

| General Information for COVID 19 Remote Learning Accommodations for EPS Full and Half Capacity Contingency Plans (A-D) |   |
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| Process for requesting remote learning   | <ul style="list-style-type: none"> <li>● Families will submit a <a href="#">2020-21 COVID Request for Remote Learning Accommodations form</a>.</li> <li>● Requests will be processed through the district's Student Services office.</li> <li>● The district is not at this time requiring a time commitment for remaining in remote learning accommodations.               <ul style="list-style-type: none"> <li>○ The accommodations are not designed for use with short-term discretionary absences.</li> <li>○ It is understood that family circumstances can change, and it is an option to request remote learning accommodations during the year, or to request a return to in-person learning.</li> <li>○ If a student needs to quarantine for ten days or more, remote learning can be requested by completing the <a href="#">2020-21 COVID Request for Remote Learning Accommodations form</a></li> <li>○ Extenuating circumstances would be required for approval of more than two requests for remote learning per semester.</li> </ul> </li> </ul> |
| Initial steps following processing   | <ul style="list-style-type: none"> <li>● The building principal or designee will contact the parent/guardian with final approval for remote learning.               <ul style="list-style-type: none"> <li>○ Requests may take up to 2 full school days to process</li> <li>○ Materials pick up will be arranged as needed.</li> </ul> </li> <li>● Students with disabilities will also work with their case managers and will use the IEP process to determine special education services and support for their remote learning plan.</li> </ul>   |
| Process for returning to in-person learning from remote learning   | <ul style="list-style-type: none"> <li>● School Required Quarantine Remote Learners               <ul style="list-style-type: none"> <li>○ Students return to school on the date indicated in the initial communication</li> <li>○ If the student will continue with remote learning the parent/guardian must contact the school</li> </ul> </li> <li>● All other Remote Learners               <ul style="list-style-type: none"> <li>○ Parents must complete the <a href="#">Return to In-Person Learning request form</a>.</li> <li>○ Two full school days are required for processing of requests.</li> </ul> </li> </ul>   |

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## Preschool

Remote learning accommodations for preschool students are available only for students with an IEP. Services will be directed by the IEP Team.

## Elementary

### Key Elements:

- Elementary students will be mainly focused on literacy and numeracy with independent work in science and social studies provided as possible
- Reading, writing, and math whole group instruction only will be provided through live video feed (no recorded versions) according to the teacher's schedule.
- Students in grades K-3 must participate in MAP Growth testing at the beginning of the school year.
- Students will receive a district Chromebook, grade level textbooks and materials, and log-in credentials for district curriculum resources. Students will be enrolled in the teacher's Google Classroom.

### Elementary General Guidelines for Remote Learning Accommodations

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| <b>Materials</b>                   | <ul style="list-style-type: none"><li>• Students will receive a district Chromebook, grade level textbooks and materials, and log-in credentials for district curriculum resources.</li><li>• Families need to come to the school to pick up all materials provided for the student on a date designated by the principal (if applicable)</li><li>• Families will be responsible for returning the materials upon the completion of the remote learning accommodation</li></ul> |
| <b>Online Learning Environment</b> | <ul style="list-style-type: none"><li>• Teachers will utilize a Google Classroom as the main communication source for families with links to the live video sessions, assignments, guidelines, and other resources</li><li>• Expectations/rubrics for independent learning activities will be available to students and families in Google Classroom</li><li>• Instructional resources should be district resources</li></ul>   |

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| <p><b>Live Class Sessions</b></p>                | <ul style="list-style-type: none"> <li>● Students will be able to see and hear the instruction taking place in the classroom according to the district calendar.</li> <li>● Elementary students will be able to observe the teacher using Zoom video conferencing software during the teacher's regularly scheduled instruction time in the classroom for whole group instruction in reading, writing, and math. <ul style="list-style-type: none"> <li>○ Teachers will provide the daily schedule to families.</li> <li>○ A Zoom link will be provided in the Google Classroom.</li> <li>○ Teachers will take attendance of students watching the live class session. <ul style="list-style-type: none"> <li>■ Teachers will admit students to the class session at the designated start time.</li> <li>■ They will not be able to admit students who log in after that designated time and those students who do not log in on time will be counted absent.</li> <li>■ If you are not allowed into the Zoom session exactly at the scheduled time, please stay in the waiting room. Teachers will do their best to stay on schedule but please understand that unexpected schedule changes are sometimes necessary.</li> <li>■ Planned time changes will be communicated to parents via email.</li> </ul> </li> </ul> </li> </ul> |
| <p><b>Independent Learning</b></p>               | <ul style="list-style-type: none"> <li>● Students will be expected to complete assignments in each subject area as identified by the teacher, following the same timeline as the students in the classroom.</li> <li>● Teachers will review these assignments and provide specific feedback and grades.</li> <li>● Teachers will return assignments to students in both remote and in-person learning on the same timeline.</li> </ul>  |
| <p><b>Grading</b></p>                            | <ul style="list-style-type: none"> <li>● Student grades will be based on the work that is assigned.</li> <li>● Students will receive grades for language arts and math. Grades in other subject areas will be marked as N/A.</li> <li>● Students may be marked as exempt in the online grade book if assignments are not required for the remote learner</li> </ul>   |
| <p><b>Assessments</b></p>                        | <ul style="list-style-type: none"> <li>● Students will not take District Common Assessments. Other classroom assessments will be assigned at the discretion of the teacher.</li> <li>● Students in grades 3-5 will need to participate in NSCAS assessments in Spring 2021 if they are enrolled in EPS. Information about these assessments and scheduling will be provided in the spring.</li> </ul>   |
| <p><b>Supplemental Instructional Support</b></p> | <ul style="list-style-type: none"> <li>● Students with an IEP will receive services as directed by the IEP team.</li> <li>● Students who qualify for an Individual Reading Improvement Plan (IRIP) will receive additional reading support through both video conferencing (synchronous, not recorded) with the reading specialist or resource teacher and independent reading tasks.</li> </ul>  |
| <p><b>Communication</b></p>                      | <ul style="list-style-type: none"> <li>● Students/families may contact the classroom teacher, reading specialist, or resource teacher through Google Classroom or via email for questions or clarifications about tasks.</li> </ul>   |

- Teachers will reply to inquiries in a timely manner understanding they will be teaching students in-person. Replies should not be expected sooner than 24 hours after the inquiry on school days.

### Staff Roles and Responsibilities

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| <p><b>Grade Level Teachers</b></p>       | <ul style="list-style-type: none"> <li>• Utilize district technology resources to use Zoom video conferencing during whole group instruction in reading, writing, and math so that students can log in during those times</li> <li>• Take attendance of students who watch the video conference sessions</li> <li>• Create and maintain a Google Classroom to provide students and families with access to materials and assignments</li> <li>• Provide students and families with a weekly plan of learning opportunities and assignments</li> <li>• Provide a minimum of three assignments per week in reading, writing, and math that students can complete at home and submit through Google Classroom.</li> <li>• Review assignments and provide specific feedback and grades.</li> <li>• Return assignments to students in both remote and in-person learning on the same timeline.</li> <li>• Reply to family inquiries in a timely manner understanding you will be teaching students in-person. Replies are not expected sooner than 24 hours after the inquiry on school days.</li> <li>• Communicate regularly with learning support teachers (Special Education, EL, Reading Specialists, Title, Counselors, HALE)</li> </ul> |
| <p><b>Special Education Teachers</b></p> | <ul style="list-style-type: none"> <li>• Communicate regularly with classroom teachers</li> <li>• Provide instruction and activities that support IEP goals following guidance from the district</li> <li>• Provide FAPE to students on IEPs with remote learning accommodation</li> <li>• Provide parents and students with a weekly plan of learning opportunities and assignments</li> <li>• Reply to family inquiries in a timely manner understanding you will be teaching students in-person. Replies are not expected sooner than 24 hours after the inquiry on school days.</li> </ul>  |
| <p><b>Reading Specialists</b></p>        | <ul style="list-style-type: none"> <li>• Provide support for students who qualify for an IRIP in coordination with the classroom teacher and parent</li> <li>• Provide independent learning tasks for students as appropriate</li> <li>• Provide families and students with a weekly plan of learning opportunities and assignments</li> <li>• Reply to family inquiries in a timely manner understanding you will be teaching students in-person. Replies are not expected sooner than 24 hours after the inquiry on school days.</li> </ul>   |
| <p><b>English Learner Teachers</b></p>   | <ul style="list-style-type: none"> <li>• Communicate regularly with teachers</li> <li>• Provide instruction based on the students' language acquisition needs</li> <li>• Provide independent learning tasks for students</li> <li>• Provide students and parents with a weekly plan of learning opportunities, assignments, and assessments</li> <li>• Reply to family inquiries in a timely manner understanding you will be teaching students in-person. Replies are not expected sooner than 24 hours after the inquiry on school days.</li> </ul>   |

### Student Roles and Responsibilities

- Log in to scheduled live class sessions each school day. Teachers will admit students to the video conference at the designated start time. They will not be able to admit students who log in after that designated time.
- Check Google Classroom daily
- Complete assignments in a timely manner and submit according to teacher directions. It is important to note that you may not be on Zoom the entire class time (based on teacher instruction) and you will be required to complete work independently outside of scheduled class (Zoom-in) sessions
- Engage in all learning with academic honesty
- Identify a place in your home where you can view in-class sessions. During class time, sit at a table in a quiet place and wear appropriate dress.
- Listen attentively to class sessions. Sessions will not be interactive. Student video will be turned off, but students will be able to see and hear their classes
- Due to student privacy, neither the remote learner (student), nor the parent/guardian will record lessons, take screenshots of lessons, or post information from the class on social media concerning students in the classroom or the teacher

### Family Roles and Responsibilities

- Read communications from district, school, and teachers
- Go to the school and get Chromebook and materials necessary for remote learning at designated time
- Provide supervision and support during daily online class sessions. It is important to note that students may not be on Zoom the entire class time (based on teacher instruction) and they will be required to complete work independently outside of scheduled class (Zoom-in) sessions
- Provide an appropriate learning space for students to complete independent learning tasks and to log in to live class sessions.
- Assist your student in logging in to scheduled live class sessions each school day. Teachers will admit students to the video conference at the designated start time. They will not be able to admit students who log in after that designated time. Students will be marked as absent if they do not log in.
- Continue to notify the office of any absences (e.g., illness preventing remote attendance) for your student
- Communicate concerns or questions with staff, but remain aware of the fact that teachers have a full schedule with on-site classes. Replies should not be expected sooner than 24 hours after the inquiry on school days
- Due to student privacy, neither the remote learner (student), nor the parent/guardian will record lessons, take screenshots of lessons, or post information from the class on social media concerning students in the classroom or the teacher

| For questions about...                            | Contact  |
|---|--|
| An assignment or resource                         | The classroom teacher                                  |
| A technology-related problem or issue             | The classroom teacher or your child's media specialist |
| A personal, academic, or social-emotional concern | The classroom teacher or your child's counselor        |

Other issues related to remote learning accommodations

Your school principal

It is possible we may have to move in and out of our various contingency plans throughout the 20/21 school year. Students with remote learning accommodations will also be impacted by these adjustments to learning.

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| <p><b>Plan C</b><br/><b>Half Capacity Blended Learning</b></p> | <p>A teacher will move all of his/her students (in-person and remote learners) to the same alphabet schedule the in-person learners are on. This would mean that remote learners would only Zoom in on the days their alphabet peers are in the building.</p> |
| <p><b>Plan E</b><br/><b>FULL Distance Learning</b></p>         | <p>All students will move to the same schedule if we must implement the full distance learning plan.</p>  |

## Middle School

### Key Elements:

- Students will be assigned to the appropriate reading, English, math, science, and social studies classes. The remainder of the schedule will be based on the electives available to students in remote learning.
- Students will be able to access video of the classroom instruction during the designated time in his/her schedule. Recordings of these classes will not be available.
- Students will have access to a district Chromebook, textbooks and materials, and log-in credentials for district curriculum resources. Students will be enrolled in each teacher's Google Classroom.

### Middle School General Guidelines for Remote Learning Environment

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| <b>Materials</b>                   | <ul style="list-style-type: none"> <li>● Students will receive a district Chromebook (if it has not already been issued to them), textbooks and materials, and log-in credentials for district curriculum resources.</li> <li>● Families need to come to the school to pick up all materials provided for the student</li> <li>● Families will be responsible for returning the materials upon the completion of the remote learning accommodation</li> </ul>   |
| <b>Online Learning Environment</b> | <ul style="list-style-type: none"> <li>● Teachers will utilize a Google Classroom as the main communication source for families with links to the live video sessions, assignments, guidelines, and other resources</li> <li>● Expectations/rubrics for independent learning activities will be available to students and families in Google Classroom</li> <li>● Instructional resources should be district resources</li> </ul>   |
| <b>Live Class Sessions</b>         | <ul style="list-style-type: none"> <li>● Students will be able to see and hear the instruction taking place in the classroom, according to the district calendar.</li> <li>● Students will be able to observe the teacher using Zoom video conferencing software according to the student's schedule.             <ul style="list-style-type: none"> <li>○ A Zoom link will be provided in the Google Classroom.</li> <li>○ Students will follow their daily schedule provided by the school.</li> <li>○ Teachers will take attendance of students watching the live class session.                 <ul style="list-style-type: none"> <li>■ Teachers will admit students to the class session at the designated start time.</li> <li>■ They will not be able to admit students who log in after that designated time and those students who do not log in on time will be counted absent.</li> </ul> </li> </ul> </li> </ul> |

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|   | <ul style="list-style-type: none"> <li>■ If you are not allowed into the Zoom session exactly at the scheduled time, please stay in the waiting room. Teachers will do their best to stay on schedule but please understand that unexpected schedule changes are sometimes necessary.</li> <li>■ Planned time changes will be communicated to parents and students via email.</li> </ul> <ul style="list-style-type: none"> <li>● Students will be enrolled in electives/exploratories as determined by the school team.</li> </ul> |
| <b>Independent Learning</b>               | <ul style="list-style-type: none"> <li>● Students will be expected to complete assignments in each subject area as identified by the teacher, following the same timeline as the students in the classroom.</li> <li>● Teachers will review these assignments and provide specific feedback and grades.</li> <li>● Teachers will return assignments to students in both remote and in-person learning on the same timeline.</li> </ul>  |
| <b>Grading</b>                            | <ul style="list-style-type: none"> <li>● Students will be graded based upon assigned work</li> <li>● Students may be marked as exempt in the online grade book if assignments are not required for the remote learner</li> </ul>  |
| <b>Assessments</b>                        | <ul style="list-style-type: none"> <li>● Students will not take District Common Assessments. Other classroom assessments will be assigned at the discretion of the teacher.</li> <li>● Students will need to participate in NSCAS assessments in Spring 2021 if they are enrolled in EPS.</li> </ul>  |
| <b>Supplemental Instructional Support</b> | <ul style="list-style-type: none"> <li>● Students with an IEP will receive services as directed by the IEP team.</li> </ul>   |
| <b>Communication</b>                      | <ul style="list-style-type: none"> <li>● Students/families may contact the classroom teacher, reading specialist, or resource teacher through Google Classroom or via email for questions or clarifications about tasks.</li> <li>● Teachers will reply to inquiries in a timely manner understanding they will be teaching students in-person. Replies should not be expected sooner than 24 hours after the inquiry on school days.</li> </ul>  |

### Staff Roles and Responsibilities

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| <b>Middle School Teachers</b> | <ul style="list-style-type: none"> <li>● Utilize district technology resources to use Zoom video conferencing during each class according to the student's schedule</li> <li>● Take attendance of students who watch the video conference sessions</li> <li>● Create and maintain a Google Classroom to provide students and families with access to materials and assignments</li> <li>● Provide students and families with a weekly plan of learning opportunities and assignments</li> <li>● Provide access to all independent learning activities through Google Classroom.</li> </ul> |
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|                                   | <ul style="list-style-type: none"> <li>● Review assignments and provide specific feedback and grades.</li> <li>● Return assignments to students in both remote and in-person learning on the same timeline.</li> <li>● Reply to family inquiries in a timely manner understanding you will be teaching students in-person. Replies are not expected sooner than 24 hours after the inquiry on school days.</li> <li>● Communicate regularly with learning support teachers (Special Education, EL, Counselors, HALE)</li> </ul>  |
| <b>Special Education Teachers</b> | <ul style="list-style-type: none"> <li>● Communicate regularly with classroom teachers</li> <li>● Provide instruction and activities that support IEP goals following guidance from the district</li> <li>● Provide FAPE to students on IEPs with remote learning accommodation</li> <li>● Provide parents and students with a weekly plan of learning opportunities and assignments</li> <li>● Reply to family inquiries in a timely manner understanding you will be teaching students in-person. Replies are not expected sooner than 24 hours after the inquiry on school days.</li> </ul> |
| <b>English Learner Teacher</b>    | <ul style="list-style-type: none"> <li>● Communicate regularly with teachers</li> <li>● Provide instruction based on the students' language acquisition needs</li> <li>● Provide independent learning tasks for students</li> <li>● Provide students and parents with a weekly plan of learning opportunities, assignments, and assessments</li> <li>● Reply to family inquiries in a timely manner understanding you will be teaching students in-person. Replies are not expected sooner than 24 hours after the inquiry on school days.</li> </ul>  |

### Student Roles and Responsibilities

- Log in to scheduled live class sessions each school day. Teachers will admit students to the video conference at the designated start time. They will not be able to admit students who log in after that designated time.
- Check Google Classroom daily
- Complete assignments in a timely manner and submit according to teacher directions. It is important to note that you may not be on Zoom the entire class time (based on teacher instruction) and you will be required to complete work independently outside of scheduled class (Zoom-in) sessions
- Engage in all learning with academic honesty and follow all expectations from the student handbook
- Identify a place in your home where you can view in class sessions. During class time, sit at a table in a quiet place and wear appropriate dress
- Listen attentively to class sessions. Sessions will not be interactive. Student video will be turned off, but students will be able to see and hear their classes
- Due to student privacy, neither the remote learner (student), nor the parent/guardian will record lessons, take screenshots of lessons, or post

information from the class on social media concerning students in the classroom or the teacher

### Family Roles and Responsibilities

- Read communications from district, school, and teachers
- Go to the school and get Chromebook and materials necessary for remote learning at designated time
- Provide supervision and support during daily online class sessions. It is important to note that students may not be on Zoom the entire class time (based on teacher instruction) and they will be required to complete work independently outside of scheduled class (Zoom-in) sessions
- Provide an appropriate learning space for students to complete independent learning tasks and to log in to live class sessions
- Remind your student to log in to scheduled live class sessions each school day. Teachers will admit students to the video conference at the designated start time. They will not be able to admit students who log in after that designated time. Students will be marked as absent if they do not log in.
- Continue to notify the office of any absences (e.g., illness preventing remote attendance) for your student
- Communicate concerns or questions with staff, but remain aware of the fact that teachers have a full schedule with on-site classes. Replies should not be expected sooner than 24 hours after the inquiry on school days
- Due to student privacy, neither the remote learner (student), nor the parent/guardian will record lessons, take screenshots of lessons, or post information from the class on social media concerning students in the classroom or the teacher

| For questions about...                            | Contact  |
|---|--|
| An assignment or resource                         | The classroom teacher                                  |
| A technology-related problem or issue             | The classroom teacher or your child's media specialist |
| A personal, academic, or social-emotional concern | The classroom teacher or your child's counselor        |
| Other issues related to remote learning           | Your school principal                                  |

It is possible we may have to move in and out of our various contingency plans throughout the 20/21 school year. Students with remote learning accommodations will also be impacted by these adjustments to learning.

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| <b>Plan C<br/>Half Capacity Blended Learning</b> | A teacher will move all of his/her students (in-person and remote learners) to the same alphabet schedule the in-person learners are on. This would mean that remote learners would only Zoom in on the days their alphabet peers are in the building. |
| <b>Plan E<br/>FULL Distance Learning</b>         | All students will move to the same schedule if we must implement the full distance learning plan.  |

## High School

### Key Elements:

- Students will be assigned to the appropriate courses to maintain their progress toward graduation. Not all electives will be available.
- Students will be able to access video of the classroom instruction during the designated time in his/her schedule. Recordings of these classes will not be available.
- Students will have access to a district Chromebook, textbooks and materials, and log-in credentials for district curriculum resources. Students will be enrolled in each teacher's Google Classroom according to the student's schedule.

| High School General Guidelines for Remote Learning Environment |  |
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| <b>Materials</b>   | <ul style="list-style-type: none"> <li>● Students will receive a district Chromebook (if it has not already been issued to them), textbooks and materials, and log-in credentials for district curriculum resources.</li> <li>● Families need to come to the school to pick up all materials provided for the student</li> <li>● Families will be responsible for returning the materials upon the completion of the remote learning accommodation</li> </ul>  |
| <b>Online Learning Environment</b>                             | <ul style="list-style-type: none"> <li>● Teachers will utilize a Google Classroom as the main communication source for families with assignments, guidelines, and other resources</li> <li>● Expectations/rubrics for independent learning activities will be available to students and families in Google Classroom</li> <li>● Instructional resources should be district resources</li> </ul>  |
| <b>Live Class Sessions</b>                                     | <ul style="list-style-type: none"> <li>● Students will be able to see and hear the instruction taking place in the classroom according to the district calendar.</li> <li>● Students will be able to observe the teacher using Zoom video conferencing software according to the student's schedule.               <ul style="list-style-type: none"> <li>○ A Zoom link will be provided in the Google Classroom.</li> <li>○ Students will follow their daily schedule provided by the school.</li> <li>○ Teachers will take attendance of students watching the live class session.                   <ul style="list-style-type: none"> <li>■ Teachers will admit students to the class session at the designated start time.</li> <li>■ They will not be able to admit students who log in after that designated time and those students who do not log in on time will be counted absent.</li> <li>■ If you are not allowed into the Zoom session exactly at the scheduled time, please stay in the waiting room. Teachers will do their best to stay on schedule but please understand that unexpected schedule changes are sometimes necessary.</li> <li>■ Planned time changes will be communicated to parents and students via email.</li> </ul> </li> </ul> </li> </ul> |

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|   | <ul style="list-style-type: none"> <li>Students will be enrolled in electives/ as determined by the school team.</li> </ul>  |
| <b>Independent Learning</b>               | <ul style="list-style-type: none"> <li>Students will be expected to complete assignments in each subject area as identified by the teacher, following the same timeline as the students in the classroom.</li> <li>Teachers will review these assignments and provide specific feedback and grades.</li> <li>Teachers will return assignments to students in both remote and in-person learning on the same timeline.</li> </ul>             |
| <b>Grading</b>                            | <ul style="list-style-type: none"> <li>Students will be graded based upon assigned work</li> <li>Students may be marked as exempt in the online grade book if assignments are not required for the remote learner</li> </ul>   |
| <b>Assessments</b>                        | <ul style="list-style-type: none"> <li>Students will not take District Common Assessments. Other classroom assessments will be assigned at the discretion of the teacher.</li> <li>Parents of grade 12 students may request an ACT to be administered Fall 2020. This will be administered at TTCC. Decisions about Spring 2021 ACT assessments will be determined at a later date.</li> </ul>   |
| <b>Supplemental Instructional Support</b> | <ul style="list-style-type: none"> <li>Students with an IEP will receive services as directed by the IEP team.</li> </ul>  |
| <b>Communication</b>                      | <ul style="list-style-type: none"> <li>Students/families may contact the classroom teacher, reading specialist, or resource teacher through Google Classroom or via email for questions or clarifications about tasks.</li> <li>Teachers will reply to inquiries in a timely manner understanding they will be teaching students in-person. Replies should not be expected sooner than 24 hours after the inquiry on school days.</li> </ul> |

### Staff Roles and Responsibilities

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| <b>High School Teachers</b> | <ul style="list-style-type: none"> <li>Utilize district technology resources to use Zoom video conferencing during each class according to the student's schedule</li> <li>Take attendance of students who watch the video conference sessions</li> <li>Create and maintain a Google Classroom to provide students and families with access to materials and assignments</li> <li>Provide students and families with a weekly plan of learning opportunities and assignments</li> <li>Provide access to all independent learning activities through Google Classroom.</li> <li>Review assignments and provide specific feedback and grades.</li> <li>Return assignments to students in both remote and in-person learning on the same timeline.</li> <li>Reply to family inquiries in a timely manner understanding you will be teaching students in-person. Replies are not expected sooner than 24 hours after the inquiry on school days.</li> </ul> |
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|-----------------------------------|---|
|                                   | <ul style="list-style-type: none"> <li>Communicate regularly with learning support teachers (Special Education, EL, Counselors, HALE)</li> </ul>  |
| <b>Special Education Teachers</b> | <ul style="list-style-type: none"> <li>Take attendance of students who watch the video conference sessions</li> <li>Communicate regularly with classroom teachers</li> <li>Provide instruction and activities that support IEP goals following guidance from the district</li> <li>Provide FAPE to students on IEPs with remote learning accommodation</li> <li>Provide parents and students with a weekly plan of learning opportunities and assignments</li> <li>Reply to family inquiries in a timely manner understanding you will be teaching students in-person. Replies are not expected sooner than 24 hours after the inquiry on school days.</li> </ul> |
| <b>English Learner Teachers</b>   | <ul style="list-style-type: none"> <li>Communicate regularly with teachers</li> <li>Provide instruction based on the students' language acquisition needs</li> <li>Provide independent learning tasks for students</li> <li>Provide students and parents with a weekly plan of learning opportunities, assignments, and assessments</li> <li>Reply to family inquiries in a timely manner understanding you will be teaching students in-person. Replies are not expected sooner than 24 hours after the inquiry on school days.</li> </ul>   |

### Student Roles and Responsibilities

- Log in to scheduled live class sessions each school day. It will be important to log in on time. Teachers will be working with the on-site class and may not be able to admit students who are late. Students will be marked as absent if they do not log in.
- Check Google Classroom daily
- Complete assignments in a timely manner and submit according to teacher directions. It is important to note that you may not be on Zoom the entire class time (based on teacher instruction) and you will be required to complete work independently outside of scheduled class (Zoom-in) sessions
- Engage in all learning with academic honesty and follow all expectations from the student handbook
- Identify a place in your home where you can view in class sessions. During class time, sit at a table in a quiet place, wear appropriate dress
- Listen attentively to class sessions. Sessions will not be interactive. Student video will be turned off, but students will be able to see and hear their classes.
- Due to student privacy, neither the remote learner (student), nor the parent/guardian will record lessons, take screenshots of lessons, or post information from the class on social media concerning students in the classroom or the teacher.

### Family Roles and Responsibilities

- Read communications from district, school, and teachers
- Go to the school and get Chromebook and materials necessary for remote learning at designated time
- Provide supervision and support during daily online class sessions. It is important to note that students may not be on Zoom the entire class time (based on teacher instruction) and they will be required to complete work independently outside of scheduled class (Zoom-in) sessions

- Provide an appropriate learning space for students to complete independent learning tasks and to log in to live class sessions
- Remind your student to log in to scheduled live class sessions each school day. Teachers will admit students to the video conference at the designated start time. They will not be able to admit students who log in after that designated time. Students will be marked as absent if they do not log in.
- Continue to notify the office of any absences (e.g., illness preventing remote attendance) for your student
- Communicate concerns or questions with staff, but remain aware of the fact that teachers have a full schedule with on-site classes. Replies should not be expected sooner than 24 hours after the inquiry on school days
- Due to student privacy, neither the remote learner (student), nor the parent/guardian will record lessons, take screenshots of lessons, or post information from the class on social media concerning students in the classroom or the teacher

| For questions about...                            | Contact  |
|---|--|
| An assignment or resource                         | The classroom teacher                                  |
| A technology-related problem or issue             | The classroom teacher or your child's media specialist |
| A personal, academic, or social-emotional concern | The classroom teacher or your child's counselor        |
| Other issues related to remote learning           | Your school principal                                  |

It is possible we may have to move in and out of our various contingency plans throughout the 20/21 school year. Students with remote learning accommodations will also be impacted by these adjustments to learning.

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| <b>Plan C<br/>Half Capacity Blended Learning</b> | A teacher will move all of his/her students (in-person and remote learners) to the same alphabet schedule the in-person learners are on. This would mean that remote learners would only Zoom in on the days their alphabet peers are in the building. |
| <b>Plan E<br/>FULL Distance Learning</b>         | All students will move to the same schedule if we must implement the full distance learning plan.  |

### Young Adult Program and Project SEARCH

Remote learning accommodations for students in the Young Adult Program will be directed by the IEP Team. Project SEARCH cannot be implemented in a remote setting. High School protocols will be used as a guideline for planning.

It is possible we may have to move in and out of our various contingency plans throughout the 20/21 school year. Students with remote learning accommodations will also be impacted by these adjustments to learning.

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| <b>Plan C</b><br><b>Half Capacity Blended Learning</b> | A teacher will move all of his/her students (in-person and remote learners) to the same alphabet schedule the in-person learners are on. This would mean that remote learners would only Zoom in on the days their alphabet peers are in the building. |
| <b>Plan E</b><br><b>FULL Distance Learning</b>         | All students will move to the same schedule if we must implement the full distance learning plan.  |