

Payment Information

Checks, cashier's checks, cash or money orders are accepted. Make your check or money order payable to *"Albuquerque Bilingual Academy"*. We cannot accept online payments or payments with credit cards at this time. You can deliver payment in one of two ways:

1. By Mail: Payments can be sent through postal mail to 7500 La Morada Pl. NW, Albuquerque, NM 87120, Attention: Chris Jones.
2. In-Person: Payments can be hand-delivered to 7500 La Morada Pl. NW, Albuquerque, NM 87120. Payment is expected within 10 days of the invoice date.

Rental Fees and Rate Schedules

Minimum Facility Use Fees

A minimum facility use charge of two hours is required for any event scheduled outside of custodial staff's regular duty day.

Building Use Categories

Category 1: ABA Programs.

Authorized Parent Organizations, Booster Club Activities, ABA Departments/Committees (i.e. Science). No rental fees are charged.

Category 2: Educational Entities.

Public Education Department. No rental fees are charged for use of school facilities. Use of conference facilities will incur rental charges. Contact the school to inquire.

Category 3: Public Interest Groups.

Neighborhood Associations, Neighborhood Watch Groups, Charter Schools, Support Groups. For 501c3 organizations, documentation of non-profit status must be provided. No rental fees are charged for use of school facilities. Use of conference facilities will incur rental charges. Contact the Facility Use Specialist to inquire.

Category 4: Youth Sports and Before & After School Programs/Permit Fee.

Razzle Dazzle, AYBL, AAU, USSSA, YMCA, Junior Wrestling, Club teams. See Rate Schedules below for fees.

Category 5: Recreational, Religious, Political and Other Non-Profits.

Church Groups, Political Organizations, Private Schools. See Rate Schedules below for fees.

Category 6: Commercial, For-Profit Groups, and others.

For-profit programs or events. See Rate Schedules below for fees.

Category 7: TV and Film Production Companies.

See the rate schedules below for fees.

Building Use Categories

TV and Film Production Company Rates, Category 7

About Last-Minute Requests

Last-minute requests will add an additional \$1,000 to each category. Last-minute means any Agreement that is not signed by the requestor at least 1-week prior use of the property.

Fee Schedules

Type of Area	Fee per day
Catering/Base Camp/Crew Parking	\$2,500
Parking Lots, Dirt or Paved <i>(vehicles parking only, under 50 vehicles)</i>	\$1,000

Type of Area	Fee for 0-8 hrs.	Fee for 8-14 hrs.
School hallways, bathrooms, classrooms, lobby, patio areas, and playgrounds <i>(including set up and tear down)</i>	\$1,200	\$1,500
Auditorium or Theater or Lecture Hall <i>(including set up and tear down)</i>	\$1,500	\$2,000
Cafeteria or Library <i>(including set up and tear down)</i>	\$1,500	\$2,000
Kitchen <i>(Requires Director Approval</i> <i>and additional fees may apply.</i>	\$1,800	\$2,200

<i>A kitchen staff member must be present and will be invoiced separately by Food Services.)</i>		
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Type of Equipment	Fee
Sound Equipment and Stage Lighting (if available) <i>(Not including ABA Staff Fees)</i>	\$40/hour
Gym Scoreboard	\$400/day
Volleyball Standards	\$300/day
Tumbling Mats	\$500/day

Type of Area	Fee for 0-8 hrs.	Fee for 8-14 hrs.
Elementary School Gym	\$1,500	\$2,000
Middle School Gym	\$1,500	\$2,000
High School Auxiliary School Gym	\$1,500	\$2,000
High School Main Gym	\$2,500	\$3,000
Baseball, Softball, Football, Soccer Fields, Tracks and Tennis Courts	\$1,200	\$1,500
Multipurpose Room	\$1,000	\$1,500

Athletic Facilities Rental Fees, Categories 1-6

Athletic Facility Area	Non-Profit / Employee Rate	Other Rate
Elementary School Gym (court only)	\$42/hour	\$100/hour
Middle School Gym (court only): <i>Requires Director Approval</i>	\$52/hour	\$150/hour
High School Main Gym (court only): <i>Requires Director Approval</i>	\$62/hour	\$187/hour
Baseball, Softball, Football, Soccer Fields: <i>Requires Director Approval</i>	\$62/hour	\$92/hour

<i>*District does not allow rental of artificial turf fields</i>		
Training Room (training spaces): <i>Requires Director Approval</i>	\$47/hour	\$67/hour
Batting Cages	\$47/hour	\$67/hour
Tracks/Tennis Courts: <i>Requires Athletic Director Approval</i>	\$27/hour	\$50/hour
Gym Scoreboards	\$10/day	\$20/day
Volleyball Standards	\$10/day	\$20/day
Wrestling Cheer Mats	\$10/day	\$20/day

School Facility Rental Fees, Categories 1-6

School Facility Area	Non-Profit	Other
	Rate	Rate
Auditorium, Theater, Lecture Hall	\$62/hour	\$162/hour
Sound Equipment	\$10/day	\$20/day
Stage Lighting	\$10/day	\$20/day
Cafeteria, Library	\$37/hour	\$112/hour
Classroom, Lobby, Indoor Common Areas	\$27/hour	\$62/hour
School Grounds (playgrounds, patio area, parking lots)	\$25/hour	\$60/hour

Fees Charged for Additional APS Staffing, Categories 1-6

Kitchen Facility Rentals require Director approval. The standard rental fee for kitchen facilities is \$137 per hour or for non-profits \$37 per hour. Additional fees may apply. A kitchen staff member must be present and will be invoiced separately by Food Services.

ABA Staffing Type	Non-Profit	Other
	Rate	Rate
Custodian: 2-hour min. required	\$35/hour	\$35/hour
Custodian for Categories 1, 2, 3: 2-hour min. required	\$45/hour	\$45/hour

Special Permit Fees for Youth Sports and

Before and After School Programs

Program Type	Rate Per Use	Rate by Semester and Year
Youth Sports Practices Only	\$30 per use for 1 to 6 uses	\$275/semester or \$500/year
Before and After School Programs	Once per week	\$150/semester or \$300/year
Before and After School Programs	Two or more times per week	\$375/semester or \$600/year