

**TOWN OF SIMSBURY  
BOARD OF EDUCATION**

Record of Proceedings

Regular Meeting

June 11, 2019

Ms. Tara Willerup called the regular meeting to order at 7:00 p.m. in the Board of Education Conference Room.

Roll Call:

**Members present:** Mmes. Tara Willerup, Susan Salina and Jen Batchelar. Messrs. Tom Frank, Jeff Tindall and Brian Watson.

**Members absent:** Mrs. Lydia Tedone. Mr. Todd Burrick.

**Also present:** Superintendent Matt Curtis, Assistant Superintendent Erin Murray, Assistant Superintendent Sue Homrok-Lemke, Business Manager Burke LaClair, Director of Personnel Neil Sullivan, BOE Student Representative Valerie Lee and Recording Secretary Katie Wilde.

RECOGNITIONS

Mr. Curtis introduced Janet Black, Family & Consumer Science Coordinator, as the 2019 Chamber of Commerce Educator of the Year. He stated that Ms. Black is an outstanding educator who has been with the district for 28 years. He noted that Ms. Black recognizes the value of relationships, both with students and adults, and understands best the work of collaboration.

Mr. Baker, HJMS Principal, introduced Kelsey Alonzo and Jameson Bodenburt both CABA Leadership Award recipients from the middle school. Mr. Andy O'Brien, SHS Principal, introduced Bronson Starsiak and Jackie Ritz both CABA Leadership Award recipients from the high school. Mr. Jeff Pinney, Director of Athletics & Student Activities, introduced Ellen Meyer and Bronson Starsiak who are the CAS Student Athlete award recipients.

SHS yearbook editors, Grace Cummings and Haley Rose, distributed yearbooks to board members. Ms. Cummings explained how the theme of "space" was incorporated into the yearbook.

Ms. Murray introduced the Kathleen Magowan Scholarship Awardees: Judith Bergman, Haley Rose, Annalise Shingleton, Kyra Sanborn-Burch and Nicole Caesar. These students will be studying education in college and represent each of the 5 elementary schools.

Ms. Shannon Gagne, Art Department Supervisor, presented pictures of the artwork created by SHS and HJMS scholastic art award winners. Mr. O'Brien introduced the CAS Scholar Visual Art awardee Mikaela Barlow and the CAS Scholar Performing Arts awardee Faith Ye. Mr. O'Brien also introduced Calah Huie one of next year's BOE student representatives. Joshua Picoult was unable to attend but is the other BOE student representative for next year.

PUBLIC AUDIENCE

None

Recognitions

Public Audience

BOARD AND ADMINISTRATIVE COMMUNICATIONS

Communications

Ms. Willerup thanked Ms. Lee for her service on the board. Ms. Lee provided information on activities at the elementary schools, HJMS and SHS. She noted that therapy dogs visited SHS prior to exams as a calming presence. Former SHS student, Emily Bautista, who has appeared on Broadway, spoke during the Simsbury Scholars program.

Ms. Lemke reported on the SEPTO First Responder Panel that was held for parents of students with disabilities. She also reported that graduation was held today at the Farmington Valley Transition Academy. Mr. Sullivan stated that Laura Shellman, who currently works in the special education department at central office, will be the Transportation and Enrollment Data Coordinator as the current individual in that position is retiring this summer.

Mr. Curtis reported on the groundbreaking ceremony that took place at HJMS yesterday. He noted that the renovation project was first brought forward by Ms. Murray 15 years ago, and is much needed at the school.

Mr. Curtis provided an update on the equity work taking place. He provided a document outlining the work that has been completed and next steps. He pointed out that this work needs to fit into the new strategic plan that will be implemented in the fall. Mr. Curtis stated that we have contracted with the Center for School Change who will assist with providing professional development and the formation of an Equity Council. In addition, they will conduct a data audit and look at our practices and curriculum, giving us recommendations on how to move forward. The Community for Care held a forum for citizens that was facilitated by the Department of Justice (DOJ).

Ms. Lemke reviewed the process that took place at the Community for Care forum. She stated that the DOJ will turn the information gathered into a comprehensive report. From this work a town SPIRIT Council will be formed to look at what our community can do to become better at this work and create an action plan.

Ms. Willerup stated that Mr. Watson has agreed to join Ms. Batchelar as a member of the town Retirement Plan Subcommittee.

RECOMMENDED ACTIONS

## A. Approval of Minutes of April 23, 2019

April 23, 2019  
Minutes

Ms. Salina: MOVE to approve the minutes of the April 23, 2019 meeting.

Mr. Frank: Seconded. So moved.

May 8, 2019  
Minutes

## B. Approval of minutes of May 8, 2019 Special Meeting

Mr. Frank: MOVE to approve the minutes of the May 8, 2019 meeting.

Ms. Batchelar:Seconded. So moved.

## C. MOVE to approve the Minutes of the May 14, 2019 workshop.

May 14, 2019  
Minutes

<p>Ms. Batchelar:MOVE to approve the minutes of the May 14, 2019 workshop.</p> <p>Mr. Frank: Seconded. So moved. Ms. Salina abstained.</p>	
<p>D. Acceptance of Gift from Tariffville PTO</p> <p>Mr. Watson: MOVE that the proposed gift of \$2,000 to Tariffville School by the Tariffville School Parent-Teacher Organization be approved.</p> <p>Ms. Salina: Seconded. So moved.</p>	<p>Gift from Tariffville PTO</p>
<p>E. Acceptance of Gift from Squadron Line PTO</p> <p>Ms. Salina: MOVE that the proposed gift of up to \$65,000 to Squadron Line School by approved.</p> <p>Mr. Watson: Seconded. So moved.</p>	<p>Gift from Squadron Line PTO</p>
<p>F. Personnel</p> <p>Mr. Frank: MOVE that the Board of Education accept the retirements of Johanna Needham, Mary Henault, and Sandra Parente effective June 30, 2019.</p> <p>Mr. Watson: Seconded.</p> <p>Ms. Batchelar:MOVE that the Board of Education accept the resignations of Andrew Bakulski and Margaret Kraft effective June 30, 2019.</p> <p>Mr. Tindall: Seconded. So moved.</p> <p>Mr. Watson: MOVE that the Board of Education accept the notice of intent to retire of Susan Mollica effective June 30, 2022 and Richard Griswold effective December 23, 2020.</p> <p>Ms. Batchelar:Seconded. So moved.</p>	<p>Personnel</p>
<p>G. Approval of Collective Bargaining Unit Agreement Between the Simsbury Board of Education and The National Association of Municipal Employees Local R1-260 (NAGE)</p> <p>Mr. Tindall: MOVE that the Board of Education ratify the proposed changes in the collective bargaining agreement between the Simsbury Board of Education and the National Association of Governmental Employees Local R1-260 for the period July 1, 2019 through June 30, 2022.</p> <p>Mr. Watson: Seconded. So moved.</p>	<p>NAGE Contract Approval</p>
<p>H. Approval of Unaffiliated Salary Adjustments</p> <p>Mr. Tindall: MOVE that the salary range for the unaffiliated Board of Education employees and salaries for the Central Office Administrators be increased by an average of 2.6% for the 2019-20 fiscal year with</p>	<p>Unaffiliated Salaries</p>

individual position increases being determined by the Superintendent of Schools

Ms. Salina: Seconded. So moved.

I. Approval of Superintendent's Contract

Mr. Tindall: MOVE that the Board of Education approve the Superintendent's contract for 2019-22 with a salary increase of 3.0% for 2019-20.

Mr. Watson: Seconded. So moved.

J. Adoption of Fee Schedule for Use of Public Schools

Mr. Tindall: MOVE that the fee schedule for use of public schools for 2019-20 be approved as submitted by the administration.

Ms. Salina: Seconded. So moved.

K. Adoption of Healthy Food & Beverage 2019-20

Mr. Watson: Move that pursuant to C.G.S. Section 10-215f, the Simsbury Board of Education certifies that all food items offered for sale to students in the schools under its jurisdictions, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2019, through June 30, 2020. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school store, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.

Ms. Batchelar: Seconded. So moved.

Ms. Batchelar: MOVE that pursuant to Sections 10-215f of the C.G.S., the Simsbury Board of Education hereby will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The "school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held, and must be the same place as the food sales.

Mr. Tindall: Seconded. So moved.

Mr. Tindall: MOVE that the Simsbury Board of Education will allow the sale to students of beverages not listed in Section 10-221q of the C.G.S.

Superintendent's Contract

Fee Schedule for Building Use

Adoption of Healthy Food & Beverage

provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held, and must be the same place as the food sales.

#### L. Adoption of 2019-20 Textbooks

Mr. Watson: MOVE that the Board approve the textbook adoptions for the 2019-20 school year as submitted by the administration.

Ms. Batchelar:Seconded. So moved.

#### M. BOE Meeting Schedule

Ms. Batchelar:MOVE that the Board of Education cancel regular board meetings scheduled June 25, July 9, July 23, August 13 and August 27, 2019.

Ms. Salina: Seconded. So moved.

#### N. Adoption of Policy Revisions

Mr. Frank: MOVE to adopt both new and revised Board of Education bylaws and policies, as noted, effective July 11, 2019.

Ms. Batchelar:Seconded. So moved

#### O. Strategic Plan and Adoption of BOE Five Year Goals

Mr. Curtis presented a recap of the work on the new strategic plan that took place over the course of the school year. He noted the work began with a BOE workshop in the fall. Mr. Curtis stated that the BOE goals provide the foundation for our strategic plan framework. A strategy is then developed for each goal. From these strategies expected outcomes are determined, as well as the actions that will be taken to achieve the desired outcomes. Quantitative assessments will be developed to track the progress toward the goals. This work will be launched over the summer and into the fall.

Mr. Curtis stated that our initial equity work fits into these goals. The strategic plan will be presented at Convocation and brought to life by teachers in the fall. Ms. Willerup pointed out how much input has gone into the creation of the strategic plan.

Ms. Salina: MOVE that the proposed 2019-2024 goals for the Board of Education be adopted.

Mr. Tindall: Seconded. So moved.

2019-20  
Textbooks

BOE Summer  
Meeting  
Schedule

Adoption of  
Policy Revisions

Adoption of BOE  
5 Year Goals

PUBLIC AUDIENCE

None

ADJOURNMENT

Mr. Burrick: MOVE to adjourn the meeting at 10:22 p.m.

Mr. Tindall: Seconded. So moved.

\_\_\_\_\_  
Todd Burrick  
Secretary

\_\_\_\_\_  
Katie Wilde  
Recording Secretary

Public Audience

Adjournment