

ACCESS RIDER

This document has been formed to support an event attendee with regards to their access needs. You do not have to complete this form in order to attend the event, but you may optionally choose to answer some or all of the questions below in order to help us to provide support with respect to your access needs.

Completed forms should be emailed to: costarlivelab-admin@york.ac.uk.

Introduction

Here you can write a brief intro paragraph about yourself. You could write about anything you wish to disclose and how it affects your daily activities. Please include anything essential in understanding how to work with you and how we can support you.

Access Needs

Please outline any access needs. You can separate them into sections according to different aspects.

E.g. In screenings or talks. Times you may require additional support or things like group sizes and frequency of breaks.

We would also appreciate knowing any access requirements in advance to help us prepare.

E.g. materials in alternative formats, or other adjustments.

Dietary Requirements and Allergies

Please share any dietary requirements or allergies you are aware of.

Emergency Information

Here you can write what we should do in case of an emergency and who to contact.

E.g. My condition may require me to go home, I may need you to contact my partner/carer on (telephone number)

Support Information

Please include any additional information and things you think we should know. You can link to articles that may be useful or let us know about things you practice in your daily life.

The information provided in this form will be treated confidentially and only used for the purpose of accommodating your accessibility needs at the event you have signed up to attend. The information will be deleted after the event has taken place. If you would like this information to be deleted earlier than this please contact: costarlivelab-admin@york.ac.uk.

<https://www.york.ac.uk/records-management/dp/your-info/generalprivacynotice/>