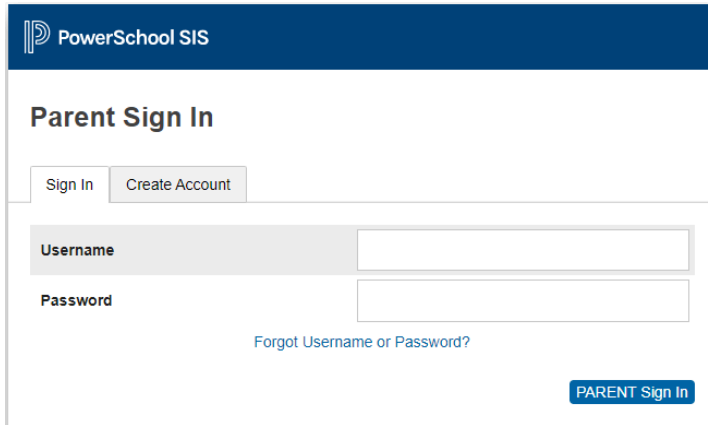


# Junior High Options Selection Guide

For current EIPS students with access to PowerSchool.

The options selection process requires parents to log in through their Parent Portal account in PowerSchool. This process must be completed for EACH student attending SCS.

Step #1: Log-in to your [PowerSchool Parent Portal](#)

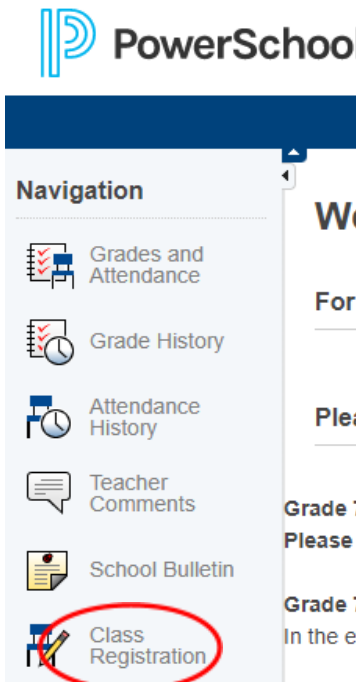


The image shows the 'Parent Sign In' form on the PowerSchool SIS website. At the top is a dark blue header with the PowerSchool logo and 'PowerSchool SIS'. Below this is a white box titled 'Parent Sign In'. Inside the box, there are two buttons: 'Sign In' and 'Create Account'. Below these buttons are two input fields: 'Username' and 'Password'. A link 'Forgot Username or Password?' is located below the password field. At the bottom right of the form is a blue button labeled 'PARENT Sign In'.

Step #2 Once logged into your Parent Portal, on the 'Navigation' bar select your child and click 'Class Registration'



Each child has their own tab



### Step #3 Select course from the menu (there may be multiple pages)

<input checked="" type="checkbox"/>	Career and Life Management	PED0770 C3
-------------------------------------	----------------------------	---------------

<< first < prev 1 2 3 4 next > last >>

Click the edit button to request a course ➡



### Step #4 Once courses have all been selected, click submit

<b>Grade 8 Option Course Selection</b> Students are required to select 4 courses in this section. <b>Please note:</b> Band is a year-long course and is considered two choices for registration purposes. If you request Band, you are only required to choose 2 additional option courses. Number of requests to generate : 1	CTF: Construction Technologies 8 CTFCTS8 - 1 credits	CTF: Design Studies 8 CTFDESST8 - 1 credits	CTF: Food and Textile Technologies 8 CTFFTT8 - 1 credits	CTF: Recreational Fitness 8 CTFRECS8 - 1 credits	
<b>Grade 8 Option Course Alternates</b> You are required to select 2 alternate option courses. In the event your primary selections are unavailable, or do not fit into your timetable with your other requested options, the same catalogue of option courses is used to select alternates. Number of requests to generate : 1	Art 8 ART8 - 1 credits	Drama 8 DRAMA8 - 1 credits			
<b>Additional Requests</b> Requests that are currently not associated with any requirement group.  Requires 4 credit hours. Requesting 4 credit hours. Requesting 0 additional credit hours.	Click the edit button to request a course ➡				

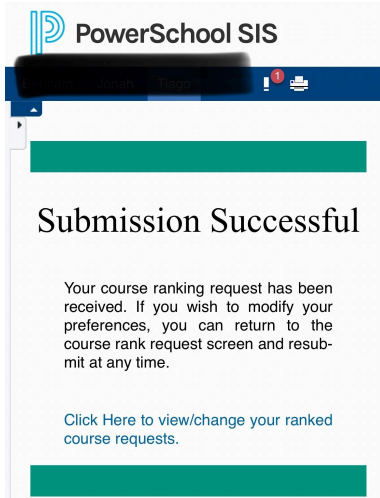
Submit

### Step #5 Rank Courses by priority

Course Requests		
Priority	Course Number	Course Name
1	CTFCTS8	CTF: Construction Technologies 8
3	CTFDESST8	CTF: Design Studies 8
6	DRAMA8	Drama 8
2	CTFRECS8	CTF: Recreational Fitness 8
5	ART8	Art 8
4	CTFFTT8	CTF: Food and Textile Technologies 8

**REMINDER:** Click Submit a second time to refresh the page and save or resubmit.

Step #6 Click Submit to save your selection. Once submitted, you will receive a confirmation of the submission.



Should you have any questions about the above process, please contact:

[Allisen Khajavi - School Registrar](#) or [Kevin Winkel - Junior High Assistant Principal](#)