

Graduate Internship in Communication Learning Expectations

CSUSB's Master of Arts in Communication Studies

To be completed one term prior to the internship by the student intern, site supervisor, and graduate coordinator

COURSE DESCRIPTION:

Development and application of communication competencies in a supervised, professional setting. Requirements: minimum 90 on-site hours (2 units), 135 on-site hours (3 units), or 180 on-site hours (4 units); regular reflections on communication theory and practice; and a graduate-level final paper or project. Written contract between the student intern and the site supervisor (i.e., this form) to be filed the term prior to the internship. Department consent required. Graded credit/no credit. Up to 6 total units of Graduate Internship in Communication (COMM 6752/6753/6754) may be applied toward the MA in Communication Studies.

LEARNING EXPECTATIONS:

[The National Association of Colleges and Employers \(NACE\)](#) defines an internship as “a form of experiential learning that integrates knowledge and theory learned in the classroom with practical application and skills development in a professional setting.” As a learning experience, student interns and site supervisors are expected to:

- Meet prior to the term to identify the intern's [learning objectives](#) and discuss how to reach them
- Organize an orientation introducing the host organization's personnel, policies, and processes
- Train the intern on all activities they will complete and supervise those activities
- Schedule regular meetings to receive constructive feedback and discuss upcoming activities
- Familiarize themselves with relevant employment law (e.g., [U.S. Department of Labor Fact Sheet #71](#))
- Follow [CSUSB's Academic Calendar](#) and avoid scheduling activities on holidays and during final exams
- Bring questions or concerns to the Graduate Coordinator

MA

YEAR: _____ TERM: ____ FALL ____ SPRING ____ SUMMER (complete form again for multi-term internship)

UNITS & SITE-HOURS: select one in consultation with site supervisor and graduate coordinator

___ 2 units (COMM 6752)	90 on-site hours per term	avg. 6 hrs/week in Fall/Spring terms; 9/wk in Summer
___ 3 units (COMM 6753)	135 on-site hours per term	avg. 9 hrs/week in Fall/Spring terms; 13.5/wk in Summer
___ 4 units (COMM 6754)	180 on-site hours per term	avg. 12 hrs/week in Fall/Spring terms; 18/wk in Summer

CONTACT INFORMATION & SIGNATURES:

Student Intern:

Student ID:

Phone:

Site Supervisor:

Title:

Phone:

Host Organization & Address:

Grad. Coordinator: