

Phoenix Academy

Student/Parent Handbook

2023 – 2024



20700 Thunderbird Road
Apple Valley, CA 92307
760-242-7011 FAX: 760-242-7005

Stephanie White
Principal

Ken Davis
Assistant Principal

Sabrina Popick
Assistant Principal

Jeff Lecomte
Assistant Principal

Andreo Palacol
Dean

Annette Garcia
Counselor

Daisy Velez-Murrillo
Counselor

Veronica Gonzalez
Counselor

Anisa Chism
Office Coordinator &
Principal's Secretary

A Character Counts School

Trustworthiness ** Respect ** Responsibility ** Fairness ** Caring ** Citizenship

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Phoenix Academy 2023-2024 Bell Schedule

Phoenix Academy 2023-2024 Bell Schedule

Breakfast Starts 7:30

First Bell 8:05

Instructional Day Begins 8:10

K-6 Bell Schedule

Regular Day

PE

TK (K Playground) Bindner	9:10 – 9:40
TK (K Playground) Klima	9:40 – 10:10
Kinder (K Playground) Casady	10:10 – 10:40
Kinder (K Playground) Lewis/Smith	10:40 – 11:10
5 th and 6 th Grade	8:30 – 9:00
1 st and 2 nd Grade	9:10 – 9:40
3 rd and 4 th Grade	9:40 – 10:10
ACHIEVE	10:15-10:45

Lunch Schedule

Leave Cafeteria

1st Grade & Binder	11:20	11:00 – 11:40
2nd Grade & Klima	11:35	11:15 – 11:55
3 rd Grade	11:50	11:30 – 12:10
4 th Grade	12:05	11:45 – 12:25
K-6 Achieve	12:30	12:10 – 12:50
Kindergarten	12:55	12:35 – 1:15
5 th & 6 th Grade (UC MPR)	1:10	12:50 – 1:30

Afternoon Recess

1 st and 2 nd Grade	1:30-1:45
3 rd and 4 th Grade	1:45-2:00
5 th and 6 th Grade	2:15-2:30

Instructional Day Ends 2:40

K-6 Bell Schedule

Early Release Day - Wednesday

PE

TK (K Playground) Bindner	9:10 – 9:40
TK (K Playground) Klima	9:40 – 10:10
Kinder (K Playground) Casady	10:10 – 10:40
Kinder (K Playground) Smith/Lewis	10:40 – 11:10
5 th & 6 th Grade	8:30-9:00
1 st and 2 nd Grade	9:10 – 9:40
3 rd and 4 th Grade	9:40 – 10:10
Achieve	10:10 – 10:40

Lunch Schedule

Leave Cafeteria

1 st Grade/TK Binder	11:20	11:00 – 11:40
2 nd Grade/TK Klima	11:35	11:15 – 11:55
3 rd Grade	11:50	11:30 – 12:10
4 th Grade	12:05	11:45 – 12:25
K-6 Achieve	12:30	12:10 – 12:50
Kindergarten	12:55	12:35 – 1:15
5 th and 6 th Grade (UC MPR)	12:55	12:35 – 1:15

Preschool Sessions

A.M. 8:30 – 11:30

P.M. 12:30 – 3:30

7th/8th Grade Period Schedule

Regular Day

Period 1	8:10-9:08
Period 2	9:12- 10:08
Period 3	10:12-11:08
Period 4	11:12-12:08
Lunch	12:08-12:38
Period 5	12:42-1:38
Period 6	1:42-2:40
ACHIEVE Lunch (UC MPR)	12:45-1:15

Instructional Day Ends 2:40

7th/8th Grade Period Schedule

Early Release Day- Wednesday

Advisory	8:10 – 8:25
Period 1	8:29– 9:12
Period 2	9:16 – 9:56
Period 3	10:00 – 10:40
Period 4	10:44 – 11:24
Lunch	11:24 – 11:54
Period 5	11:58– 12:38
Period 6	12:42 – 1:20
ACHIEVE Lunch (UC MPR)	12:10-12:40

Instructional Day Ends 1:20

Assembly Schedule

8 th Grade Assembly	8:10-9:03	Period 1-7 th Grade
7 th Grade Assembly	9:07-10:00	Period 1-8 th Grade
	10:04-10:54	Period 2
	10:58-11:40	Period 3
	11:44-12:32	Period 4
	12:32-1:02	Lunch
	1:06-1:48	Period 5
	1:52-2:40	Period 6

Minimum Day Schedule (Nov. 7-11)

K-6 th Lunch Break	7 th & 8 th Period Schedule
1 st Grade 10:05 -10:35	Period 1 8:10-8:40
2 nd Grade 10:25- 10:55	Period 2 8:44-9:13
3 rd Grade 10:40- 11:10	Period 3 9:17-9:46
4 th Grade 10:55- 11:25	Period 4 9:50-10:19
Tk-6 th ACHIEVE 11:10- 11:40	Period 5 10:23-10:52
7 th & 8 th ACHIEVE(UC MPR) 11:25-11:55	Lunch 10:52-11:22
5 th & 6 th Grade(UC MPR) 11:25-11:55	Period 6 11:26-11:55
Kindergarten 11:25- 11:55	

Instructional Day Ends 11:55



Principal's Welcome Letter

Dear Students and Families,

On behalf of the entire staff of Phoenix Academy, I would like to welcome all of you. This is going to be an amazing year. We have many opportunities available to help our students reach their full potential academically, socially, and emotionally. WE have new elective courses, after school clubs, tutoring opportunities, and athletic events.

The entire staff at Phoenix Academy is dedicated to implementing AVID strategies school-wide. The mission of AVID is to prepare all students for college readiness and success in the working world. We feel by providing AVID to every student they will be "college and career ready" as they prepare for their next steps academically. We believe that every child can achieve academic success and positively contribute to our ever-changing world.

Phoenix Academy prompts a safe and positive learning environment, implementing Zones of Regulation and Character Counts schoolwide. Zones of Regulations strategies are practiced throughout the day allowing students to identify their feelings and how to regulate them to allow for an overall positive learning experience. The "Character Counts" program is practiced to ensure our students learn the six pillars: Caring, Citizenship, Fairness, Respect, Responsibility, and Trustworthiness. Following these pillars allows our students to be successful while having strong character and ethics.

Parents and the community are vital in shaping our students into successful young adults. We value your input as you know your student and his or her needs better than anyone else. Please call or email your student's teacher, an administrator, or another staff member to make an appointment to meet and/or discuss items pertaining to your student. We are available to assist with any academic questions or any concerns that may arise this year. We look forward to working with you to create a positive experience here at Phoenix Academy.

Thank you for entrusting us to support your student's academic, social and emotional needs. I am honored to be working with each of you during your student's educational journey here at Phoenix Academy.

Sincerely,

Stephanie White
Principal

Apple Valley Unified School District 2023-2024 School Calendar

Apple Valley Unified School District 2023 - 2024 School Calendar



First Day of School - August 9, 2023

JULY 2023						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Student Days=0

AUGUST 2023						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Student Days=17

NON-STUDENT DAY
T TEACHER WORK DAY - (NON-STUDENT DAY)
S FIRST DAY OF SCHOOL - AUGUST 9, 2023
H HOLIDAY
E Student Early Release Days TK/K-12
C Elementary Parent Conferences (MINIMUM DAY)
F High School Finals (MINIMUM DAY)

SEPTEMBER 2023						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Student Days=20

OCTOBER 2023						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Student Days=17

NOVEMBER 2023						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Student Days=16

DECEMBER 2023						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Student Days=15

JANUARY 2024						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Student Days=17

FEBRUARY 2024						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Student Days=15

MARCH 2024						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Student Days=16

APRIL 2024						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Student Days=22

MAY 2024						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Student Days=21

Last Day of School - May 30th, 2024

JUNE 2024						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Student Days=0

TK-6 & TK-8 MINIMUM DAYS (Grades TK-8)	
November 6, 7, 8, 9	Parent Conferences
HIGH SCHOOL MINIMUM DAYS (Grades 9-12)	
December 19, 20, 21	Finals
May 29, 30	Finals
SCHOOL BELL TIMES	
Start / Minimum / Student Early Release / Regular	
TK-6	DK 9:10 / 12:55 / 2:20 / 3:40
	RV 9:10 / 12:55 / 2:20 / 3:40
	RIO 9:10 / 12:55 / 2:20 / 3:40
	SYC 9:10 / 12:55 / 2:20 / 3:40
	YL 9:10 / 12:55 / 2:20 / 3:40
TK-6 NO EARLY RELEASE ON 8/9/23, 12/20/23, 5/29/24	
Start / Minimum / Student Early Release / Regular	
TK-8	MAR 8:10 / 11:55 / 1:20 / 2:40
	PA 8:10 / 11:55 / 1:20 / 2:40
	SAN 8:10 / 11:55 / 1:20 / 2:40
	SBA 8:10 / 11:55 / 1:20 / 2:40
	VAN 8:00 / 11:45 / 1:10 / 2:30
TK-8 NO EARLY RELEASE ON 8/9/23, 12/20/23, 5/29/24	
Start / Minimum / Student Early Release / Regular	
9-12	AVHS 7:01 / 11:47 / 12:34 / 1:54
	GHHS 7:01 / 11:47 / 12:34 / 1:54
9-12 NO EARLY RELEASE ON 8/9/23 & 11/8/23	
Start / Minimum / Student Early Release / Regular	
7-12	HDPA 7:10 / 11:28 / 12:15 / 1:30
7-12 NO EARLY RELEASE ON 8/9/23 & 11/8/23	
TRIMESTER GRADING PERIOD (Grades TK-8)	
October 27 - End of 1st Trimester	
February 16 - End of 2nd Trimester	
May 30 - End of 3rd trimester	
SEMESTER GRADING PERIOD (Grades 9-12)	
October 6 - End of 1st Quarter	
December 21 - End of 2nd Quarter / 1st Semester	
March 8 - End of 3rd Quarter	
May 30 - End of 4th Quarter / 2nd Semester	
BREAKS	
Fall - October 9-13	
Thanksgiving - November 20-24	
Winter - December 25-January 5	
Spring - March 18-22	
HIGH SCHOOL GRADUATIONS	
Tues., May 28 - High Desert Premier Academy	
Wed., May 29 - Granite Hills High School	
Thurs., May 30 - Apple Valley High School	
School Year = 180 Student Days Teacher Work Year = 184 Days	

approved: 11/01/2018

revised: 10/03/2019

revised: 12/13/2021

Character Counts!

The Six Pillars of Character

TRUSTWORTHINESS <i>(Integrity, Honesty, Reliability, Loyalty)</i> ● Be honest ● Don't deceive, cheat, or steal ● Be reliable—do what you say you'll do ● Have the courage to do the right thing ● Build a good reputation ● Be loyal—stand by your family, friends, and country	FAIRNESS <i>(Fairness and Justice, Openness)</i> ● Play by the rules ● Take turns and share ● Be open-minded; listen to others ● Don't take advantage of others ● Don't blame others carelessly
RESPECT <i>(Golden Rule, Tolerance and Acceptance, Nonviolence, Courtesy)</i> ● Treat others with respect; follow the Golden Rule ● Be tolerant of differences ● Use good manners, not bad language ● Be considerate of the feelings of others ● Don't threaten, hit, or hurt anyone ● Deal peacefully with anger, insults, and disagreements	CARING <i>(Concern for Others, Charity)</i> ● Be kind ● Be compassionate and show you care ● Express gratitude ● Forgive others ● Help people in need
RESPONSIBILITY <i>(Duty, Accountability, Pursue Excellence, Self-Control)</i> ● Do what you are supposed to do ● Persevere: keep on trying! ● Always do your best ● Use self-control ● Be self-disciplined ● Think before you act—consider the consequences ● Be accountable for your choices	CITIZENSHIP <i>(Do Your Share, Respect Authority and Law)</i> ● Do your share to make your school and community better ● Cooperate ● Get involved in community affairs ● Stay informed; vote ● Be a good neighbor ● Obey laws and rules ● Respect authority ● Protect the environment

Character Counts Pledge

I pledge to be a kid for Character. I will be worthy of trust. I will be respectful and responsible, doing what I must. I will always act with fairness. I will show that I care. I will be a good citizen and always do my share.

Academic Language Scripts

Expressing an Opinion or Perspective:

- I think/ believe/predict...
- In my opinion...
- I would argue that...
- It seems to me that...
- Based on my experience...

Affirming Ideas:

- That's an interesting claim.
- I hadn't thought of that.
- That's an interesting idea.
- That's a unique way of looking at it.

Asking for Clarification:

- Could you please repeat that?
- Could you give me an example of that?
- Could you please explain what _____ means?
- I am not quite certain how to....
- I'm not sure I understood _____. Could you please give us another example?

Building on What Other's Say:

- I agree with what _____ said because...
- You bring up an interesting point, and I also think...
- That's an interesting idea. I wonder...? I think...? Do you think...?
- I hadn't thought of that before. You make me wonder if...? Do you think...?
- _____ said that...I agree and I also think...
- That's an excellent point, and I would like to add...
- Based on the ideas from _____, _____, and _____, it seems like we all think that...

Soliciting a response:

- Do you agree?
- _____ (name), what do you think?

- Can someone else ask a question or offer an opinion?
- _____ (name), how did you approach the question?

Disagreeing:

- I don't really agree with you because...
- I don't agree with _____ ideas.
- I see it another way. I think...
- I have a different idea than you...
- My answer is different than yours. I think that...

Collaborating:

- What if we...?
- What do you think?
- Do you have a different opinion?
- Another option/idea is...
- Maybe we could...

Pushing for Higher Level Thinking:

- What examples do you have for...?
- How does this idea connect to...?
- What would happen if...?
- If _____ is true, then...?
- What is another way to look at it/solve the problem?
- How are _____ and _____ similar?
- How did you get that? Can you share another example?

Pushing for Higher Level Thinking:

- What examples do you have for...?
- How does this idea connect to...?
- What would happen if...?
- If _____ is true, then...?
- What is another way to look at it/solve the problem?
- How are _____ and _____ similar?
- How did you get that? Can you share another example?

What is WICOR at Phoenix Academy?

W = Writing

1. Writing is...
 - A learning tool
 - A personal/ public communication tool
 - A record of thinking
2. AVID supports writing through...
 - Focused Note Taking
 - Quickwrites, summaries, and reflections
 - Writers Workshop
 - Notebooking
 - Exit Tickets
 - Learning Logs

I = Inquiry

1. Inquiry is...
 - Uncovering one's understanding
 - Asking critical thinking questions
 - Engaging in thinking, learning and discussion
2. AVID supports inquiry through...
 - Costa's Levels of Thinking
 - Socratic Seminar
 - Tutorials/ Collaborative Study Groups
 - STEM Investigations
 - Daily 5 Questioning/ CGI

C = Collaboration

1. Collaboration is...
 - Teamwork with shared responsibility
 - Sharing of ideas
 - Formal/ informal discussion
2. AVID supports collaboration through...
 - Group activities and projects
 - Peer editing groups
 - Philosophical chairs
 - Team Building activities
 - Philosophical chairs

O = Organization

1. Organization is...
 - Managing materials
 - Planning & prioritizing
 - Strategically controlling your learning responsibility
2. AVID supports organization through...
 - Binders and organization tools
 - Agendas
 - Graphic organizers
 - Focused Notes
 - SMART goals

R = Reading

1. Reading is...
 - Gaining meaning, understanding, & knowledge from print & other media
 - Purpose driven and interactive
2. AVID supports reading through...
 - Marking the text
 - OG
 - Deep reading strategies
 - Summarizing

Phoenix Academy School Wide Expectations

School Mission:

We are Phoenix Academy, a school committed to developing college & career ready students through promoting respect, responsibility and high engagement. We strive to be academically and socially productive citizens who contribute positively to our community. We are united in our focus on achievement by welcoming and valuing the voices of our parents, students, and staff.

School Motto:

Phoenix Rocks!

Phoenix Rocks:

- R espect our world
- O wn our choices
- C are for others
- K eep our focus
- S trive for success

Student Responsibilities

Be on time and prepared to learn.

Demonstrate respect toward others and their property.

Keep your hands, feet, and all objects to yourself.

Be responsible for your behavior and academic achievements.

Do not bully others nor use inappropriate language or gestures

Do not bring non-school items to school, including electronics, gum, toys, and balls.

Phoenix Academy is not responsible for any lost personal items.

Parent Support

Be respectful to the staff, students, and other members of the school community at all times.

Hold their child responsible and accountable for following all school rules, completing all homework assignments, and coming to school every day on time.

Refrain from using profanity and inappropriate language on campus.

Follow the school protocol for handling complaints by first seeking a resolution with the staff member involved in a positive and professional manner. If unsatisfied with the results, then speak with a site administrator. Strive to assist the staff and the school community in increasing the overall academic achievement and safety of their child at school.

Discuss the school rules with your child

Talk to your child about the importance of appropriate behavior.

If your child requires corrective measures or assistance, work with teachers and administrators to develop a plan of action which will address individual needs and that can be effectively reinforced both at school and at home.

Attend meetings with school personnel to enhance your child's education.

Staff Responsibilities

Phoenix staff will teach and role model the goals and expectations of academics, good citizenship and good character.

Endeavor to meet the individual needs of each student

Clearly communicate rules and expectations to students, parents, and staff.

Enforce all rules fairly and consistently with appropriate consequences.

Create a nurturing learning environment for all students.

Communicate regularly with families about student progress, utilizing phone calls, letters, binder reminders, email, and/or parent portal.

Provide interventions as needed to help students meet academic and citizenship goals.

Actively join in collaborative decision making with families to provide appropriate strategies for student growth.

Administrator's Responsibilities

Collaborate with families, teachers, and students to support and reinforce the school academic and discipline plans.

Provide additional interventions when inappropriate behavior has not been corrected through classroom procedures.

Inform families of all school and outside resources when appropriate.

Academics & Resources

Instructional Program

Student instruction is based on the state and district-adopted standards-based curriculum for each grade level in the core content areas of Language Arts, Mathematics, Social Studies, and Science. Lesson planning and assessment are based on multiple measures, including district and state standards-based tests. Our goal is to help each student master these standards.

To meet student needs, we offer remedial, accelerated, and enrichment programs. Small group instruction, reading and math interventions, after school tutoring and homework help, and AVID classes all benefit our students.

Information and registration for tutoring, homework help, and after school programs are available in our front office. If you have any questions or concerns about these programs or your child's placement, please speak with your child's teacher or counselor.

Academic Core Courses (7th & 8th Grade)

7th and 8th grade students all have the following four core academic courses:

Language Arts
Mathematics
Science
Social Studies

Students who perform below proficiency on district benchmark and/or state-mandated

tests in mathematics or language arts may receive an additional period of Math180 or Read180 as intervention.

Electives

Students who perform at proficiency or higher on state-mandated tests in language arts and mathematics are eligible to take one elective course. Elective classes may change due to staffing changes. The following electives are available (application/approval required):

- ASB
- AVID
- Beginning/ Intermediate/Advanced Band
- Classroom or Office TA
- Computer Science
- Drama
- Percussion
- Personal Fitness and Exercise

Exploratory Wheel

- Art
- Broadcasting/Media Arts

Physical Education

Students in grades one through six, inclusive, must be provided with PE instruction with an "emphasis upon the physical activities for the pupils that may be conducive to health and vigor of body and mind, for a total period of time of not

less than 200 minutes each 10 school days, exclusive of recesses and the lunch period.” *EC Section 51210[g]*)

If a school is identified as an elementary school in the County-District-School code system, *EC Section 51223* states that, “Notwithstanding the provisions of Sections 51210 and 51222, instruction in physical education in an elementary school maintaining any of grades 1 to 8 shall be for a total period of time of not less than 200 minutes each 10 school days, exclusive of recesses and the lunch period.”

Students need physical activity as well as academic stimulation. The goal of our Physical Education (PE) program is to help students adopt a lifetime of healthy habits. Our curriculum provides a balanced program emphasizing social, physical, and personal skills. This is accomplished through team activities, stressing sportsmanship, along with physical competence. Fifth and Seventh grade students will also participate in state physical testing.

All 7th and 8th grade students will have a daily PE class. Physical Education grading will consist of student participation, physical fitness, written assignments, and dressing out. Students are expected to participate to the best of their ability daily. If students do not participate, dress out or complete assignments, they will be held to disciplinary procedures.

All students will be provided a locker to store their backpacks and regular school clothes during their PE class period. A lock for your locker will be provided. If your lock is lost or misplaced, there will be a \$5 fee for a replacement.

The official PE uniform includes a plain grey short-sleeved t-shirt and navy shorts. Student names must be written legibly on the outside of each uniform item. Students

must wear appropriate athletic footwear for class.

Phoenix logo PE clothes are available through ASB for \$15 each, or \$25 for the set. Students may wear a plain gray t-shirt and plain navy athletic shorts. Sweats are optional for cold weather. They may be gray, blue, or black. We have Phoenix logo sweatpants available for \$20 and sweatshirts for \$20. Jackets, sweatshirts and sweatpants may only be worn during cold weather.

Students will remain indoors for physical education classes during extreme weather conditions such as wind, excessive heat, cold, rain, or poor air quality.

Homework Policy

Your student should be reading 15-30 minutes a day. Your child may or may not have homework dependent on the teacher. Please monitor the parent portal and your child’s agenda for assignments. Please communicate with your student’s teacher/s if you have any concerns regarding homework.

Homework assistance is available during our after school program tutoring. Applications for this program are available in our front office.

Make-up Work Due to Absences

Apple Valley Unified School District Board Policy states that students who have an excused absence shall be given the opportunity to make-up school work and receive full credit if the work is turned in according to a reasonable make-up schedule. Students who miss school due to an unexcused absence shall be given the opportunity to make-up missed work for full or reduced credit at the option of the teacher and principal. If the student’s absence was due to suspension, the teacher may require the suspended student to complete any assignments and tests missed during the suspension. (Education Code 48913)

It is the student's responsibility to ask each teacher for make-up work the day he or she returns to school following an absence. Students have one day for each school day missed, plus one extra day, to complete and turn in any make-up work.

Short term independent study may be granted for absences of five (5) or more consecutive days and with administrative approval, up to 14 days in a school year. For additional information, please contact our counselors, the attendance office or an administrator.

Textbooks

Students are assigned textbooks for studying and completing homework assignments. Students who lose or damage textbooks will be held financially responsible. To be eligible for end of year activities, students must return all textbooks. If a student has outstanding fines for lost or damaged books, his/her high school diploma may be withheld.

Computers and Technology

All students and their parents are required to sign a Technology Use Agreement prior to using any technology at Phoenix Academy.

Any student using technology in an inappropriate manner will be disciplined and may lose their computer technology privileges.

The following rules apply to all computer usage at Phoenix Academy:

- Students must have a current district user contract on file and must follow all of the guidelines set forth in the contract.
- No food, drinks, or gum near the equipment.
- Follow the teachers' instructions.
- Treat all equipment with care and respect.
- Students will be financially responsible for any equipment that is damaged due to their misuse.

Chromebooks

Students in grades 1-6 will be provided with a Chromebook computer, daily. Students are not to take the Chromebooks out of the classroom without permission from the teacher. Teachers will have a class set for student use. Students in 7th and 8th grade are responsible for transporting their Chromebook and charger to and from school daily.

Counseling Services

In addition to caring teachers and administrators, Phoenix Academy has three counselors available to students. Students in the 7th and 8th grades are assigned a specific counselor.

Students may make an appointment to see their counselor before school, at lunch, on a pass from class, or through Google Forms with the link bit.ly/PArequest.

As part of our support staff, the school counselors:

Understand laws, regulations and policies relating to students and strive to protect and inform students regarding their rights. Respect each student's right to privacy and confidentiality, and comply with all laws, policies, and ethical standards pertaining to confidentiality in the school setting, and mandatory reporting laws.

Are concerned with students' educational, academic, career, personal and social needs.

Student Recognition

We celebrate our student's success in award ceremonies following each trimester and at the end of the school year. Invitations will be sent home to parents of all students receiving awards. Recognition will be made for academics, honor roll, perfect attendance, citizenship, and subject area skills.

AVID School-wide

AVID, which stands for Advancement Via Individual Determination, is a program that prepares students to succeed at a four-year college. This program is targeted to students who want to go to college and are prepared to work hard to make their dream a reality. Many AVID students are the first in their families to attend college.

Phoenix Academy's school-wide AVID program is a challenging and rigorous program that assists students in reaching their full potential. In addition to AVID classes, these students may have several extra-curricular activities during the school year. Please see Ms. Gonzalez, in the counseling office, if you have any questions about the AVID program.

TK-5 General Playground Rules

All personal playground equipment is not allowed at school. Playground and PE equipment will be available for use during outside times.

- Freeze on the first whistle. On the second whistle, get off the equipment, carry balls, and walk directly to your line area.
- Water fountains or restrooms need to be used before the second whistle blows.
- Restroom areas are not areas to congregate. Enter restrooms, attend to your needs, and leave. Use your assigned grade level restrooms only.
- Wrestling, tackling, karate, play fighting, chasing, gymnastics, cartwheels, somersaults, etc are prohibited at all times.
- Chase or play tag games are prohibited
- If a ball goes over a fence, tell a duty teacher or proctor.
- Climbing the tree is off limits
- Stay away from all classroom buildings while bouncing balls.
- Throwing sand, dirt, grass, or rocks is not allowed.

- Football and Dodgeball are prohibited
- Snacks must be eaten at the snack table or in that area. Do not take snacks out onto the playground.
- No eating, utensils, straws, cans, etc. are allowed on the playground.
- Baseball/softball bats are to be used ONLY under direct adult supervision such as during PE. Baseballs are not allowed on the playground.
- Avoid running through other student's games.
- Students are not allowed to leave the playground without permission of a supervising adult.
- No throwing balls at other students unless under the direct supervision of your classroom teacher.

TK-5 Playground Equipment Rules

Horizontal Ladder / Rings

- One person on the equipment at a time.
- Travel in one direction. No skipping bars or rings. No returning.
- Do not stand, walk, sit, or hang from the top of the ladder/rings.
- One hand must be on the bars at all times.
- Stand clear of the ladder/rings while they are being used.

Tetherball

- New players have the choice of side or serve.
- No holding or catching the ball.
- No touching the rope or pole.
- No stepping over the centerline.
- No double hits.
- The last person in line judges when rules are broken.

Bridge Climbing Apparatus and Slide

- One person on the slide at a time.
- Wait until the person clears the area at the bottom of the slide before sliding.
- Slide feet first and only on your bottom.
- Keep arms and legs inside the slide.
- No swinging or climbing on any bars or railings of the apparatus.

Sliding Poles

- One person at a time on the sliding bar/pole.
- Wait until the person clears the pole at the bottom before sliding.
- Slide feet first and hands must always stay on the bar.
- No social media games or challenges.

Swings

- No jumping off the swings.
- Swinging side-to-side or spinning is not allowed.
- Swing facing the jungle gym.
- While you wait for a swing, count 50 “swings” (“one” is counted as forward and backward). If there is an open swing, use those before counting on others.
- Walking or standing in between the swings is not allowed.

Foursquare

- Server stands in corner A and yells “ready” before serving.
- Server has only one serve. The serve must land in square D and bounce knee high.
- The ball must be hit with open hands, palms up. One hand may be used, except on serve.
- The first person to commit a foul is out.
- Anyone bouncing the ball between the same two players four times in a row is out.
- You may hit the ball only when returning it.
- No teams in any foursquare game (“teaming up”).
- No “set ups” between players (making it easy to hit).
- No locked games (preventing others from joining).
- No player may trade squares with another player. You must rotate in order (ABCD).
- A ball landing on or outside the line is foul.

sportsmanship in play areas, may be asked to leave an area and play in a different area selected by the student. If issues persist, students may be asked to sit out for a portion of the recess time.

Student Activities

Assemblies

Assemblies are held for student recognition, curriculum enrichment, character building, and for student motivational purposes. These programs are carefully planned and selected to be interesting, instructive, and inspiring.

These objectives can only be achieved through the cooperation and enthusiasm of the audience. Students must exhibit proper respect and manners throughout assemblies or be dismissed from the assembly and/or disciplined.

Activities, Clubs & Intramural Sports

Clubs, intramural sports, and activities at Phoenix Academy are determined by student interest and the availability of qualified staff sponsorship. ASB wants all students to participate in extracurricular activities. Show that Phoenix ROCKS and be a part of the complete Phoenix Academy experience.

Eligibility Requirements

To be eligible to participate in sports programs, extracurricular, and co-curricular activities:

- Students must maintain good citizenship (no more than one N and no Us on the most recent grade/progress report) as well as no F's to participate in these events.
- Students who are on at-school or at-home suspension may not participate in after-school or evening activities on that day.
- Students who are disciplined at a previous special event will not be allowed to attend the next event. In the case of a serious Ed. Code

violation, students will not be allowed to attend any events for the remainder of the school year.

- Students must attend school for a minimum of four class periods to be eligible to participate in or attend a school activity or event on that day.
- Students with 10 or more demerits are not eligible to participate in student activities.

Dances, Celebrations, and other Special Events

Socials, dances, and other special events or activities will be held throughout the year. Students eligible for and wishing to attend these events must follow these guidelines:

- Students who arrive earlier than fifteen minutes prior to an event or stay longer than fifteen minutes after an event has ended may forfeit the privilege of attending the following event or activity.
- Tickets will be available at before school, at lunch, and after school through ASB, prior to the event. Tickets will not be sold at the door. Students must show their Phoenix Academy ID card in order to purchase a ticket.
- Only Phoenix Academy students are permitted to attend these school-sponsored events.
- Students will be sent home, and no refunds will be issued, for anyone who violates these conditions, school rules, or the dress code at any of these events. There are no refunds for students who purchase a ticket and then are unable to attend the event due to misbehavior.

Intramural Sports Program

Our intramural sports program is a great way to stay physically fit and enjoy the fun of lifetime sports activities without the long-term commitment of interscholastic sports.

Students must maintain satisfactory citizenship (no more than one N and no Us on the most recent grade/progress report) as well as a current 2.0 GPA with no F's to participate in intramural sports. Students with an Ed. Code or school rules violations may be suspended or removed from their sports team.

Information and registration for individual sports will be forthcoming throughout the school year. Watch the broadcast and school website for updates.

End of the Year Activities

Each grade level may offer its own end of the year activities and/or field trips that celebrate students' scholarship, citizenship, and character.

8th grade students have various activities during the last week of school, culminating with a promotion celebration of their middle school years. You will receive more information on these activities during the year. Students with excessive and/or serious classroom or school discipline, any failing grades, 2 or more N's or one or more U's (unsatisfactory) in citizenship grades on their 3rd trimester progress report may be ineligible to participate in the various end of the year activities.

Students must fulfill eligibility requirements to be allowed to participate in these events. Students who have been suspended at any time during the school year under EC 48900 or EC 48915 may not be eligible to participate in end of the year activities.

All eligibility is at the discretion of administration.

After School Program/Clubs

Phoenix Academy is proud to offer after school programs to students in Grades 1-8 **This includes clubs and programs with various end times.** Applications and

information for these programs are available in the office. Parents/guardians must pick up their students in a timely

manner and be prepared to show identification.

Communication & Support

It takes a village to raise a child and you are your student's first and most valuable teacher. Your involvement in your child's academic growth is critical. We always welcome your input regarding your student.

School Marquee

Please watch for important reminders and information on our school marquees, which are located at the front of both campuses.

Web Site

Both the district and our school websites offer important information and upcoming events. Go to www.avusd.org click on the **Our Schools** link, then click on **Phoenix Academy**.

Email and the Auto-Dialer

We use the ParentSquare App for automated telephone, email, or text messages to keep you informed about specific events or activities that are taking place. You can use the Aeries Parent Portal app to view student grades and attendance information. Download both apps from your cell phone app store.

Parent Communication

We will post newsletters monthly on our Phoenix Academy website that will provide updated information about upcoming events, as well as information on student activities.

Teachers are available to meet with you for any specific concerns before or after school, or during their preparation period for 7th and 8th grade. Please contact the teacher by email or call to schedule a meeting. A current list of teacher and staff email addresses and phone numbers can be found on the Phoenix Academy website.

Progress Reports, Report Cards & Parent Portal

Phoenix Academy uses an online parent communication tool called Parent Portal for grades 6-8. Sixth through eighth grade teachers will update their grades every two weeks. Please contact our attendance secretary to be able to access your student's attendance and grades online.

Report cards will be prepared at the end of the trimester. Once processed they will be uploaded to Parent Square and sent out.

Agenda

Every student in second through eighth grade receives a copy of the student agenda. All students are expected to use this as a tool to record their daily class assignments and other important information. Parents and teachers may also use this agenda to communicate with each other and to check that students use it to record their class assignments. This agenda will also be used periodically in Advisory for Character building exercises.

Students must be responsible for keeping their agendas. We will have a limited supply of replacements in the office for \$5 each.

Yearbooks

We will publish a Phoenix Academy yearbook that will contain photographs of all our students and staff and includes activities and events that occur throughout the year. Purchased yearbooks will be distributed during the last few days of the school year; however, you are encouraged to purchase yours earlier in the year for lower prices.

Parent Volunteers

Phoenix Academy encourages parents to maintain full involvement in the education

of their children. We have a wide variety of opportunities for our approved parent volunteers that include Family Nights, School Site Council, and the Phoenix Parent Student Organization (PTSO).

We welcome volunteers in our classrooms. Anyone who would like to volunteer on a school campus **must** be district-approved **before** they may come on campus. Interested parties must present a valid government issued ID to the front office, which will be scanned into the Raptor Visitor Management System. After approval has been received from administration, your electronic application will then be sent to the District Office. The District Office will then contact you by phone or email to make an appointment to provide proof of tuberculosis clearance and to get fingerprint clearance. The District Office will notify you, in writing, of the status of your application. Please be aware that the expected turnaround is 4-6 weeks from the completion of fingerprints.

School Site Council (SSC)

The Phoenix Academy School Site Council is a group of parents, teachers, support staff, and students who meet with the principal. Their mission is to develop the School Site Plan which defines the goals for the school, including timelines and the budget to accomplish these goals. Phoenix has identified student safety, academic achievement, and building a positive school culture as primary goals. The Council will evaluate the effectiveness of the Site Plan on an annual basis, and make revisions as appropriate.

New members for any open positions will be nominated at the beginning of each school year, and will serve a one or two year term. If you are interested in becoming a School Site Council member, please contact our office for more specific information.

School Accountability Report Card (SARC)

Public schools throughout California are required to provide information about themselves to the community in the form of an annual School Accountability Report Card (SARC). These report cards provide a variety of data to allow the public to evaluate and compare schools in several important areas:

- demographic information
- school safety and climate for learning
- academic data
- class size
- teacher and staff information
- professional development
- fiscal and expenditure data

The report cards, which follow state's guidelines and document template, are issued each spring and focus on the *previous* academic year. A SARC is typically 12–14 pages long. In previous years the district also produced a two-page summary version for each school, but has discontinued them this year as a result of changes to the format and content of the SARC.

A hard copy of the SARC will be provided upon request and it is available in the main office. It can also be found online on the AVUSD website at the following link: [Phoenix Academy SARC](#)

School-Parent Compact

The School-Parent Compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. The School-Parent Compact can be found on the Phoenix Academy website or by clicking the following link, [School Parent Compact](#). A hard copy of the School-Parent Compact will be provided upon request and it is available in the main office.

Title I, Part A School-Level Parent and Family Engagement Policy

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Sec 1116(c). The Parent and Family Engagement Policy can be found on the Phoenix Academy Website

or by clicking the following link, [Parent-Family Engagement Policy](#). A hard copy of the Parent and Family Engagement Policy will be provided upon

request and it is available in the main office.

Fundraisers

Fundraisers are an important way of providing additional funding to support student activities, especially field trips. We will hold candy sales and other fundraisers periodically. Look for more information to go home throughout the year. All sales on campus must be approved by ASB.

Procedures

Office Hours

The main office (entrance at Thunderbird Road) is staffed from 7:30 a.m. to 3:45 p.m. There will be limited office staff available from 3:45 p.m. to 6:00 p.m. in the after school program office.

Emergencies

In an emergency, your student's safety is our first concern. Because things come up occasionally, we practice monthly drills. In the event of an emergency, we will do everything possible to let you know what is going on. Information may be available through various methods. Please always listen to any auto-dialer messages, check your voicemail, and if the event is city or statewide, monitor local radio stations such as Y102, the Apple Valley Unified School District (AVUSD) website (www.avusd.org), the Aeries Portal App, and the AVUSD social feeds on Facebook and Twitter. Depending on the circumstances, we may be unable to answer phones.

This is another important reason to keep your student's information card up to date with the names of those who may pick up your child from school.

Student Hours

Regular School Schedule

Students should arrive at school no later than 7:45 a.m. Classes begin at 8:10 a.m. Students who are not in class by 8:10 a.m. will be required to obtain a tardy pass from

the attendance office. A progressive discipline model will be in place for students who are tardy to class. **Excessive tardies will result in a SART/DART/SARB referral.**

Dismissal is at 2:40 p.m. Bus riders should proceed to the bus circle promptly after release from class. If a student misses their bus, then they must report to the office immediately to arrange alternate transportation.

There is no student pick up in the lower campus parking lot, even if the chain is not up. You may park on the street and walk up to pick up your student or you may use the car pick up lane.

If you have a handicap placard, please use the car pick up lane, as the handicap spaces in the lower campus parking lot will be unavailable for student pick up.

Early Release Schedule

Students will be released at 1:20 p.m. on Wednesdays.

Students who do not participate in the after school program should be off campus no later than 1:40 p.m.

Any students who act inappropriately at any local business after dismissal may be cited by the police for loitering. Display your good character and citizenship in our community.

Minimum Day Schedule

On minimum days, students will be dismissed at 11:55 a.m. Students who do not participate in the after school program should be off campus no later than 12:15 p.m.

Late Pick Up Policy

We expect that all students will be picked up no later than five minutes after dismissal.

We understand that sometimes an emergency or unforeseen situation will occur which may interfere with a parent/guardian being able to pick up their student on time. When these situations arise, and we have not heard from the parent/guardian, we make every effort to reach someone on the emergency card to come get the student. When we cannot reach the parent/guardian or anyone on the emergency card and thirty minutes have elapsed, it becomes necessary for us to call the local Sheriff's Department to pick up the student. If we have to call the Sheriff's Department, the student will be taken into protective custody.

Attendance

Closed Campus

Phoenix Academy is a closed campus. All students are to remain on campus once they enter for the day. If you need your child released early, they must be signed out with a valid photo ID. Only parents, legal guardians, or other adults listed on your child's current emergency card will be allowed to sign them out. Please keep us up to date on your child's emergency contact numbers.

In the case of child custody issues, we will follow written court orders. Without current written orders, either natural parent with proper identification may sign out a student. If permitted by the court, we will provide report cards, calendars, separate parent conferences, etc., to the non-custodial parent upon request.

Attendance Policy

A student will be considered TRUANT if the parent or legal guardian fails to notify school personnel within three (3) days of an absence.

Education Code Section 48260 states that any pupil subject to full time education who is absent from school without a valid excuse more than three days or tardy in excess of 30 minutes on each of more than three days in one school year, or combination thereof, is a truant and shall be reported to the attendance supervisor of the superintendent of the school district.

A parent or guardian must verify all absences either by phone, a note or through the Parent Square App. Absences longer than five consecutive days require a doctor's note in order to be excused.

Parents/Guardians are asked to contact the school at 242-7011, ext. 81906 anytime, to report an absence. (Students may go directly to class upon returning from an absence.)

A note verifying an absence may also be presented to the attendance clerk upon the student's return to school containing the following:

- Student name and grade
- Reason for absence
- Date or dates of absence
- Parent/guardian signature

The deadline to verify an absence is ten (10) days, although sooner is recommended. After that, the absence will be posted as unexcused. Students may be assigned and/or sign up for Saturday School to recover attendance credits.

Valid Excused Absences

The only valid excuses recognized by the State of California are:

- Illness
- Bereavement
- Medical or dental care
- Quarantine
- Court appearance

Multiple unexcused absences or tardies may result in discipline procedures and ultimately with a referral to the School District Attendance Review Board.

Planned Absences

Parents are asked to schedule, if at all possible, vacations and non-emergency medical and dental appointments while school is NOT in session. A calendar for the year will be provided and is also located on the district website at www.avusd.org.

Independent study is available for students who will miss five or more days (up to 14 days) of school. Please contact our attendance office in advance to get your child enrolled in this program. This may allow your child to receive attendance credit if they complete and turn in the assigned work upon their return.

Early Pick Up Procedures

In order to ensure we have an orderly and safe dismissal for all our students on a daily basis, we are unable to accommodate your requests to check out your student within 30 minutes of our dismissal bell. This means that on a regular school day, we will accept early release requests up to 2:10 PM, on early release days up to 12:50 PM, and on minimum days until 11:25 AM. If you need your student after that time, please note that your student will remain in class until the dismissal bell rings.

We realize that an occasional exception will occur. If you have a bona fide emergency, we will make every effort to get your student to the office.

Tardies

Students are expected to be in class ready to learn before the bell rings. Students who arrive late not only miss important instruction but also disrupt the learning process of the other students in class. Any student who arrives after 8:10 a.m., must check in at the attendance office to get a tardy pass to class. Students who have

excessive tardies will be referred for discipline.

Seventh and eighth grade students are given enough time to change classes before the bell rings. Any student who requires extra time to use the restroom or speak to a teacher, must obtain a pass from an adult.

Students who are habitually late to class will be disciplined.

Passes From Class

When a student needs to leave their class during instructional time to go to the library, office, restroom, or health office they must have a pass provided by a staff member. Students who are out of class without a valid pass, or in an unauthorized area, will be considered truant and will receive appropriate disciplinary consequences. Students are encouraged to use their passing periods and lunch time wisely to take care of personal needs.

Lower campus restrooms are assigned by grade level. Students are to use their assigned restrooms and will need a pass if going to the restroom during their instruction time.

During **7th & 8th Grade Physical Education** classes, students will utilize the bathrooms in the quad, with a pass and under the supervision of staff. Time out of class is strictly monitored, and students who are found loitering in the quad instead of returning to PE for instruction are subject to disciplinary action. All PE students must stay with their class in the assigned area for that day. Use of the E-Wing Blue Tarp, quad area and lower campus playground is not allowed.

Character Counts and Advisory

We will have an advisory program to implement our Character Counts program. The goal of the program is to help students improve their study skills, interpersonal relationships, moral development, and

strength of character. This will assist students to become more effective learners and leaders.

Advisory activities will be focused on Trustworthiness, Respect, Responsibility, Fairness, Caring and Citizenship.

Food Services

We are pleased to inform you that Apple Valley Unified School District (AVUSD) will be implementing an option available to schools participating in the National School Lunch and School Breakfast Programs called the Community Eligibility Provision (CEP) for 2023-2024 School Year.

Community Eligibility Provision is a Universal Meal Service Program that allows AVUSD to provide Breakfast and Lunch free of charge to students at specified sites that meet the Federal Program Guidelines.

What does this mean for you and your children attending Phoenix Academy? Great News!

- Breakfast and Lunch are provided at no charge to all students.
- No meal applications are required.

ID Cards

Each student will receive a photo ID card, which includes the student name, ID number, and picture. This card will be required for lunch, library books, and loaner PE clothes. If your ID card is lost or stolen, please contact Studio1 Photography at (909) 944-9536. **There is a fee for replacing an ID card.**

Student Health

Immunizations

All students must be immunized before entering school. Required immunizations include:

Tdap boosters which are required of all students entering 7th to 12th grade
Poliomyelitis (TOOPV) "Polio"

Diphtheria, Tetanus, Pertussis (whooping cough)

Measles-Rubella

Mumps

Hepatitis B

A second series of Hepatitis B for 7th graders

A second dose of measles for 7th graders

Varicella (Chicken Pox) for Kindergarten

Kindergarten

All students must have an up to date physical and dental exam before entering kindergarten.

Medication

If your child needs to take medication at school, California State Law (E.C. 49423) requires us to have **written permission** from **both** the parent/guardian and the physician (this includes over the counter medications). The proper permission form must be filled out by the physician **EACH** academic year. This form can be obtained from the health office. If a child has been given permission to carry an inhaler, the office must still have the proper paperwork from a physician.

Health Office

Phoenix Academy has a Licensed Vocational Nurse during school hours. Services are available to all students.

Tobacco Free School

Phoenix Academy and the Apple Valley Unified School District are all tobacco-free. All persons on school property, which includes fields and parking lots, must be tobacco free. Additionally, electronic cigarettes and vaping are not allowed on campus.

Accident Insurance

Injuries may occur with students and your medical insurance may not cover all of the costs incurred. A low cost accident insurance policy is available for purchase to

help offset those costs. If you would like additional information, please ask in our office.

Inclement Weather

During severe weather, such as snow, please listen to the local radio stations Y102, KATJ 100.7, or KIX 106.5 for school closure information. You may also check the district website www.avusd.org, or www.facebook.com/avusd.

Classroom Contacts & Visitors

Please do not ask students to answer text messages or cell phone calls during school hours. **Cell phones are to be turned off and put away during school time.** We also ask that any adult visiting our campus turn off and put away their cell phones while on campus.

Since schools are a place of work and learning, certain limits must be set for visitors. The principal or designee is responsible for all persons in the building and on the grounds. For these reasons, the following rules apply to visitors to the school.

1. Anyone who is not a staff member of Phoenix Academy during their assigned duty hours, will be considered a visitor.
2. All visitors to the school must report to the office of the principal upon arrival at the school. There they will be required to present a valid government issued ID, which will be scanned into the Raptor Visitor Management System and then a visitor's identification badge will be issued. The identification badge must be worn at all times while on the school grounds. The visitor must return the identification badge to the principal's office before leaving the grounds.
3. Visitors attending school functions that are open to the public, such as

athletic competitions or public gatherings, are not required to wear an identification tag.

4. Parents or citizens who wish to observe a classroom while school is in session are required to arrange such visits at least 24 hours in advance with the classroom teacher(s), so that classroom disruption is kept to a minimum.
5. Teachers are expected not to take time to discuss individual matters with visitors during class time.
6. Any unauthorized person on school property will be reported to the principal or designee. Unauthorized persons will be asked to leave and the police will be called.
7. All visitors must abide by the rules contained in this handbook, Ed Code, and district guidelines.

Any person the principal or designee asks to leave the school grounds for cause shall promptly comply. (AR 1250(a)) Please see our office receptionist if you wish to have items, such as lunch money, delivered to your child. We will get these items to your child at the least disruptive time for both students and staff. Balloons, flowers, etc., present a distraction to classroom learning and cannot be delivered to students in the classroom. The student may be called to the office to see the item, and then they may pick it up to take it home at the end of the school day.

Celebrations

In order to comply with AVUSD Board Policy and Administrative Regulations regarding the child nutrition program, and **in accordance with state law NO food may be brought to school.** If you choose to send treats we can only accept non-edible treats. Donating a book, board games, pencils, erasers, crayons, or colored pencils, to the classroom in honor of your child's birthday is an excellent alternative to treats and provides a permanent remembrance. We ask that parents do not send flowers, balloons, or

other items to be delivered to their student in the classroom.

Classroom Interruptions

At Phoenix Academy, we focus on enabling our teachers to teach and students to learn; therefore, we limit the amount of classroom interruptions. Please help us by arranging your daily plans with your child before you send them to school. Interrupting a class to get a non-emergency message to students interrupts learning for all the students in the class. Please refrain from texting or calling your student on their cell phone during class time, as this disrupts the instructional process, and may violate a classroom teacher's cell phone policy. We appreciate your consideration. Additionally, we cannot guarantee that messages received after 2:20 PM will reach your student before they leave for the day.

Bikes, Scooters, Skateboards and Hoverboards

California Vehicle Code Section 21212(a) requires anyone under the age of 18, who rides a bicycle, skateboard, or scooter on any roadway, sidewalk, bike path, or trail to wear a properly fitted and fastened bicycle helmet. A student who is not wearing a helmet will be issued a warning one time. A second violation of not wearing a helmet may result in a citation.

Students must lock their own bike, scooter, or skateboard to the racks with a lock and chain or cable.

According to California Law AB604, students 16 years of age and under are prohibited from riding hoverboards. Students may not ride a hoverboard to campus or have hoverboards on campus.

Neither Phoenix Academy nor the Apple Valley Unified School District accepts responsibility for lost, stolen, or damaged bicycles, scooters, or skateboards. Students riding these items to school do so at their own risk.

Bus Pass Information

Bus passes will be issued to eligible bus riders through the AVUSD Transportation Department. Eligibility shall be determined by the transportation department and all riders shall be required to show bus drivers passes upon boarding any Apple Valley Unified School District (AVUSD) school bus. To apply for a bus pass, please click on this link, [Bus Pass Application](#).

Bus passes are the property of the AVUSD and shall be surrendered upon request from any district employee. It shall be the responsibility of the student to have their bus pass with them daily.

Students who move and are to use a different bus stop will be required to go to the transportation department to obtain a new pass. Per AVUSD Board Policy, the bus pass is the responsibility of the student. There will be a \$5 charge for a lost pass or a new pass due to a change in route. There will be no charge for a new pass if the transportation department requires the change.

Bus riders will be required to use bus stops closest to their homes for their resident school. Inter-district and intra-district students are not eligible for transportation services.

If you have any questions, please call the transportation department at 760-247-2125.

**APPLE VALLEY UNIFIED SCHOOL DISTRICT
TRANSPORTATION DEPARTMENT
SCHOOL BUS RULES GRADES K - 6
SAFE AND COURTEOUS CONDUCT IS THE RULE**

Time on the bus is an extension of the classroom education environment; therefore, the level of behavior that is required in the classroom is also required while on the school bus. This also covers conduct to, at, and from bus stops. All school discipline standards apply from the time a student leaves their home until they return home. Student safety is of paramount importance while riding the school bus.

TO THE BUS

1. Be at the bus stop on the proper side of the road five minutes before scheduled time.
2. Remain a safe distance from the roadway. Students are to be waiting in line for the bus.
3. Wait until the bus has stopped completely and the door has opened before approaching the bus.
4. If the bus is within sight when you arrive at the bus stop, you must wait and let the bus driver escort you across the street.

ON THE BUS

1. When boarding the bus students are expected to enter in an orderly manner and show the driver their bus pass.
2. Remain seated, facing forward, at all times.
3. Students shall wear seat belts properly at all times while on the bus. Changing seats is allowed only with permission or direction from the bus driver.
4. Feet and legs are to be kept out of the center aisle. All parts of the body are to remain inside the bus at all times.
5. Reasonable conversation is allowed while the bus is in motion.
6. Items which might cause a safety hazard, i.e. glass jars, animals, large instruments, large projects, balls, bats, etc., are prohibited.
7. Throwing paper or other articles on the floor or out the windows is not permitted.
8. Eating and/or chewing gum on the bus is not allowed.
9. No alcoholic beverages, drugs, or hazardous substance allowed.
10. Skateboards must be secured in a backpack or placed in a bag to be allowed on the bus.

FROM THE BUS

1. Remain seated until the bus comes to a complete stop and the door is opened.
2. Walk down the steps and use the handrail – no jumping.
3. Upon exiting the bus, step clear away from the bus.
4. **All students crossing the street when departing the bus must be escorted with the red lights flashing and cross between the front of the school bus and the driver.**
5. All students are required to use the bus stop closest to their residence. Students shall not use any other buses or stops unless they have a written request from a parent or guardian endorsed by the school or district personnel.

DISCIPLINE POLICY

First Ticket.....Ticket filed

Second Ticket....Copies of tickets mailed home

Third Ticket.....Copies of tickets and dates of 3 days of suspension mailed home

Fourth Ticket....Copies of tickets and dates of 5 days of suspension mailed home

Fifth Ticket.....Copies of tickets and dates of suspension, 10 days to remainder of school year, mailed home

PROTECT YOUR PRIVILEGE OF RIDING THE BUS BY OBSERVING THE RULES

**APPLE VALLEY UNIFIED SCHOOL DISTRICT
TRANSPORTATION DEPARTMENT
SCHOOL BUS RULES GRADES 7 - 12
SAFE AND COURTEOUS CONDUCT IS THE RULE**

Time on the bus is an extension of the classroom education environment; therefore, the level of behavior that is required in the classroom is also required while on the school bus. This also covers conduct to, at, and from bus stops. All school discipline standards apply from the time a student leaves their home until they return home. Student safety is of paramount importance while riding the school bus.

TO THE BUS

1. Be at the bus stop on the proper side of the road five minutes before scheduled time.
2. Remain a safe distance from the roadway. Students are to be waiting in line for the bus.
3. Wait until the bus has stopped completely and the door has opened before approaching the bus.
4. If the bus is within sight when you arrive at the bus stop, you must wait and let the bus driver escort you across the street.

ON THE BUS

1. When boarding the bus students are expected to enter in an orderly manner and show the driver their bus pass.
2. Remain seated, facing forward, at all times.
3. Students shall wear seat belts properly at all times while on the bus. Changing seats is allowed only with permission or direction from the bus driver.
4. Feet and legs are to be kept out of the center aisle. All parts of the body are to remain inside the bus at all times.
5. Reasonable conversation is allowed while the bus is in motion.
6. Items which might cause a safety hazard, i.e. glass jars, animals, large instruments, large projects, balls, bats, etc., are prohibited.
7. Throwing paper or other articles on the floor or out the windows is not permitted.
8. Eating and/or chewing gum on the bus is not allowed.
9. No alcoholic beverages, drugs, or hazardous substance allowed.
10. Skateboards must be secured in a backpack or placed in a bag to be allowed on the bus.

FROM THE BUS

1. Remain seated until the bus comes to a complete stop and the door is opened.
2. Walk down the steps and use the handrail – no jumping.
3. Upon exiting the bus, step clear away from the bus.
4. **All students crossing the street when departing the bus must be escorted with the red lights flashing and cross between the front of the school bus and the driver.**
5. All students are required to use the bus stop closest to their residence. Students shall not use any other buses or stops unless they have a written request from a parent or guardian endorsed by the school or district personnel.

DISCIPLINE POLICY

First Ticket.....Normally a warning, but can possibly be a denial depending on the severity
 Second Ticket.....Student denied transportation on any bus for 3 to 5 days
 Third Ticket.....Student is denied transportation for 10 days
 Fourth Ticket.....Student could be denied transportation for the remainder of the year

PROTECT YOUR PRIVILEGE OF RIDING THE BUS BY OBSERVING THE RULES

**APPLE VALLEY UNIFIED SCHOOL DISTRICT
RULES TO RIDE BY**

- 1. Be at the bus stop on the proper side of the road five minutes before the scheduled time.**
- 2. The Bus Driver has the authority to assign seats.**
- 3. Be courteous.**
- 4. No eating or drinking on the bus; Keep the bus clean!**
- 5. Violence is prohibited.**
- 6. Keep seatbelt fastened at all times.**
- 7. Remain Seated. Facing forward at all times.**
- 8. No profanity.**
- 9. No smoking.**
- 10. Keep all body parts inside the bus.**
- 11. Do not destroy property.**
- 12. For your own safety, do not distract the driver through misbehavior.**

**SERIOUS MISBEHAVIOR ON THE BUS MAY
RESULT IN LOSS OF BUS RIDING PRIVILEGES**

Policies

Food Deliveries to Campus

THIRD PARTY FOOD DELIVERIES FOR STUDENTS WILL NOT BE ACCEPTED (THIS INCLUDES DOORDASH, GRUBHUB, ETC). NO FOOD DROP OFF AT THE FRONT OFFICE OR THROUGH THE GATES.

Cell Phones

Students are allowed to carry cell phones on campus. Every teacher has an established policy on these devices that students are expected to adhere to, which will be posted in the classroom and communicated to students and families at the start of school and throughout the year. Electronic devices shall be turned off at any time direction is received by a district employee.

All cell phones must be silenced or turned off and kept out of sight throughout all instructional time and passing periods. If a student has been warned to put away their phone once and is found using it again, the phone may be confiscated and sent to the office for parent pickup. Students are allowed to use cell phones before school, during lunch, and after the final bell rings at the end of the day.

For grades TK to 5th: personal devices, cell phones, tablets or other personal electronic devices are brought to school at the risk of the student. No such device is allowed out during the school day without express permission of the teacher or administrator. When students arrive at school and enter the campus their electronic devices should be silenced or turned off and stored. It is suggested that students do not show their devices to others nor talk about them. If a student has been warned to put away their phone once and is found using it again, the phone may be confiscated and sent to the office for parent pickup.

Use of a cell phone includes phone conversation, checking the time, sending and receiving text messages, e-mails, and other Internet uses. Music may only be listened to through headphones or earbuds *only during non-instructional times, and is not permitted in the office at any time.*

Using a “smart watch” to communicate via phone call or text message is also a violation of this handbook.

Students will be disciplined if they have inappropriate photographs, graphics, videos, or texts on their cell phones or have sent these to another student’s cell phone or email.

A student who has a legitimate need to call a parent or guardian on their cell phone during the school day must ask a staff member for permission before making the call.

Students may also ask a staff member in the back office for permission to use a school phone to contact a parent or guardian. Students are not allowed to use school phones during school hours to plan social activities with friends or ask parental permission for such activities.

Bullying, including Cyberbullying, will not be tolerated at Phoenix. No pictures, videos, or social media posts shall be made while on campus or regarding incidents on campus, in order to respect every student’s right to privacy. Students who are determined to be sharing pictures or videos of this nature, via any communication (including social media), are subject to administrative discipline.

Other Electronic Devices and Personal Property

All other electronic devices/accessories (including headphones/AirPods), as well as other personal property, that are distracting to the educational environment are prohibited in classrooms at all times, unless

permission has been given by the classroom teacher, and are not to be in use during any instructional time. These items may be confiscated and returned at the discretion of an administrator.

Item Liability

Neither Phoenix Academy nor Apple Valley Unified School District accepts responsibility for lost, stolen, or damaged electronic devices or other personal property. **Students bringing these items to school do so at their own risk.** **Administration and/or Office Staff will not search for any lost items.**

Videos

Education Code Section 51512 provides: The Legislature finds that the use by any person, including a pupil, of any electronic listening or recording device in any classroom of the elementary and secondary schools without the prior consent of the teacher and the principal of the school given to promote an educational purpose disrupts and impairs the teaching process and discipline in the elementary and secondary schools, and such use is prohibited. Any person other than a pupil, who willfully violates this section shall be guilty of a misdemeanor.

Any pupil violating this section shall be subject to appropriate disciplinary action.

At Phoenix Academy, videotaping a fight or any other activity, by use of a cell phone or any other device, is subject to suspension and confiscation of the device.

Behavioral Interventions & Progressive Discipline

The ultimate goal of the school staff is to develop good citizenship and self-discipline in all students. Any student who stops the educational process and impedes any student from reaching this goal will be disciplined. Any student who chooses to disrupt class will be held responsible for his/her actions.

Threatening, fighting, gossiping, and arguing do not belong on campus and will not be tolerated. If you have problems with another student, tell your teacher, counselor, campus security assistant, administrator, or any adult on campus.

Phoenix Academy has adopted behavioral policies that are consistent with state statutes and Board Policies in order to provide a safe learning environment for all students. Teachers will review these policies with students. Parents and students should also review these policies, which will be enforced by all school officials, and have been approved by the Board of Trustees. Phoenix Academy uses a progressive discipline scale. Warnings, lunch detention, after school detention, Saturday School, in-school suspension, at-home suspension, court citations, and expulsion are all possible consequences. Each successive or more serious infraction may result in a more severe discipline consequence. More serious infractions may bypass one or more steps on the progressive discipline rubric.

All school personnel have the professional responsibility and right to enforce rules and proper behavior of all students. They also have the professional responsibility to report incidents and serious offenses to the administration. In addition, all school personnel are mandated by the state to report any suspected child abuse.

Some students experience difficulty in maintaining an appropriate attitude toward school rules. Parents are ultimately responsible for the behavior of their children. It is overwhelmingly beneficial for school authorities and parents to work together to provide students with appropriate corrective measures to eliminate the inappropriate behavior. The classroom teacher is the person who has the most direct contact with the student.

The first stages of inappropriate behavior will be handled by direct communication between the teacher and the student. If further resolution is needed, the teacher will

contact the parent. These steps offer a swift and effective end to the student's misbehavior. However, in some circumstances, resolution of the inappropriate behavior is not accomplished. The following progressive corrective measures may be taken to initiate positive behavior.

Timeout

When students make poor choices in the classroom, teachers may send them to other classrooms. These students will be asked to reflect on their behavior and determine how they will make better choices in the future.

Counseling

In some cases, a short one-to-one counseling session can change a child's inappropriate behavior without more serious action being taken.

Demerit Program

Phoenix Academy encourages all students to maintain their status as students in good standing. Students will receive demerits for behaviors and/or actions that hinder their education or the education of others. Infractions such as tardiness, unexcused absences, and violations of classroom and/or school rules will result in the assignment of demerits.

- A student with 9 or fewer demerits will be considered a student in good standing.
- A student with 10 or more demerits will not be allowed to participate in student activities, athletic contests, field trips, and other such events until they have completed an activity to remove some of their demerits. Students with any number of demerits may report to the Upper Campus Office before or after school to sign up for any of the following activities to reduce their number of demerits:
 - After school detention / campus beautification (removes 1 demerit)

- Saturday School (removes 4 demerits)

- Students must be eligible (9 or fewer demerits and meet all other criteria) on the day of ticket sales in order to be permitted to purchase tickets or attend the event. Students must be eligible on the day of their athletic event (including league or non-league games) in order to participate. Students must be eligible on the day their permission slip is due in order to participate in any field trip.

It is the responsibility of the students to know and manage their demerit total.

Nutrition and Lunch Recess School Detention

Nutrition and lunch recess detention are also assigned as a consequence for minor disciplinary issues. Students must report to the assigned staff member. It is held during students' grade level nutrition and lunch recess periods. Students must refrain from eating, drinking, talking, or in any way causing disruptions during detention.

After School Detention

After school detention is also assigned as a consequence for minor disciplinary issues. Students must report to the assigned staff member for detention. It is held after school from 2:45 PM to 3:45 PM. Students must refrain from eating, drinking, talking, or in any way causing disruptions during detention.

Students who are not in school the day they are scheduled for detention will serve their detention on the day that they return to school, or another scheduled day. Students who do not serve their detention without making prior arrangements with an administrator will be assigned a 2-hour detention. Parents will be given at least 24 hour notice before a student must serve an after school detention.

Saturday School

On select Saturdays throughout the year, students may be assigned to attend Saturday School from 8:00 AM to 12:00 PM to make

up for absences, tardies, missing work, or to work toward reading goals.

Class Suspension

Students who are habitually defiant or refuse to follow classroom procedures for a particular class may be suspended by the teacher from that class for up to two days. The teacher will contact parents to schedule a conference to discuss the behavior leading to the suspension and determine a plan to support the student. On class suspension days, students will report to the upper campus back office during that period for their assignments.

Students who continue to disrupt a class that they were suspended from may receive an at-home suspension from the administration if it is determined that the action violates Ed Code 48900.

Intervention Class

Administrators may assign a partial or full day of intervention class for more serious or repeat offenses. Students will report to the upper campus back office to meet with staff or an administrator to discuss their behavior, reflect on alternative behaviors, and/or receive counseling in making better choices.

In-School Suspension

Administrators may assign an in-school suspension for more serious or repeat offenses. Students on in-school suspension report to a supervised setting on campus for one or more days and are required to serve lunch detention each day of their suspension.

At-Home Suspension

Students are suspended from school because of very serious offenses or failure to show improvement after receiving detentions and/or in-school suspensions or interventions. The student is in the complete custody of the parent or guardian during the period of the suspension.

The student may not enter any Apple Valley Unified School District campus for any reason, nor attend any school activity during

the period of suspension. It is at the discretion of each teacher whether or not make-up work will be accepted for this time period.

Expulsion

Students who have committed one or more serious infractions may be recommended by the principal for expulsion from the Apple Valley Unified School District. Parents and students will be notified and informed of all rights and procedures during this process.

Tardy Policy

Students who habitually arrive late to class will be disciplined under our tardy policy. Throughout the school year, we will have random Tardy Sweeps. ***Students must be in their seats when the tardy bell rings.***

Homework/Binders/Classroom Materials/No Rescue Policy

We ask that if your child forgets their homework or classroom materials that you do not rescue them by bringing the items to school that day. Instead, please remind your child in the afternoon to pack it in their backpack for the next school day. This is a great opportunity to help your child build organizational skills and responsibility.

Our “No Rescue” policy is in place to support student development of self-discipline. This means that if your student does not bring their class materials to school, you do not rescue them by bringing it for them. Any items that are brought in by parents, after the school day begins, will be placed in the appropriate teacher’s mailbox, where it will not be accessed until the end of the school day.

Suspension From Transportation

If a student does not conduct himself/herself properly on a bus, the bus driver is expected to bring such misconduct to the principal’s attention. Students may have their riding privileges suspended by the assistant principal, the principal, or the superintendent or their designees. In such cases, the student’s parent will become

responsible for seeing that his or her child gets to and from school safely. For any questions, please call the AVUSD Transportation Office at 760-247-2125.

Bullying

An act of bullying, by either an individual, or a group of students, is expressly prohibited on school property and at school sponsored functions. This policy applies not only to students who directly engage in an act of bullying, but also to students who, by their behavior, initiate, condone, or support another student's act of bullying.

False accusations of bullying against another student are also prohibited, and appropriate discipline will be taken against the student or students falsifying the reported incident of bullying.

The administration will investigate all acts of bullying and will discipline or take appropriate action, as deemed necessary, to deter future bullying.

Bullying means any written or verbal expression, including the use of technology, physical act or gesture, or pattern thereof, by a student that is intended to cause, or is perceived as causing distress, to one or more students. This includes behavior that substantially interferes with another student's educational benefits, opportunities, or performance. Bullying may be verbal, written, or physical relating to the victim's sex, race, national origin, disability, physical or mental features, or dispositions. This includes name calling, pulling or touching the clothing of the person, graffiti, notes or cartoons, offensive or graphic posters or book covers, putting food, gum, or other substances on a person or his/her personal belongings, and any physical acts of violence.

Bullying includes, but is not limited to, conduct by a student against another student that is a reasonable person under circumstances knows or should know has the effect of:

- Harming a student
- Damaging a student's property
- Placing a student in reasonable fear or causing harm to his or her person or property
- Creating a hostile educational environment for a student.

A person who engages in an act of bullying, reprisal, or false reporting of bullying, or who permits, condones, or tolerates bullying, is subject to discipline for that act in accordance with our school's policies and procedures.

Consequences for students who commit prohibited acts of bullying may range from positive behavioral interventions or warnings up to and including suspension and/or expulsion and legal action. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline prohibited behavior. Victims may also press legal charges for harassment.

Fighting

A mutual combat fight is when both students physically engage each other, and both individuals are aggressive toward each other regardless of who throws the first punch. Fighting may be defined to include pushing, bumping, striking, posturing, scratching, biting, and pulling hair.

Students have the right to defend themselves by law. Defensive fighting is defined as the student being attacked by an aggressor and having **NO** alternative to escape the attack by running or walking away or by yelling out for help or stating that they do not want to fight. Any student who is cornered or is being held has the right to fight back to protect themselves until they are able to escape.

Freedom of Speech/Expression

AVUSD Board Policy 5145.2 states:

The Governing Board believes that free inquiry and exchange of ideas are essential parts of a democratic education. The Board

respects students' rights to express ideas and opinions, take stands on issues, and support causes, even when such speech is controversial or unpopular.

(cf. 6142.3 – Civic Education)

(cf. 6144 – Controversial Issues)

On-Campus Expression

Students shall have the right to exercise freedom of speech and of the press including, but not limited to, the use of bulletin boards; the distribution of printed materials or petitions; the wearing of buttons, badges, and other insignia; and the right of expression in official publications. (Education Code 48907)

Student expression on district or school Internet websites and online media shall generally be afforded the same protections as in print media.

(cf. 1113 – District and School Web Sites)

(cf. 6163.4 – Student Use of Technology)

Students' freedom of expression shall be limited only as allowed by Education Code 48907, 48950, and other applicable state and federal laws.

Students are prohibited from making any expressions or distributing or posting any materials that are obscene, libelous, or slanderous. Students also are prohibited from making any expressions that so incite students as to create a clear and present danger of the commission of unlawful acts on school premises, the violation of school rules, or substantial disruption of the school's orderly operation. (Education Code 48907)

(cf. 5145.7 – Sexual Harassment)

(cf. 5145.9 – Hate-Motivated Behavior)

The use of "fighting words" or epithets is prohibited in those instances where the speech is abusive and insulting, rather than a communication of ideas, and the speech is used in an abusive manner in a situation that presents an actual danger that it will cause a breach of the peace.

The Superintendent or designee shall not discipline any high school student solely on the basis of speech or other communication that would be constitutionally protected when engaged in outside of school, but may impose discipline for harassment, threats, or intimidation unless constitutionally protected. (Education Code 48950)

(cf. 5137 – Positive School Climate)

(cf. 5144 – Discipline)

(cf. 5144.1 – Suspension and Expulsion/Due Process)

(cf. 5144.2 – Suspension and Expulsion/Due Process: Students with Disabilities)

Off-Campus Expression

A student shall be subject to discipline for off-campus expression, including expression on off-campus Internet web sites, when such expression poses a threat to the safety of other students, staff, or school property, or substantially disrupts the educational program. The Superintendent or designee shall document the impact the expression had or could be expected to have on the school program.

(cf. 5131 – Conduct)

Perfumes and Other Scented Products

There are many people who experience unpleasant physical effects from scented products and a growing number of people who suffer more severe reactions to these types of products and chemicals. This condition is known as multiple chemical sensitivities (MCS) and involves people who have developed an acute sensitivity to various chemicals in the environment. People with MCS experience a range of debilitating physical reactions, some even life-threatening, to chemicals used in a variety of scented materials, including fragrances and chemical products.

Allergic and asthmatic patients, as well as those with other conditions, report that

certain odors, even in the smallest amounts, can trigger an episode.

To respect others with these conditions, students are not to bring to school any scented items such as perfume, body spray, scented hand sanitizer, aerosol spray, etc.

Dress Code

Clothing worn to school should be comfortable and appropriate for school activities. Clothing must not identify students as a part of any group that intimidates other students. In addition to the school day, the dress code must be followed during all school-sponsored events. All Phoenix Academy staff members will strictly enforce the dress code. If a student is considered out of dress code, they will be given an option of calling home for a change or putting on school designated loaner clothing. If dress code infractions continue, this will be viewed as defiance and the student will receive consequences.

Clothing, adornment, or grooming which is obscene, libelous, slanderous, unsafe, or which causes a substantial disruption of the orderly operation of the campus is not allowed (including, but not limited to, references, words, symbols, or graphics referring to alcohol, tobacco products, drugs, gangs, violence, sexual references, sexist, racists, vulgar, or hate messages on any ground or class referred to in EC 220.

Prohibited attire included but not limited to:

- Tube tops, halter tops, low cut tops, bare midriffs, open back shirts, open side or sleeveless shirts, strapless and spaghetti style tops and dresses are not allowed. See-through, sheer, too tight, too short or too revealing clothes are not permitted. (*Shorts must reach the ends of students' fingertips when hands are at the sides.*)
- No bra straps or cleavage showing.

- No pajamas, robes, nightgowns, blankets, pillows, or other bed clothing.
- Shoes must be worn at all times. No slippers, open-toed shoes, (i.e. slides, flip-flops), sock-like, or wheelies (shoes with wheels). Shoes must have a hard sole.
- Oversized apparel, including baggy pants, which do not fit the waist without a belt, and are worn on or below the hipbone.
- **No holes above the knee without fabric underneath, holes or rips must be respectable and discreet; no skin is allowed to show.**
- Overalls with one or both straps unfastened.
- Wool/flannel shirts buttoned only with the top button worn over white t-shirts.
- Belts with excess of 3" past the buckle.
- Belt buckles with initials, gang, drug related, or inappropriate insignias.
- Chains, dog-type collars/leash chains.
- Hair nets, clippies, curlers, do-rags.
- Bandanas displayed in any form.
- Hats, visors and beanies may be worn outdoors only.
- No beachwear, swimsuits etc.
- Jewelry portraying gang, drug, or other inappropriate items or that is offensive to others.
- Graffiti/markings on clothing, belts, school supplies or person.
- Graphics or wording on clothing, backpacks, binders, jewelry, etc., that suggest hateful, racist, unlawful, profane, seductive, obscene, violent, or morbid messages are not allowed.
- Pictures or wording depicting weapons, alcohol, drug, or occult related messages on any article of clothing are also prohibited.
- Clothing brand associated with inappropriate messages such as Skin, Hustler, or 69 are not allowed.
- Altered clothing that may be inappropriate will not be allowed.

- No altering of Phoenix school pride apparel.
- Jewelry and accessories that present a danger such as sharp or spike-like piercing, earrings, bracelets, necklaces, belts, wallets etc. will not be allowed as they can be used as weapons.

In the case of questionable attire, items, or grooming, an administrator will determine appropriateness and make the final decision. As styles change and additional items are identified to be gang related, these guidelines may be amended at any time at the discretion of the Apple Valley Unified School Board, District Office, Site Administration, or local Law Enforcement.

Prohibited Items include but are not limited to:

- Toys or collectibles.
- Medications (prescribed or over-the-counter) All medications must be administered through the health office.
- Balls or bats.
- Laser pens/pointers
- Gambling items
- Weapons, alcohol, drugs, fireworks or other dangerous items (such as, but not limited to, knives, multi-use tools, lighters, or any item that could be used to harm self or others is considered a weapon/dangerous object).
- Look-a-like weapons
- Aerosol cans of any type
- Glass bottles of any type
- Markers, sharpies or other tagging tools
- Fidget Spinners (unless approved)
- Drugs, Lighters, E-Cigarettes, Nicotine, Vape Pens or drug paraphernalia.