

# Frequently Asked Questions

## OPHS Registration 2024-2025

### How long will Registration activities take?

Plan for at least **one hour**. Please do not arrive at the last minute as we will be unable to process your student through all the stages of Registration and they will be asked to return on the next available registration day.

### Will I receive an OPHS Registration Packet in the mail?

**No.** Forms and materials will be posted online on the OPHS website. Registration will go live July 22, 2024. On that day, from the OPHS home page, click on the link entitled “**2024-25 Registration Materials**” to access the forms and instructions. If you do not have access to a computer or printer, paper copies will be available in the OPHS Main Office at registration. The OPHS homepage is: [www.oakparkusd.org/ophs](http://www.oakparkusd.org/ophs).

### Will I be able to type information directly onto the forms?

**Yes!** Again this year, all forms will be posted as fillable PDF documents. Open the PDF document **in Adobe Reader**. (Note: Fillable forms do not work well in “Preview” – please use Adobe Reader!) Position your cursor over the first fillable area (the area you need to type in), click, and type! Use your tab key to move to the next fillable area (or click on it). Follow the detailed instructions listed on the website and on each form in the “Quick Tip”. Simply hover your mouse over the Quick Tip to read the note!

**\*Remember:** You may **save** the PDF forms to your desktop! So whether you have to step away from a partially completed form or you want a record of your input, just click on “**Save As**” to save the form on your computer. You must be using Reader to do this step.

Along with the Registration forms, we provide a link to Adobe Reader so you may upgrade to the latest version of Adobe Reader, which we highly recommend. The upgrade is free.

You may also print out a blank form and complete the information by hand, but to help our school office easily read critical contact information we prefer that you **TYPE** the information on the forms.

**All forms referenced in this FAQ document are part of the 2024-25 Registration materials and processes that will be posted on the OPHS website on July 22, 2024.**

### What is ASB and should my student join?

**YES! ASB**, referred to often in this FAQ document, is the Associated Student Body. Every student, by virtue of enrollment at OPHS, is a member of the Associated Student Body, and is represented by elected ASB Officers and Student Council members who serve as the voice of the students in all major school affairs and act as the liaison between students and the administration. Under the supervision of a Faculty Advisor, ASB organizes school activities.

**OPHS students are encouraged to purchase an ASB activity sticker (for his/her/their OPHS/Student ID Card) to support ASB activities and athletics.** This ASB activity sticker entitles students to free admission at regular season home athletic games and to discounts on school activities and dances. The activity sticker purchase is also known by other familiar terms: “ASB cardholder,” “ASB Card” and “joining ASB.”

*ASB stickers/cards are optional items for all students. Students cannot be required to buy ASB stickers/cards to run for office or as a condition to participate in a club/organization or try out for a team or sport.*

## Book Lockers –

Lockers will be selected and registered on-site for all students on the day of the class registration.

**NOTE:** Lockers will only be registered to students who have an American Brand combination lock in hand, as well as their 2024-25 Student ID and their schedule. Once selected lockers must be “registered”. See locker volunteers for assistance with this.

If you do not already have a lock, locks are available for purchase for \$6.00 through the Student Store, and/or for \$6.00 cash the week of registration. Book lockers are strongly recommended for grades 9-11, but are optional for seniors. ***For student safety, all locks placed on unassigned lockers will be removed and discarded daily.***

## Textbooks & Chromebooks –

**Outstanding textbook returns must be completed before registration.** Please bring all missing textbooks to the textbook room (C-6) the week before registration, 8:00 to 3:00 Mon-Fri. If you are not able to return prior to registration then the morning of is okay. PLEASE NOTE: You will not be able to start the registration process until all books are returned or fines are paid.

### When do students receive their Chromebook?

Chromebooks will be issued during registration to all new to OPHS students from the Chromebook Support Center window (Gym Foyer). All students will need to present their **Student ID Card** (or temporary ID Card) to check out a chromebook. Returning students should continue to use their device from previous years. For more information about the 1-to-1 Chromebook Program, please visit: [www.opusd.org/chromebooks](http://www.opusd.org/chromebooks)

## Can I pay for purchases online?

### Yes! Pay the OPHS ASB & Student Store purchases online

You can pay almost all purchases/fees\* online! It's safe, and secure and you can use your AMEX, Discover, VISA or MasterCard credit/debit card. From the OPHS home page, click on the “OPHS WebStore” link or go to <https://ophswebstore.myschoolcentral.com>

**Be sure to print out your receipt and attach it to the Student Store Fees form as proof of payment.**

***\*The following items CANNOT be purchased online via the OPHS Webstore: All parent booster club/support memberships, Grad Night 2025 Tickets, OPHS cafeteria lunch checks, or unpaid lost textbook fees. Separate checks to each organization are required or separate credit card payments may be accepted as indicated on their forms within the Registration materials.***