

Use these if you have not yet started the LMS integration approval process or contacted the bookstore.

Email to LMS Administrator to establish single sign-on, assignment sync, and grade sync

To: LMS admin of my school

CC: alexa@codonlearning.com

Subject: LMS integration with Codon Learning for <semester>

Hello,

I'm planning to use a courseware product called Codon Learning in my <BIO XXX> course in <term/year>. I would like to get Codon integrated with our LMS so students can use single sign-on. Can you help initiate the process? I've included below links to documentation provided by Codon. I've also CC'ed Alexa Clemmons, Codon's Director of Product, who can answer any additional questions you have and assist with the integration.

- [Codon Learning security and compliance documentation](#)
- [Instructions for Codon Learning LTI configuration](#)

Email to Bookstore Manager to purchase access codes

To: Bookstore Manager

CC: bookstoreorders@codonlearning.com

Subject: Using Codon Learning courseware for my <class number> course

Hello,

I'm planning to use a courseware product called Codon Learning in my <BIO XXX> course in <term/year>. For students using financial aid to purchase course materials at the bookstore, Codon recommends submitting a purchase order for enough access codes to cover

approximately 20-30% of expected enrollment. Codon Learning codes can be applied toward any Codon course and a code can only be redeemed by one student.

ISBN: <confirmed by ESS>

*Price to bookstore: <confirmed by ESS>

For more information and answers to other frequently asked ordering questions, visit <https://www.codonlearning.com/ordering>. Contact bookstoreorders@codonlearning.com if you have any additional questions for Codon Learning.