Anita Public Library Board of Trustees

Wednesday, July 9th, 2025

The July meeting of the Anita Public Library Board of Trustees was called to order at 4:49 pm.

Present was:

Board Members= Marcia Casteel, Bruce Petersen, Jackie Sanders, Karen Burns and Librarian/Director Sara Young. Absent was Bev Johnson

The agenda was approved on a motion by Karen and seconded by Marcia. Unanimously carried.

The floor was open to the public at 4:50 pm. No member of the public was in attendance.

Minutes of the June meeting was approved on a motion by Karen and seconded by Bruce. Unanimously carried.

Treasurer's Report- The board reviewed/approved/signed off on invoices and bills. Sara explained that we were negative on our gross wages at the end of the fiscal year because of payroll periods changing from monthly to bi-weekly. The library had two extra pays in July 2024 since monthly payroll used to happen at the end of each month. The money to cover this was taken from the ARPA funds. Other than that, there was no out of ordinary expenses and we balance with the city. The treasurer's report was approved on a motion Jackie and seconded by Bev. Unanimously carried.

Library Business:

- Discussion of carpet project- Sara updated the board on where the process was and where we are on budgeting. She is going to start calling to get quotes. She also reported getting donations to go towards this project.
- Discussion of Adult Programs this upcoming Fall- Sara would like to have an adult program each month during the fall. She has a couple lined up already. Will be holding the Pizza, Puzzle and Pub night November 1st and will be planning another murder mystery.
- New Training Requirements for board members per H.F. 706- Iowa Public Information Board has mandated training requirements for newly elected and appointed officials as of July 1, 2025. Sara reviewed the requirements.
- Discussion of technology upgrades- Sara is working with Randy Computers. Our printers and server are very outdated. As of 2026 we will have to upgrade according to Randy Computers. Sara will keep the board updated.
- Discussion and Approval to transfer remaining funds to Carpet Project- At the end of the fiscal year there was $2,448.25 remaining on the expense side. $2000 of this was for a grant we budgeted for but did not get, which leaves us with $448.25. The board would

like this remaining balance to be transferred to the carpet project. This was approved on a motion by Jackie and seconded by Marcia. Unanimously carried.

Librarian Report- Sara that the library has been busy and programs are going well. We had three new patrons in the last month.

Motion by Karen and seconded by Jackie to adjourn the meeting at 5:27 pm. Unanimously carried.

Marcia Casteel, Secretary