes, has Planning Permission being received?	YES <input type="checkbox"/> NO <input type="checkbox"/>
	If yes, please provide the planning reference number (ie 2011/1234)_____	
	If you are uncertain if Planning Permission is required please contact Hackney Planning Service on 020 8356 8062 or planning@hackney.gov.uk before submitting your application.	
	Fee	
	Table A: No. of dwellings:	Fee £:
10	Table B: Floor area of extension:	Fee £:
	Table C: Estimated building cost:	Fee £:
	Inspection fee invoice should be sent to: Applicant <input type="checkbox"/> Agent <input type="checkbox"/> Other: _____	
	Other information required	
	Use of building - if existing, state present use including the current use of each storey?	
	How many storeys are in the existing building?	
	State height of the existing building ? (m)	
11	Please provide details of the current use of the building?	
	If a new building or extension, state proposed use?	
	What will be the height of the building after the proposed work?	
	How many storeys will the building have after the proposed work?	
	Does requirement H4 (Building over sewers) apply to the proposed work?	

Hackney Council Building Control

	Does any local enactment apply to the proposed work?	
	Does the proposed work consist of work to an existing building?	
	Is the building a building to which the regulatory reform (fire Safety Order 2005) applies or will apply after completion of the building work?	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Means of drainage	Foul water: Surface water:
	Are all notifiable electrical installations to be carried out by a registered competent electrical installer under a Part P scheme? Yes <input type="checkbox"/> No <input type="checkbox"/> – this will attract an additional charge	
	Are any other works being undertaken by a competent person (such as gas, windows)? Yes <input type="checkbox"/> -please list below No <input type="checkbox"/>	
11	Application for building control approval with full plans subject to requirements and extension of time (Full Plans applications only)	
	I agree to the plans being granted subject to requirements	Yes <input type="checkbox"/> No <input type="checkbox"/>
	I agree to an extension	Yes <input type="checkbox"/> No <input type="checkbox"/>
12	Statement	
	This notice is given in relation to the building work as described, is submitted in accordance with Regulation 12(2) and is accompanied by the appropriate fee. <input type="checkbox"/>	
	Signed:	Dated:
	Print [BLOCK LETTERS]:	
<p>Guidance Notes –</p> <p>Notice of Approval with Requirements – (only applies to Full Plans applications) by agreeing to your plans being passed subject to requirements, it allows more flexibility in what we can approve as some details can then be resolved as the project proceeds.</p> <p>Extension of Time – (only applies to Full Plans applications) all Building Regulations are checked in the order in which they are received. By agreeing to an extension of time you are allowing yourself and your building designers more time to deal with any queries that may arise.</p> <p>Relevant use - is defined in the Regulatory Reform (Fire Safety) Order 2005 and includes all premises which are not a single dwelling unit. Note: Where an email address is provided we will correspond electronically. If you would prefer hard copies by Royal Mail, contact us.</p>		



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