



Mission Statement: “The overall purpose of PTA is to make every child’s potential a reality by engaging and empowering families and communities to advocate for all children.” (<https://www.oregonpta.org/our-mission>)

General Skyline School PTA Meeting

In-person and Virtual

Google Meet: <https://meet.google.com/xcx-fwue-jpu>


PTA and Foundation Board Members

April 17th, 2025 / 6pm-7:30pm

<https://skylineschoolpta.org>

Meeting called by Susan Heffernan

Melissa Stern	PTA President
Susan Heffernan	PTA Vice President
Liz Kelly-Campanale	PTA Treasurer
Alissa Leavitt	PTA Secretary
Deb Babkes	PTA Communications Coordinator

Time	Item	Owner
6:00	<p><u>PTA Meeting – Official Call to Order</u></p> <p>Welcome! Remember only PTA members can vote. Join now: https://www.oregonpta.org/membership</p> <p><i>Voting & motion procedure: If you’re a PTA member, please select “chat” and then type “yay” or “nay” (or “I motion” or “I second” if needed)</i></p> 	Susan
6:05	<p><u>Secretary’s Report</u></p> <ul style="list-style-type: none"> Present previous meeting’s minutes from March <ul style="list-style-type: none"> Previous minutes can be accessed on the Skyline PTA website Vote to approve & file Membership Report <ul style="list-style-type: none"> 39 members as of 4/11/25, +1 since March. meeting 	Deb
6:15	<p><u>Treasurer’s Report</u></p> <ul style="list-style-type: none"> 	Liz
6:25	<p><u>Principal’s Update</u></p>	Principal Philip Rafferty
6:40	<p><u>President’s Report</u></p> <ul style="list-style-type: none"> Auction March 8th McMenamins Cornelius Pass Roadhouse Update: <ul style="list-style-type: none"> PTA Board openings for next year (<i>two year term</i>) <ul style="list-style-type: none"> One board meeting a month, and monthly PTA meeting, ongoing communication and coordination of events/tasks. <ul style="list-style-type: none"> Secretary <ul style="list-style-type: none"> From the Bylaws- The Secretary shall: <ul style="list-style-type: none"> a. Keep a record of all meetings of Oregon PTA, the Board of Directors, the Executive 	Susan

	<p>Committee, and at other times as directed by the president.</p> <ul style="list-style-type: none"> ○ b. Handle correspondence of Oregon PTA as directed by the president. ○ c. In the absence of the president, the president elect, the vice president for leadership, the vice president for legislation, the vice president for membership, and the vice president for programs or their inability to act, the secretary shall temporarily perform the duties and exercise the powers of the president. ○ d. Perform other duties as outlined in the standing rules of Oregon PTA. <p>■ Vice President</p> <ul style="list-style-type: none"> ● From the Bylaws- The Vice President for Programs shall: <ul style="list-style-type: none"> ○ a. Act as an aide to the president. ○ b. In the absence of the president, the president elect, the vice president for leadership, the vice president for legislation, and the vice president for membership or their inability to act, the vice president for programs shall temporarily perform the duties and exercise the powers of the president. ○ c. Perform other duties as outlined in the standing rules Oregon PTA. ● Playground Update: <ul style="list-style-type: none"> ○ A design has been chosen, we're meeting with Game Time to begin working on grant application ○ Rafferty is meeting with the district to determine a timeline/PPS participation for installation. 	
7:10	<p><u>Urgent Volunteer Needs</u></p> <ul style="list-style-type: none"> ● <p><i>If you are interested in any of these opportunities, email skylineschoolpta@gmail.com</i></p>	Susan
7:15	<p><u>Programs & Committee Reports</u></p> <ul style="list-style-type: none"> ● Skyline Stewards - Alli Novak & Jenny Hunt <ul style="list-style-type: none"> ○ Monthly Work Days Scheduled ● Spirit Wear - Susan Heffernan- PreOrders for specialized choices . Still available. 	Coordinators / Chairs
7:25	<p><u>Announcements & Upcoming Events</u></p> <p>Fundraisers:</p> <ul style="list-style-type: none"> ● Rock Creek Friends and Family Night 5-10pm, May 13 <ul style="list-style-type: none"> ○ Celebrate Skyline Volunteers! PTA provided snacks! <p>Next PTA meeting May 22nd?</p>	Susan
7:30	<p><u>Meeting adjourned</u></p>	Susan

Do you have an item you would like discussed at a PTA meeting? Great! We welcome your input and encourage you to submit your agenda items to the PTA President before the meeting at which you would like the issue discussed. We ask for three (3) days' notice if a vote on any issue is needed, allowing us to give advance notice to all of our members. However, you are still welcome to bring an issue to the membership's attention at any meeting. Depending on the depth of discussion an issue may need to be tabled to the next meeting. Agenda items may be submitted in writing by email to skylineschoolpta@gmail.com or with a note dropped in the PTA mailbox in the school office.

Please remember that you can only vote if you are a dues-paying PTA member. Thank you!