

UNICEF Innovation (www.unicefstories.org)

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TITLE		.		NUMBER
Innovation officer		.		Service contract
REFERENCE CODE		.		LEVEL
VAC1835		.		SB4-SC8
OFFICE		.		DUTY STATION
UNICEF		.		Beirut
PROJECT ID		.		PROJECT TITLE
00000004		.		United Nations Children's Fund
DATE OF ISSUE		.		CLOSING DATE
Monday, 22 July 2013		.		Monday, 05 August 2013
		.		

DETAILS

Title:INNOVATION Officer

Location:Beirut, Lebanon

Duration:11 Calendar Months

Level:SB4 SC8

Start Date:11 August 2013

Reporting to:Chief of Social Policy, Planning, M&E

1. Background:

A UNICEF scoping mission to look at strengthening emergency response and programming in June 2013,

identified the urgent need to invest in innovations (such as Rapid SMS and other innovative technologies) to help accelerate positive results for children and women, particularly in the areas of health and education for UNICEF Lebanon.

In this regard, innovation technical assistance is required to work closely within the Social Policy, Planning, Monitoring and Evaluation (SP, PM&E) Section in UNICEF Lebanon, to support the development of new innovations together with the program teams and partners. The technical assistance will develop and support a few key projects that will enhance the effectiveness of the emergency response while building capacity for longer-term systems in support of child rights, including a focus on real time data collection and promoting children and young people's participation while creating wider platforms for discussion and sharing of information.

2. Justification:

UNICEF Lebanon requires a dedicated Innovation Officer (Consultant) to support the development and adaptation of a few key INNOVATION projects that focus on effective Humanitarian Performance Monitoring and real time monitoring of child rights. Starting with application of innovative technology in the areas of health and education will accelerate the existing structures, systems and service delivery in timely manner.

There is a growing realization that a need exists to expand innovative programming to embrace the demand for real time data collection, management and dissemination. This is consistent with the broad objective of the UNICEF Lebanon to impact real-time data collection, thus enabling quick, small course corrections to on-going programming as well as to have better, faster data about specific indicators for planning purposes. The office has identified a specific need to add a technology, development and innovation capacity to the existing team.

3. Objective and activities

Working within the Social Policy, Planning, M&E Section and with support from the UNICEF NY Innovation Unit, the Innovation Officer will interact across all sections in the UNICEF Lebanon Country Office and network with other experts from sister agencies, NGOs and within the Government of Lebanon.

Main Activities

- a) Articulate in documents the approach to rolling out a system for community based, participatory information loops in emergency response areas, with a focus on gathering and disseminating health and education information for action.
- b) Together with the SPPM&E team and in close coordination with Health and Education Sections, explore development of innovations in reporting on children and vital statistics – particularly setting up a RapidSMS system (using the existing U-report platform as a foundation) for engaging health workers, teachers, young people and parents in getting and sending information about delivery of health and education services.
- c) Together with the Chief, SP, PM&E explore partnerships with the private sector such as mobile company strengthened through at least 1 pilot initiative (bulk SMS, voice SMS, USSD etc.).
- d) Provide support for other initiatives, such as partner agreement tracking, performance monitoring, and third party monitoring.
- e) Connect to other UNICEF offices and the the global Innovations Unit for support and feedback on innovations roll out.

4. Specific activities to be completed to achieve the objectives:

Technical oversight and coordination of UNICEF INNOVATION initiatives

The Innovations Officer will work within the Social Policy, Planning, Monitoring and Evaluation (SP, PM&E) Section and will work directly with colleagues in that section, as well as linking to other Section Focal Point for

innovations and the IT section.

Specific Activities:

The coordinator will

- Assist programme counterparts in Health and Education to identify Real Time Data management needs for registration and reporting.
- Identify other local partners including NGOs, FBOs and the government partners, to ensure synergies in the mobiles for development area.
- Support training and roll-out of a pilot project for a Rapid SMS system using u-report as a basis for real time monitoring of the situation of children and women).
- Support the roll out and correct system fixes as needed for the PCA and activity monitoring systems.
- Support the strengthening of partnerships with the private sector such as SMS service provider or mobile network providers to enhance project delivery through a mobile phone platform.

5. Activities, Expected Outcomes and Timeline

Activities	Expected Outcomes	Timeline
Establish prototype health RapidSMS network for health and education real time situation reporting using the U-report platform as a basis	Adaptation of U-report for real time monitoring purposes for health and education conducted, including a bi-lingual system to be able to work with SMS' in Arabic and analysis in English.	Month 1-3
Scale up of RapidSMS system to address the situation of children's rights in general and to ensure the beneficiary reporting at the national level and prepare it as a system for alerts and response	National-scale up of Rapid SMS system for health and education. System for alerts and response using the RapidSMS platform established.	Month 4-8
Provide oversight for national scale	National scale completed, lessons packaged and disseminated for emergency work	Month 8-11

5. Duty Station/Location at Duty Station:

UNICEF Lebanon

6. Supervisor and frequency of performance reviews:

The consultant will report to the Chief of Social Policy, PM&E with close collaboration with the SP,PM&E team, the

HQ Innovation unit and other INNOVATION specialists in other CO's.

7. Performance indicators for evaluation of results:

- Delivery of products on dates as specified with supervisor
- Routine communication with supervisor and team about work
- Quality of products (do they fit the needs as defined)

8. Qualifications or specialized knowledge/experience required:

It is required that the Project Officer has at least 3 years experience with demonstrated results in the majority of the following areas:

- Degree-level qualification or equivalent. Preferably, the degree should be in a relevant field or discipline such as computer sciences, Information Technology, Information Systems, Engineering or statistics although experience can replace qualifications
- Excellent understanding of software development, and familiarity with Python, Django, Github etc.
- Innovative uses of technology for development, particularly in the areas of data, mobiles, open source and health.
- Needs identification, and measuring improvements in project coverage and uptake, geographic expansion, etc.
- Training experience
- Background experience with the UN is desirable

Languages: Fluent written and spoken English and Arabic.

9. Contract Duration – 11 months

10. Payment Plan - Monthly payment based on outputs to deliverables, certified upon monthly review and report with supervisor.

UNICEF recourse in case of unsatisfactory performance:

Payment will only be made for work satisfactorily completed and accepted by UNICEF.