



Board Member-At-Large Job Description

Terms of Office:

Members-at-large serve a term to begin at the close of the Annual Membership Meeting. There are no term limits so Board members can continue beyond their term and members are provided with an annual opportunity to reaffirm their Board service.

Qualifications:

The NAMI Juneau Board shall consist of at least 50% of persons affected by mental health conditions, including family members and caregivers.

Role and Responsibilities:

1. Define and oversee the mission of NAMI Juneau and keep it relevant to the needs of the Juneau community
2. Act as an ambassador of NAMI Juneau
3. Provide strategic guidance to NAMI Juneau, including developing, overseeing, and evaluating NAMI Juneau's strategic plan
4. Ensure financial solvency and help raise resources
5. Select, support and evaluate the Executive Director
6. Work toward continuous Board improvement

Specific Commitments:

- Attend and participate fully in monthly Board meetings
- Serve on one committee (standing or ad hoc) and/or serve as a NAMI Juneau representative to an external coalition, community project, or partner organization
- Participate in fundraising activities, including soliciting cash or in-kind donations or help coordinate a fundraising activity or event
- Participate in Board training opportunities and an annual evaluation to identify ways in which the Board can improve its performance
- Become knowledgeable about NAMI Juneau's operations and come prepared to Board and committee meetings
- Work collaboratively with other Board members and staff and help create a climate of healthy dissent
- Actively work towards decisions and solutions that are in the organization's best interests and speak with "one voice"
- Other commitments may be defined during a Board member's term depending on current organizational needs and a member's expertise, interests and strengths