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Summer 2026 Impact Interns Position Description

Organization Information

Organization Name: Leveling the Playing Field
Address: 1140 Connecticut Ave. NW., Washington DC 20036
Organization Website: www.lpfsports.org
Organization Description: Leveling the Playing Field collects new and gently-used sports and playground equipment from local youth sports communities. Volunteers then sort the donations in our warehouse so we can distribute the gear to schools and organizations working to provide an affordable and accessible option to under-resourced youth groups, community programs and schools throughout several markets.

Position Logistics

Intern Preference: Undergraduate student
Start and End Date: June 1 – July 31
Hours per Week: 25-30
Number of Weeks: 8
Expected Daily Hours: Work will be completed during the standard work week, however, weekend events may be available throughout the internship.
Important Availability Dates: N/A
Location: In-person

- In person address: 1140 Connecticut Ave. NW., Washington, DC 20036

Position Information

Core Technical Skill Set:

- Research - includes academic research, landscape analysis, and compiling recommendations and issue histories
- Fundraising - involves grant writing, prospect research and contact management, and donor stewardship

General Duties and Responsibilities:

- Assist with market research and landscape analysis
- Help develop specific reports utilizing Salesforce
- Assist with putting together proposals

- Create marketing and social media content
- Other unique projects and tasks

Specific Deliverable(s):
- LPF Fall Online Auction Fundraiser

Required Qualifications:
- Current undergraduate student
- Basic administrative skills
- Ability to problem solve

Preferences:
- A passion for youth sports participation
- Google Suite

Physical Demands of Position: This internship will be conducted in an office setting but will provide opportunities to work with our program staff in a warehouse setting or outside.