

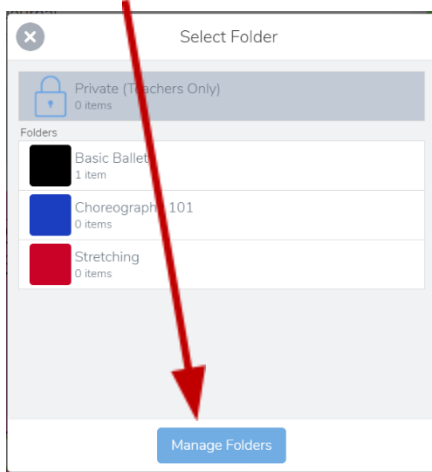
Creating Folders in Seesaw to Organize Submitted Work

<https://youtu.be/GcWgeiAyTPM>

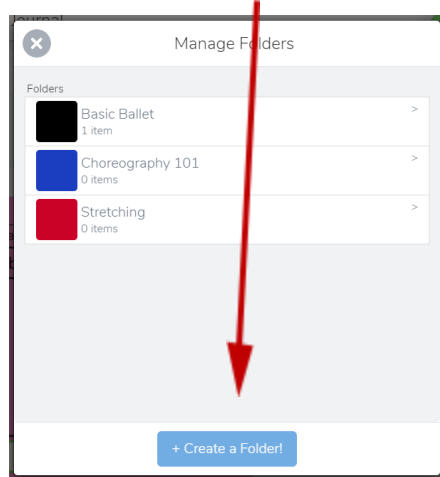
1. Tap or click the folder icon next to the Class Journal



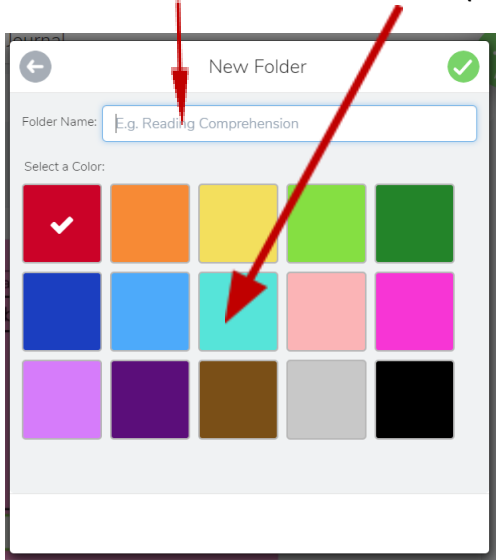
2. Select **Manage Folders**



3. Select the Create a Folder button



4. Create a **folder name & color** (ex. STEAM, Wow Work, etc.)



5. Tap of the **green check mark** when finished.