

## Fixed Deposit Withdrawal Letter Format - Email Format

Subject: Request for Withdrawal of Fixed Deposit Account [Account Number]

Dear [Bank Representative's Name],

I am writing to request the withdrawal of my fixed deposit account [Account Number] before the maturity date. The details of my fixed deposit account are as follows:

Account Number: [Account Number]

Date of Deposit: [Date of Deposit]

Amount of Deposit: [Amount of Deposit]

The reason for my request for early withdrawal is [Reason for Withdrawal]. I request you to kindly process my request and credit the amount to my [Savings/Current] account [Account Number] with your bank.

I have attached a scanned copy of the duly filled and signed Fixed Deposit Withdrawal Letter for your reference. Please let me know if any additional information or documentation is required from my end to process this request.

Thank you for your cooperation.

Sincerely,

[Your Name]