

Tewksbury School Committee - Regular Business Meeting

MINUTES

June 10, 2026 at 5:30 p.m.

Tewksbury Memorial High School - LGI-1
320 Pleasant Street, Tewksbury, MA 01876

SCHOOL COMMITTEE MEMBERS PRESENT

Bridget Garabedian, Chair
Kayla Biagioni-Smith, Vice-Chair
Ryan Lloyd, Clerk
Chris Moncada, Member

SCHOOL ADMINISTRATORS PRESENT

Brenda Theriault-Regan, Superintendent
Dr. Nancy Milligan, Assistant Superintendent
David Libby, Business Manager

CALL TO ORDER

Ms. Garabedian called the June 10, 2026 Regular School Committee Meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

All rose for the Pledge of Allegiance.

ANNOUNCEMENT

Ms. Garabedian announced that this Regular School Committee meeting will be televised and recorded and may be viewed live on Comcast Channel 22, Verizon Channel 34, or YouTube.com/TewksburyTV. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. Ms. Garabedian asked if anyone in the audience was recording tonight's meeting to please identify themselves. No one was recording the meeting.

RECOGNITIONS

Jamey Cutelis, Recognition and Remembrance - Ms. Garabedian, Ms. Regan, and former School Committee member, Mr. Dennis Francis, spoke about Mr. Cutelis' leadership, advocacy, and accomplishments. Ms. Regan presented Maria Cutelis, wife of Jamey, with a plaque in his honor, as well as his School Committee name plaque.

Ginsburg Family Award - Ms. Garabedian welcomed the Ginsburg Family. Ms. Regan invited Mr. James Sullivan to speak about his nomination of the Trull Family of Trull Brook Golf Course. He credits them for the existence of the Tewksbury golf program. Mr. Lloyd and Marc Ginsburg presented the award to Mr. Roy Trull.

Krissy Polimeno Outstanding Educator Award - Mrs. Regan invited Mr. Jason Stamp to the podium, where he spoke about Ms. Mulholland's proactive, collaborative work within the district. Mr. Moncada and Ms. Krissy Polimeno presented the award to Ms. Mulholland.

Ms. Garabedian announced that they are recognizing the 2026 Retirees.

- Ms. Regan introduced Ms. Terry Gerrish, former principal of the Heath Brook Elementary School, to speak about the Heath Brook retirees, Joanne Borges, Kim Hynes, and Mariellen Nastasi.

- Ms. Regan introduced Mr. Jay Harding, principal of the Center Elementary School, to speak about the CES retiree, Anne Brennan.
- Ms. Regan introduced Ms. Victoria Cordeiro, Assistant Principal of the Wynn Middle School, and Mr. Andy Long, principal of the Tewksbury Memorial High School, to speak about the Wynn retiree and principal, John Weir
- Ms. Regan introduced Ms. Candace Tharrett, Director of Special Education, to speak about Patricia Welch, Special Education secretary.
- Ms. Regan introduced Mr. Jon Marchand, Maintenance Foreman, to speak about Mark Hamlin, Maintenance Technician.
- Ms. Regan spoke about Wayne Anderson, interoffice mail carrier, and Karen Baker-O'Brien, Director of Student and Family Support.
- Dr. Milligan spoke about Brenda Theriault-Regan, Superintendent of Schools. All School Committee Members spoke to Ms. Regan, thanking her for her work and wishing her well.

Ms. Garabedian said she would like to entertain a motion, which was moved by Ms. Biagioni-Smith, and seconded by Mr. Moncada to move item 16C out of order. All aye. Motion carried 4-0.

For the Committee's consideration, Ms. Garabedian proposed naming the loop around the Ryan School and Center School Building, as it was never done as part of the Center Elementary School new build.

Ms. Biagioni-Smith moved to name the loop around the schools in honor of Brenda Theriault-Regan, with a name to be determined, seconded by Mr. Moncada. All Aye. Motion carried 4-0.

Ms. Biagioni-Smith asked Madame Chair if she would entertain a motion for a five minute recess, seconded by Mr. Moncada. All Aye. Motion carried 4-0.

STUDENT REPRESENTATIVE REPORT

Aria Milner, the TMHS Student Council Representative, introduced herself and expressed her excitement in her new role as student representative. She then reported on TMHS news and events.

- Best Buddies has an upcoming field trip to Kimball Farm in Westford.
- Interact Club held its end of year party and discussed the outline of the club for next year.
- Fall Sports Signup will be held in the TMHS Auditorium on June 15, 2026 at 6:00 p.m.
- On June 5, 2026 TMHS held its 91st Commencement Ceremony and the upcoming senior executive boards are planning for their senior year.

School Committee members thanked Maggie Kinnon, outgoing Student Representative, and Ms. Garabedian commended Ms. Kinnon for her involvement in student government, TMHS clubs, school sports, and her Senior Project starting the Buddy Track Program, citing her initiative and leadership.

PRESENTATIONS

School PAC highlights and end-of-year recap

Ms. Garabedian recognized the invaluable work of the School PACs. Ms. Regan thanked the PAC members for their hard work for enriching the school communities. The PAC officials highlighted their new initiatives, their events throughout the year, the total funds raised, and how funding was used. All PAC leaders acknowledged their fellow PAC members and community support. Unfortunately, the TSEPAC, Heath Brook, Center, and TMHS PACs were unable to attend.

- Jenna Maloney, Co-Chair, Dewing PAC
- Jen Tavares, Co-Chair, Ryan PAC
- Jennie Francois, Co-Chair, Wynn PAC

Mr. Moncada thanked the PAC. Ms. Biagioni-Smith encouraged Ms. Maloney to stay involved throughout the years, and encouraged utilization of Townwide PAC to come together with our PACs in the district. Ms. Garabedian encouraged the PAC to reach out if they need any assistance while showing appreciation for all they do.

Ms. Garabedian inquired about the Wynn PAC's new classroom supplies system at the Wynn. Ms. Francois explained that process and its success.

Summer Reading/Learning Program

Dr. Milligan invited Ms. Rawlinson to present on the Summer Reading Program. Ms. Rawlinson presented the new K-12 framework for the Summer Reading Program, which focuses on offering students a meaningful choice in partnership with Tewksbury Public Library. Youth librarians from Tewksbury Public Library will host Summer Reading Kickoff programs in the schools.

Mr. Lloyd commended the expansion of the program. Mr. Moncada inquired about which program would be best for 5th grade students and Ms. Rawlinson clarified. Ms. Garabedian inquired about the in-school accountability follow-up for students and Ms. Rawlinson noted the ways teachers are prepared to follow-up in the classroom as well as the accompanying enrichment activities.

Senior Project Data

Mr. Long shared student feedback on the challenges of Senior Projects:

- 50% of all responses were that students struggled with time management due to conflicting priorities (AP classes, dual enrollment, PLTW, sports, jobs) as these elements affect when seniors can start their projects
- Communication and guidance gaps - Timelines, clear expectations
- Execution of academic requirements
- "Adult world problems" - Traffic, scheduling, new learning challenges

Mr. Long also presented two goals to improve senior projects moving forward, and announced plans to share a parent feedback survey and to share more details with the School Committee. Mr. Moncada inquired about the timeline for projects, Mr. Long explained the timeline. Mr. Moncada inquired about student's feelings toward the senior project, Mr. Long said levels of enthusiasm vary. Ms. Garabedian inquired about the standards of the project, including who oversees and approves each project and their varying scopes. Mr. Long explained who oversees the projects and their responsibility to verify that the scope is appropriate for each student. Ms. Biagioni-Smith expressed concern with the lack of support reported by students, and questioned what the metric is for student success. Ms. Regan suggested that the student being present at their presentation table is required and that students do an internal preview of each project before the public presentation.

Vape Detector Update

Mr. Long shared that vape detectors were installed during April break. Students received education on the dangers of vaping and got student feedback on vaping concerns, with many students expressing concern. Incidents of vaping decreased drastically since the initial tracking of the vape detectors. Mr. Moncada inquired about student feedback, and Mr. Long said that students seem to feel much better about it. Mr. Moncada inquired about the process followed when a vape alert is received, Mr. Long explained that process. Ms. Regan commented on the addictive nature of vaping and encouraged the pursuit of next steps for students with vaping addiction. Ms. Garabedian thanked Mr. Long for pursuing the system and presenting the data.

CITIZEN'S FORUM

No one was present in the audience for the Citizen's Forum.

APPROVAL OF MINUTES

Mr. Lloyd moved to approve the May 27, 2026 School Committee Regular Business Meeting Minutes, seconded by Ms. Biagioni-Smith. All aye. Motion carried 4-0.

SUBMISSION OF PAYMENT OF BILLS

Mr. Lloyd moved, seconded by Ms. Biagioni-Smith to approve the Payroll Period ending June 4, 2026 to be approved and certified in the amount and categories as shown, \$1,890,503.59. Roll Call Vote - Voting Aye: Mr. Moncada, Mr. Lloyd, Ms. Biagioni-Smith, and Ms. Garabedian. All aye. Unanimous vote. Motion carried 4-0.

SUPERINTENDENT & STAFF REPORTS

Superintendent's Report

Ms. Regan announced that the TMHS held a Future Teacher Signing Day on June 4th with 17 senior students committing to enter the education field.

Assistant Superintendent's Report

Dr. Milligan reminded families that the school supply lists for next year will be sent out from schools and posted on the school website.

Dr. Milligan reported that this year there is a new sliding scale for credit in attendance recovery this summer for secondary qualifying students.

Dr. Milligan recognized the Seal of Biliteracy ceremony and praised the students for their achievement.

Business Manager's Report

No business update.

CORRESPONDENCE & INFORMATIONAL TOPICS

All correspondence items were covered previously in the meeting.

CONSENT AGENDA

Ms. Biagioni-Smith motioned to approve the Consent Agenda as presented, seconded by Mr. Moncada. Roll Call Vote - Voting Aye: Mr. Moncada, Mr. Lloyd, Ms. Biagioni-Smith and Ms. Garabedian. All Aye. Unanimous Vote. Motion carried 4-0.

COMMITTEE REPORTS

Tewksbury SEPAC: There is a meeting June 11, 2026

Wellness Advisory Committee: Had their last meeting of the school year the week before and went over goals for the next year. Next year would require a new administrator to sit on the board, as Ms. Cordeiro will not be with the Tewksbury Schools then.

Policy Sub-Committee: See below.

Policy Subcommittee

First Reading: Reviewed and/or Revised

- JEB - ENTRANCE AGE
- IKE - PROMOTION AND RETENTION OF STUDENTS

Second and Final Reading - Recommended to Revise - Requires a vote

- IJ - INSTRUCTIONAL MATERIALS
- IJL - LIBRARY MATERIALS SELECTION AND ADOPTION
- IJL-R - LIBRARY/MEDIA MATERIALS DISCARD/REMOVAL PROCEDURES

Mr. Moncada motioned to revise Policies IJ, IJL and IJL-R as presented, seconded by Mr. Lloyd. All aye. Motion carried 4-0.

OLD BUSINESS

Mr. Libby discussed fee changes from last year and noted there were no major concerns received by the Athletic Director and principals regarding the fee increase. Mr. Libby discussed what the fees were allocated toward. He explained that the district was roughly \$10,000 short in athletic transportation fees for the year, but noted accounts available to cover overages. Mr. Libby discussed expenses and revenues from clubs. He recommended keeping the fees level for next year.

NEW BUSINESS

Reappointments

Ms. Biagioni-Smith moved to approve the 2026-2027 reappointments as presented, seconded by Mr. Lloyd. All aye. Motion carried 4-0.

Summer Programming

Dr. Milligan introduced the summer programming.

SCHOOL COMMITTEE MATTERS OF INTEREST

Ms. Garabedian reminded members about the MASC Conference in the fall. She also thanked Ms. Zullo for inviting her to the second grade book reading and the first grade team for inviting her to the Flag Day celebrations.

FUTURE SCHOOL COMMITTEE MEETING DATES

July 29, 2026 Regular School Committee Meeting. Ms. Garabedian asked that the Goals Workshop be moved to September.

FUTURE SUB-COMMITTEE & ADVISORY COMMITTEE MEETING DATES

TSEPAC Business Meeting: June 11, 2026

Wellness Advisory Committee: October 7, 2026

Policy Sub-Committee: June 16, 2026

FUTURE AGENDA ITEMS

Handbooks and State of the District Review will both be coming up.

EXECUTIVE SESSION

At 8:52 p.m. Ms. Garabedian entertained a motion to convene in Executive Session. Ms. Biagioni-Smith moved, seconded by Mr. Lloyd, to enter into the Executive Session to discuss Executive Session minutes, Collective Bargaining pertaining to the TTA (Teachers) Collective Bargaining Unit and matters pertaining to the protection of the rights and reputation of an individual student. The Committee will not reconvene in open session following the Executive Session. They will vote to adjourn Executive Session at which time they will adjourn both Executive Session and Regular School Committee Meeting.

Roll Call Vote - Voting Yes: Mr. Moncada, Mr. Lloyd, Ms. Biagioni-Smith, and Ms. Garabedian. All Aye.
Unanimous Vote. Motion carried 4-0.

Respectfully Submitted,
Suzanne Caliendo, Recording Secretary
List of documents and exhibits used (GL c.30A, sect 22(a)):

AGENDA ITEM #	DOCUMENTS
1	School Committee Meeting Agenda: June 10, 2026
4	2026 Tewksbury Public Schools Retirement brochure
6	Presentation: ● Summer Reading/Learning Program ● Vape Detector Update
8	Minutes: May 27, 2026 Regular Business Meeting
9	Submission of Payment of Bills: June 4, 2026
11	Correspondence & Informational Topics: ● Teacher Signing Day Graduating Seniors ● Graduation Brochure ● Seal of Biliteracy
12	Consent Agenda: ● Personnel Update
14	Policy: ● JEB - ENTRANCE AGE ● IKE - PROMOTION AND RETENTION OF STUDENTS ● IJ - INSTRUCTIONAL MATERIALS ● IJL - LIBRARY MATERIALS SELECTION AND ADOPTION ● IJL-R - LIBRARY/MEDIA MATERIALS DISCARD/REMOVAL PROCEDURES
15	Old Business: ● Student User Fee Information
16	New Business: ● 2026-2027 Reappointments ● Summer Programming Information
21	Executive Session: ● June 10, 2026 Agenda ● May 27, 2026 Minutes

APPROVED July 29, 2026