

All training must be completed and background checks must be verified prior to team rosters being sent to coaches.

Also, if training is not completed, practice days and times will not be accepted.

The concussion certificate and Safesport certificate as well as the cardiac arrest certificate will need to be emailed to ccsl.tn.vp@gmail.com. This will allow us to verify that training is completed in case there is a system error with our website.

THE BACKGROUND CHECK, SAFESPORT, CARDIAC ARREST, AND CONCUSSION ARE ALL FREE

Background Check Instructions:

Sign in on [Coffee County Soccer League > Home \(coffeecosoccer.com\)](http://coffeecosoccer.com)

Go to account

Go to volunteer

Scroll down until you see Risk Status

Check box next to Risk Status

Click Renew & Update

Follow Prompts ***skip payment if prompted to pay***

Safesport Training Instructions:

If you are completing training **for the first time**:

1. Use this link:
<https://safesporttrained.org?KeyName=JJFAQsQPWNRj01edWcPr>.
2. Complete information on “Sign Up” page.
3. If prompted, log in to the new account you just created.
4. Click on “Menu” and select “Catalog.”
5. Click the Start button for “SafeSport Trained – U.S. Soccer Federation” to complete the course
6. Upload your certificate of completion.

Instructions for downloading a certificate of completion are as follows:

1. Please select the “Menu” icon at the top right of your page.
2. Select “Transcript”.
3. Once the transcript page displays, locate the most current completion for the course under the “Certificates” section.

If you already have an account and **have taken training before**, log in here:

<https://safesporttrained.org/#/dashboard>

Which course to take:

If you have never completed SafeSport training, you should take the course entitled, “SafeSport Trained – U.S. Soccer Federation”. If you have taken training before, you should take the next available Refresher Course. If your last course taken was “Refresher 3” your next course would be the “SafeSport Trained – U.S. Soccer Federation” course again.

The training runs in a 4-year cycle as follows:

Year 1: SafeSport Trained – U.S. Soccer Federation, Year 2: Refresher 1, Year 3: Refresher 2,
Year 4: Refresher 3, Year 5: SafeSport Trained – U.S. Soccer Federation (again).

**Note: There are other courses available in the catalog. These are optional and do not meet the training requirement established by the Center for SafeSport.*

Concussion and Cardiac Arrest Instructions:

-Use this link: [NFHS Learn | Interscholastic Education, Made Easy](#) ***it cannot be accessed through cellphone browsers***

-Click on "Concussion Courses"

-Click on "Concussion in Sports"

- In dropdown, select Tennessee

-Click Order Course ***It is free but this is the only way it can be accessed***

- Create an account

- Click on "Order Course" again ***it is redundant***

- Select "Myself"

- Select "Continue"

- Select "Checkout" at the bottom of the screen

- Select "I agree" below where it shows total

-Select "Continue"

- new screen will populate

- Select "Go To My Courses"

- Select "Concussion in Sports"

- Choose Language in the pop-up

- Save

- Training will automatically begin!!

Follow the same steps to complete cardiac arrest