

Dear [Applicant],

Thank you for taking the time to apply for the [Position] at [Company]. We appreciate your interest in our organization and the effort you put into your application.

After careful consideration, we regret to inform you that we have decided not to move forward with your candidacy. While your qualifications and experience were impressive, we have selected another candidate whose skills and experience more closely match the requirements of the position. Please know that this decision was a difficult one, and we were impressed with your background and experience. We encourage you to continue to pursue other opportunities that align with your career goals and aspirations.

Thank you again for your interest in our company, and we wish you all the best in your future endeavors.

Sincerely,

[Your Name]

[Company Name]