Elizabeth Seawell PTA
PTA Meeting
Sept 25, 2025
6:15-6:45 pm
Seawell Elementary School, Curriculum Night, Cafeteria

OPENING

[This meeting was a Seawell Elementary School PTA Members meeting held during Curriculum Night. The slides for the presentation can be found here.]

The meeting began with Principal Kulikowski introducing the Seawell team who were present including Assistant Principal Estacio, the teaching staff, and the support staff.

The president (Scarlett) then began the presentation for the parents, guardians, and families in attendance.

The officers in attendance were:
- Scarlett Coley, president
- Elizabeth Zander, vice-president
- Kathryn Jagoda, member at large
- Keith Starr, secretary
- Karen Gilmore, member at large

Officers not in attendance included:
- Clay Harris, treasurer
- Thannie Locklear, member at large

As this was Curriculum Night at Seawell Elementary, attendance of parents, guardians, families, and teachers was not taken. Approximately 75 people were in attendance for the presentation.

PURPOSE [Slides 2 and 3]

Scarlett gave an overview of the makeup of the PTA Board Members (including Keith Starr and Clay Harris who would be voted in later in the meeting) as well as an overview of the many ways the PTA hopes to support Seawell. This includes providing PTA memberships for all teachers as a demonstration of the commitment to collaboration and support of the teachers of Seawell.

Encouragement was shared to all in attendance to consider joining the PTA with a purchased membership and to be involved in the many events run by the PTA.

BUSINESS [Slides 4 and 5]

The goal of the next part of the meeting was to vote on the Seawell PTA budget for SY2526 and to vote in board members Keith Starr (secretary) and Clay Harris (treasurer) and also to add Clay Harris to the PNC bank account.

- Previous Meetings Minutes
    - A motion was made to approve the minutes from the 9/3/2025 PTA meeting. The motion was seconded. The motion passed.
- PTA Board Membership
    - A motion was made to vote on Clay Harris' role as treasurer and to add him to the PNC bank account. The motion was seconded. The motion passed.
    - A motion was made to vote on Keith Starr's role as secretary. The motion was seconded. The motion passed.
- Budget
    - Scarlett shared some context around the creation of the budget for the 25-26 school year including changing the financial software used to manage the budget (saving ~ $1200) and making the budget more transparent and simple to digest. Copies of the budget were shared with all in attendance and posted with explanation to www.seawellpta.com/budget.
    - Additionally, it was shared that an increase in fundraising would need to be achieved in order to meet this budget's expenses. An invitation was shared with all in attendance to be involved in the process of raising funds in order to support the work of the PTA.
    - Questions asked by attendees:
        - Does this budget include the opportunity to bring in speakers/visitors to the school?
            - It does not yet include line items for that. However, if more revenue is identified for this purpose, then an updated budget can be developed and voted on midyear.
        - Are we able to see last year's budget?
            - All past years budgets are posted on www.seawellpta.com/budget. The previous budget had room for improvement re: clarity and readability. All are welcome to peruse.
    - A motion was made to vote on the budget. The motion was seconded. The budget passed unanimously.

WAYS TO BE INVOLVED [Slides 6 - 15]

Several of the upcoming events and committees that the PTA sponsors were elaborated on with general invitation to attendees to be involved in ways that interest them (see the above slides for the full list.)

- FORT
    - Cara McDermott shared about the October Food Drive and invited attendees to reach out to her to participate. Additionally, she will be looking for someone to take this over next year.
- Big Fall Play Day

    - All attendees were invited to attend and help with the function. We have a hope that we will be able to get help from CHHS students with activities.
- Critter Corner
    - There are several ways to support this wonderful resource. An invitation was put out to look at the sign up sheet and understand how care works for the animals. Maternity coverage is needed for managing the Critter Corner starting in December.
- Garden Club
    - Please come out to the volunteer day to help take care of the garden!
- Skate Night Fundraiser
    - The Skate Night Fundraiser was planned to be on the night before a teacher workday so that hopefully more students can participate! This is a great event - we hope to see you there!