



**Minutes to the 2017 Business Session Agenda
Wednesday November 7, 2017 - The Queen Mary – Royal Salon**

President, Nick Karvia called the meeting to Order at 10:29 am.

Introductions/Announcements/Executive Director Report

The Opening Reception is being sponsored by Nebraska Book Verba & VitalSource in the Verandah Grill 6:30pm to 8:00pm. Registration will move down to Deck R the Grand & Windsor Salons tomorrow, Wednesday. There are 25 stores registered with 44 store members attending the meeting and 214 vendor associates representing 50 companies.

This year we lost 2 stores to lease operation. There are 60 stores with 70 companies in membership.

Last years Mega Meeting has helped our financials with the cash out of the bank account and cutting expenses this year.

Our strategic partners of Montezuma Publishing, Partnership and Sidewalk remain strong and help CACCS many times throughout the year.

Approval of 2016 Minutes

There are a few copies available on the table in front of the Board. A motion to approve the minutes from the 2016 business meeting was made by Kim Mazyck. The motion was moved and seconded by Lia Dearborn. All were in favor and the minutes were approved.

Nomination Report

Nick Karvia read the nominations: for President – Shelly Schrimpf, and Directors for 2018-2020, Kristin Bonetati and Eric Magallon.

Nick asked the membership if there are any additional nominations for these offices. There were no nominations from the floor. Nick asked that the nominations be closed. A motion was made by Brittany Richard Johnson to close the nominations. The motion was moved and seconded by Dani O'Rourke. All were in favor.

Election of Officers

Shelly Schrimpf was elected for President and Kristin Bonetati & Eric Magallon for Director 2018-2020.



Presidential Report/Strategic Plan update

Nick Karvia told the membership the Board met in April with a new Strategic Plan this past year. Stephen Hochheiser presided over the Plan and much was accomplished by the Board. It did not take days and days to plan an Nick said that he specifically asked Stephen to not structure and let it flow.

Committee Reports: The following reports are posted in the CACS Office And soon on the Web site. Please read as they will not be read at the Business meeting.

- a. Annual Conference Committee
- b. Course Materials Committee
- c. Education Committee
- d. Membership/Marketing Committee
- e. Ad Hoc Legislative Affairs

Nick Karvia said that the Board has talked about the new slate of officers. We are going to go ahead and look into lobbyist without a retainer. Our current lobbyist have increased the monthly fee. Beth Gallagher has found a political solution we can obtain information at a better rate. Nick also said that there is a possibility with NACS, but that has been up in the air for a few months.

- f. Ad Hoc Spring Showcase

Legislative Update

Jeff Whalen said there are not any bills in assembly or state to update at this time.

Acceptance of the 2016 Audit Report

William P. Koch, CPA, audits our financial records each year. The December 31, 2016 financial statements. There are a few copies on the table. Your Board has reviewed the audit and the report and has approved it to be sent to the membership for acceptance.

Nick Karvia requested a motion to accept the 2016 audit report. Christi O'Connor Moved and the motion was seconded by Candy Van. Nick Karvia asked if there are any questions or comments on the auditor's report and there was no response. Everyone was in favor of accepting the auditor's report and so the auditor's report was approved.

Treasurer's Report

Our most current financial report is available as you came in through the door Or is available at the table down here. There were no questions regarding the finances.



2018 Budget

There were no questions regarding the 2018 budget presented. Christi O'Connor motioned to approve the Budget. Candy Van seconded the motion. There was no further discussion. All members attending approved without opposition.

Election Results Parliamentary

Nick Karvia announced the election results. Shelly Schrimpf were elected as President, to the CACS Board respectively. 16 votes were cast on site and ____ collected.

Dillon Rickard of Partnership was elected Associate Director for the years of 2018-2020. ____ on site votes were cast with a unamous .

Current Officers and newly elected Officers will be installed tomorrow evening on the Queens Salon, Promenade Deck P at 8:00pm. 11.8.17 on The Queen Mary.

Presidential Report / Strategic Plan Draft

Nick Karvia gave his report telling the membership that the Constitution and By Laws will be reworked. The terms of Board members will be updated.

The Strategic Plan Draft was voted upon. Christi O'Connor motioned to accept and Candy Van seconded the motion. The Strategic Plan Draft was accepted by the membership with all ayes.

Good of the Order

Kristin Bonetati asked where the committee reports, minutes and budgets are posted on the website? Mona explained that the site is still under construction and being built to accommodate the above mentioned.

Beth Gallagher said that we have social media. The #CACSCon17 can be used on facebook, twitter and instagram for the meeting!

Nick Karvia said there is a film crew from Orange Coast College that will be documenting World of Colleges & Textbooks right after this meeting. As members you have the right to not be filmed and can be identified with a star on your badge if you wish.

Brittany Richard was also commended for her service of serving on the Board.

Adjourn 2017 Business Session & Installation of Officers



Nick Karvia requested a motion to adjourn the Business Meeting by Lia Dearborn and seconded by Candy Van at 10:52 a.m. All members were ayes and the meeting was adjourned.

Respectfully submitted,

Mona Farley
Executive Director